

Melverley Parish Council

Chairman: Mr. B.C. Edwards Tel: 01691 682340

Minutes of the Parish Council Meeting held in the Village Hall on Wednesday 3rd March 2019

1. Permission for members of the Public to speak (10 mins)
 - 1.1. No members of the public were present
2. Present
 - 2.1. Councillor BC Edwards (BCE, Chairman), Councillor S Herbert-Jones (SJH, Vice Chairman), Councillor C Jones (CJ), Councillor M Davies (MD), Dr. AJ Bater (AJB, Clerk)
3. Apologies
 - 3.1. None.
4. Declaration of Interest
 - 4.1. The councillors initialled the declaration of interest form
5. Minutes of the meeting on 5th December 2018
 - 5.1. The minutes were confirmed as a correct record of the meeting with one minor correction and were signed off by the chairman.
6. Casual Vacancy
 - 6.1. AJB provided an update. No volunteers have yet been identified. Several residents were suggested as possible nominees. Members of council will approach them to see if any are willing to volunteer. The plan is to have at least one candidate by the next meeting.
7. Financial Regulations
 - 7.1. AJB summarised the changes made to section 4 of the model document in order to tailor the limits on financial powers to suit the limited budget of Melverley Parish Council. SJH proposed that the Council adopt the regulations as amended and the meeting resolved so to do.
8. Encampment on Common Lane,
 - 8.1. AJB reported that the enforcement notice was currently being checked for legality before being served. CJ noted that the police were taking more of an interest and were making regular patrols of the area.
9. Stiles on footpath from Bontain to Melverley
 - 9.1. SJH reported that she has now obtained all the contact details from ex-Councillor Stuart Clarke and will start chasing up the necessary permissions. AJB to forward her a map showing position of the relevant stiles.
10. Defibrillator
 - 10.1. A resident has contacted SJH offering support for fundraising activities after a personal experience of using such equipment. She and her son are now trained in the use of the equipment. The Parish Council would assume ownership of the equipment and would bear the cost of any refurbishment after use. As it is likely that any equipment would be located on the front of the village hall and be connected to the electricity supply there, the Village Hall Committee would cover the running costs. Several more volunteers would be needed for training. Until funds can be raised to cover the purchase and installation costs, it was suggested an interim aid would be the display of a map at the village hall showing the location of defibrillators in nearby villages. SJH will research this.

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11. Finance

- 11.1. Payments. Cheques were authorised and signed to cover external auditors' fees, training courses and salary
- 11.2. Receipts. None
- 11.3. Bank account. AJB presented a summary of the current account based on the latest bank statement.

12. Correspondence.

- 12.1. A letter had been received offering keen support for raising funds for a local defibrillator. See item 10
- 12.2. An email was received from Councillor Matt Lee enclosing a report on recent activities etc by Shropshire Council. See item 13.2
- 12.3. A letter was received from MD tendering his resignation as a Councillor with effect from the end of the May meeting. The meeting thanked MD for his long service as a parish councillor

13. Reports

- 13.1. Police - No member of the police was present, and no report had been received.
- 13.2. Shropshire Council – AJB read out the report received from Councillor Matt Lee
- 13.3. Local Area Committee - The Oswestry LAC rarely meets but we are entitled to 2 representatives. AJB will enquire when the next meeting is likely to take place

14. Any Other

- 14.1. Litter pick. Shropshire Council is encouraging all town and parish councils to arrange coordinated litter picks as part of this year's Great British Spring Clean, which runs from 22nd March to 23rd April, and which will see up to half a million people taking action to clean up streets, parks and beaches across the country. SJH will organise a litter pick for Melverley and suggested the 13th April. She will coordinate with Shropshire Council to arrange for the necessary support. AJB to place notice in the April issue of the Telescope News advertising the event and giving outline details. SJH will organise notices and possibly flyers

15. Date of Next Meeting

- 15.1. The date of the next meeting was confirmed for 1st May. This will be the Annual Parish Meeting commencing at 7PM, followed by the AGM of the Parish Council (approx 7.30PM) and then a regular parish Council meeting (approx 8PM)

Dr. A. J. Bater
Clerk to Melverley P.C.

Dated: 7th March 2019

Confirmed as an accurate record on 1st May 2019, minute no 19.5

Signed: Councillor Sally Herbert-Jones, Chairman