

PUNCKNOWLE AND SWYRE PARISH COUNCIL

PLAYING FIELD ADVISORY COMMITTEE

Minutes of the meeting held at 7 pm on 4 September 2023 at the Playing Field Grounds

Committee Members present at the Meeting

Martin Buckland (MB), P G Fry, (PGF) Angharad Thomas (AT)
MOP, Sally Bowsher (SB)

1 Public Time

None

2 Apologies for Absence

None

3 Declarations of Interest

None

4 Minutes of the Previous Meeting

The minutes of the last meeting on 27 October 2022 were accepted as a true record. AIF who had been present at the meeting.

5 Matters Arising

5.1 As this was the first meeting of the current administrative year, it was
RESOLVED that M Buckland would be re-appointed as Chairman. Proposed AT,
seconded PGF.

5.2 It was proposed that S Bowsher became a member of the Committee. AIF.

5.3 Spring Cleaning Volunteer Event on 29 April:

More than 10 people attended this and made a good impact, cleaning the paths and the equipment and cutting back some overgrown vegetation.

6 Tree Maintenance

The follow up visit by the tree surgeon had confirmed that there is no Ash Die Back. Some discussion about trees which are growing over the road led to the agreement that MB will obtain a quotation to cut these back.

7 Latest Safety Inspection and Signage

The signage is now believed to be up to date.

The following items were noted to be dealt with:

The ply sides of the slide need to be re treated.

The hinge on the vehicle gate is rusted and needs attention.

The post and latch of the small side gate near the playhouse needs repair.

8 Plans for Cleaning and Maintenance going forward

It was agreed that more volunteer sessions should be planned for this autumn and next spring. M Buckland to provide suggested date for the autumn event. SB to arrange for email to volunteers' group. Activities to include clearing ivy and overgrown vegetation and cleaning the path.

9 Weekly Rota

This is being done by MB and PGF. AT to be supplied with guidance on how to do this.

10 Review of Terms of Reference

SB will look at this.

11 Any Other Actions Required

The Grass Cutting Contract expires at the end of March 2024. Tenders will need to be requested via and advert in the January BVN.

12 Decide date of Next Meeting

The next meeting will be held on 28 November 2023 at West Mill Farm.