

BROUGHTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 5th MAY 2026

Present: Cllr J Hogson (Chairman), Cllr Y Ezra MBE , Cllr A Taylor, Cllr Mrs. K McAllister, Cllr C Brooks, Cllr J Dumper, Cllr S Dunn, Cllr Mann & Cllr J Morrison.

In attendance: Heather Bourner-Parish Clerk

TVBC A Johnston

HCC David Drew

Simon Henderson-Broughton Sports Club

3 Members of public.

Apologies for Absence

1. Apologies for absence had been received from Cllr M Mossman.

Election Of Chairman

2) Cllr Mann nominated Cllr Hodgson to be chairman, this was seconded by Cllr Brooks. All agreed. Cllr Hodgson accepted the position and signed the acceptance of office document.

Election Of Vice Chairman

3) Cllr Ezra nominated Cllr Mossman to be vice chairman, this was seconded by Cllr McAllister. All agreed. Although absent Cllr Mossman had agreed via email to accept the position and he will be asked to sign the acceptance of office document at the next meeting.

Adoption of standing orders, financial regulations & code of conduct.

4) The Clerk had provided access to all documents and it was agreed unanimously to re adopt these for the forthcoming year 2026/7.

Public Participation

5) Two members of public present were interested in the update on the Muga.

One member of public asked a question regarding the NDP. The plan says no development on allotment land but he questioned as this land is largely unused why cannot it be built on. Cllr Man said the plan is still at the regulation 14 stage which is a consultation, he asked the parishioner to comment, confirming all feedback will be considered.

Declarations of Interest

6) There were no declarations of interest. All Cllrs present confirmed no amendments were required to register of interest documents.

Minutes

7) Resolved: The minutes of the meeting held on 7th April 2026 were confirmed as a correct record with an amendment to the repayment of the ECB loan from monthly to quarterly. Proposed Cllr Hodgson seconded Cllr Ezra. All agreed.

Planning

8) The following decisions by TVBC were noted:

26/00477/TREES-tree work at 1 Greyhound Mews- no objection

Reviewed between meetings:
None

To review the following applications were reviewed:
26/00845/CLPS-application for lawful certificate for gym/office/garden room- Amport Beeches,
Buckholt Road-no objections

Review of TVBC planning committee decision as reported in local press:

25/02225/OUTS outline application for 9 dwellings on land at Coolers Farm-Cllr Hodgson reported concerns regarding the officer report which lead to permission being granted. He said several concerns had been raised by parishioners and those who had attended the TVBC planning committee meeting. In particular the comments by the TVBC officer who reported the NDP to be in the early stages which is untrue, and total disregard to their own policy Com 2. Some concerns had also been raised about the conduct of the meeting and it is understood a parishioner has made a direct complaint to TVBC.

Furthermore the Parish Council felt the report from developer originated report in the local press was also misleading. The Clerk pointed out the lack of building land supply and the changes to the national policy framework meant the presumption to build had been triggered which is why comm 2 has been over written.

After much discussion it was agreed the parish council should write to the head of planning at TVBC expressing their concerns while they were also considering seeking legal advice on the issues.

TVBC Cllr A Johnson said that she and Cllr MacDonald would be talking direct to the head of planning about issues which had been raised with them regarding this application and would let the Parish Council know the outcome. She said there is still lots of work to do on the draft local plan and the changes in boundaries given local government reorganisation will further complicate things. She added that some unrealistic deadlines are being proposed by central government in respect of the reorganisation.

9) County and Borough Councilors' Report

HCC David Drew had provided his report which can be seen at appendix 1.

Cllr Man asked Cllr Drew to put pressure on HCC to repair the broken drain cover in the High Street which is very dangerous as pedestrians have to walk into the road to pass this.

TVBC Cllr A Johnston had circulated the latest Mid Test matters. She noted that Broughton Parish Council had been very successful in obtaining various TVBC grants in the past 12 months.

Local Government Reorganisation

10) Cllr Ezra MBE confirmed a formal announcement on Local Government Reorganisation in Hampshire had now been made. Test Valley would be merged with East Hampshire, The New Forest and Winchester to form Mid Hampshire Council. Full details are expected to emerge over the next few months.

Broughton Community Energy

11) Cllr Hodgson said work continues to identify a suitable site for a solar panel farm.

He also noted Broughton Energy will be responsible for the operation and maintenance of the EV chargers once fitted. Andrew Illingworth will be the approved Parish Council representative for this the installation and operation. The Clerk confirmed she had just been notified that an application for a climate change grant for this project had been successful.

Sports Field Update

12) Simon Henderson Chairman of the sports club reported three quotes to renew the car park had now been obtained and details have been shared with the Parish Council. The preferred quote was with the builder who had carried out the building of the Sports Pavilion and was for £24754.00+ VAT.

The sports club have obtained a CAF grant for 50% of the spend and therefore required funds of £12372.50 to complete the car park aspects of the sports pavilion project. The Clerk confirmed available funds of £10762.75 made up from CIL funds, balance of project funds and funds held by in the sports charity a bank account.

In addition to the car park work was still required to fit a drainage tank, and potentially to fit solar panels if a grant could be obtained.

After considerable discussion Cllr Mann proposed £12500.00 comprising the £10762.75 noted above and the balance from general reserves should be allocated to the project but the drainage work must be satisfactorily completed from this funding. Cllr Ezra seconded the proposal, all agreed. Once this work has been done the Parish Council agreed they will look favourably to a grant of £1000.00 to fit solar panels at the sports pavilion, there being a grant available for the balance. The Clerk asked for sight of all three quotes for the work required for the drainage. The Parish Council will pay invoices once the work is completed and the VAT can then be reclaimed.

The Clerk said following the last meeting she had asked for sight of all sports club financial detail and while she had seen the accounts for the sports club, the cricket club and the men's football team she was awaiting the football junior section accounts. Streams of income and expenditure were discussed and it was noted that the sports club need to have a strategy in place to raise funds for the maintenance of pavilion going forward. It was felt that both the cricket & football clubs should contribute somehow and Cllrs Dunn & Dumper will pass this message onto the sports club committee.

Furthermore she had now been contacted by HMRC valuation office with a list of questions regarding the ownership and use of the grounds and building. There had been no changes to the way in which the sports field was operated and this was in line with the lease between the Parish Council and the Sports Trust. The Clerk will respond to HMRC.

Finally, Cllr Taylor said work to fit the adult gym equipment was underway. Invoices for the matting and for the ground work carried out by the contractor will be sent to the Clerk shortly.

School Lane MUGA & management plan for open spaces

13) Cllr Dunn reported that new legislation regarding biodiversity commences on 1st July and the change will mean the MUGA scheme will not be affected by the requirement. He is of the view that waiting until this is legal before planning permission is finalised will be of financial benefit to the parish council. The Clerk confirmed the required plans have been submitted to Lindens to meet the timeline set out in the deed.

Neighbourhood Development Plan

14) Cllr Mann confirmed the plan was now at regulation 14 stage and full details could be seen on the Parish Council website. The consultation ends on 10th May and will be followed by Regulation 16. Arising from the discussion under item 8) concerning the Coolers Farm application the PC will be writing to TVBC seeking assurances that the remaining statutory aspects of the NDP including the referendum, will be speedily expedited. The NDP steering group envisage handing over the completed regulation stage 14 document to TVBC by the middle of this month (May) - thereafter meeting the remaining stage timelines is the responsibility of TVBC.

Southern Water Activities

15) Work to reline the sewers continues. Southern Water are keeping villagers up to date via the village email group.

Cllr Taylor continues to take photos of any areas damaged by tankers as well as ditches that need to be cleared.

Allotments

16) Cllr Mossman was absent however had confirmed by email that he has contacted allotment holders for outstanding rents and is working to establish which plots are now available and subsequently attempting to let them. He reported that some clearance work on plots that have remained unused for some time will be required and he will bring quotes for this work to the next Parish Council meeting.

Clerks Report

17) The Clerk reported

She had spoken to Mark Stancliffe, planning officer at TVBC for an update on the transfer of the S106 funds for School Lane and been told the decision regarding payment was to be made by TVBC Head of Legal Karen Dunn, and Simon Finch head of Planning. Email contact has been made with Karen Dunn but she has not responded. Simon Finch has been on leave but the Clerk will contact him on his return.

TVBC Cllr Johnson agreed to speak to the head of planning regarding this matter in a prearranged call on a separate issue.

The annual meeting date should be held before 1st July. After some discussion it was agreed the Clerk will circulate possible dates to all Cllrs for consideration.

Further contact attempts have been made with the contractor who had been taking on Lengthsman work but no response has been received. It was agreed the new grass maintenance contractor should be approached and asked if he would take on this work.

Finally she reported the play area inspection would take place in May 2026.

Footpaths.

18) Cllr Morrison is monitoring footpaths and the growth of hedges and foliage. He confirmed the cutting equipment for volunteers is now stored at the village hall and that he will now obtain quotes for a new hedge trimmer to be paid for from the balance of the grant still held by the Parish Council.

Parish Council Elections

19) Cllr Hodgson reported on the proposal to align Parish Council elections with the elections required when local government reorganisation takes place. The affect being that for one term only Parish Councilors elected will serve for five years rather than four.

Finance

20) Finance

i) To note the bank balances 28//04/2026: -TSB Charity account

£50473.01

TSB Business Instant £203144.65

United Trust £34180.06

ii) To approve the following payments and authorise on line transactions: -

H Bourner sal	£566.60
H Bourner exp	£37.00
HMRC	£263.58
Hugo Fox website	£23.99
Hugo Fox email	£29.99
HCC street lights	£409.73
Business stream	£421.74
HALC	£473.00
RPL maintenance(2)	£90.00
RPL Maintenance(2)	£450.00

Retrospective

RPL Maintenance(1)	£90.00
RPL Maintenance (1)	£450.00

Items to Carry Forward

20) None

Correspondence

21) None

New Items for next agenda

22) Well House, long term renovation & listed building status

Possible new website

School lane car park land adjacent to surgery

Community news

23) Cllr McAllister noted the Village Hall management committee are obtaining quotes for the work required to the hall car park. Details of the preferred contractor will be shared with the Parish Council in due course.

Cllr Ezra highlighted The Broughton Arts & Crats Festival which will take place from 22nd Aug to 31st Aug at Broughton Village Hall.

Date of next meeting

24) 7.pm on Tuesday June 9th 2026

Appendix 1

Primary school place offers confirmed by Hampshire County Council

Parents in Hampshire who applied on time for a school place for children starting school in September 2026 – either in Reception Year or in Year 3 in a junior school – have been sent the outcome of their application by Hampshire County Council today (16 April 2026)

The County Council has processed more than 20,000 applications for children to start school in reception year (Year R) and to move from infant to their first year of junior education (Year 3).

More than 98 per cent (98.93 per cent) of parents have been offered a reception year place for their child in one of their three preferred schools, with over 93 per cent (93.48 per cent) allocated a place at their first preference school.

Of pupils transferring from infant school to junior school (Year 3), more than 99 per cent (99.63 per cent) received a place at one of their three preferences, and over 98 per cent (98.94 per cent) obtained a place at their first preference school.

Parents who applied online have been notified of their offers by email. They can also view their offer by logging into the secure, online portal using the same log-in details provided when making their online application. Those small numbers of parents who applied in writing without providing an email address should receive letters by post in two to three days.

A set of Frequently Asked Questions to help with parents' queries has been published on the [Admissions webpages](#). This includes information on school transport assistance which may be available in certain circumstances, where the national eligibility criteria are met (application deadline 31 May).

For more information about school transport assistance and the eligibility criteria, please visit the County Council's [Travel to School webpages](#).

<https://www.hants.gov.uk/News/20260416primaryofferday>

Applications closing soon for school and post-16 transport

Hampshire parents and carers are being advised to apply now for school and post-16 transport for September 2026, as application deadlines are approaching quickly

Applications are currently open for:-

- Eligible primary and secondary-aged children attending mainstream schools without special educational needs (SEND) **DEADLINE 31 MAY**
- Primary and secondary-aged children and eligible post-16 students with SEND. **DEADLINE 30 JUNE.**

Applying on time allows [eligibility](#) to be assessed and arrangements to be put in place before the new school year begins. Parents of post-16 students should check [recent policy changes](#).

Late applications for children with SEND will still be treated as on time if their Education, Health and Care Plan is finalised after the deadline.

Parents can visit Hampshire County Council's website for full details on eligibility and how to apply for [school](#) and [post-16](#) transport.

<https://www.hants.gov.uk/News/20260501schooltransport>

David Drew

Test Valley Central Division, HCC
Harewood ward, TVBC