



# Chalvington with Ripe

Parish Clerk – Sam Adeniji

Email: [chalvingtonwithripeclerk@gmail.com](mailto:chalvingtonwithripeclerk@gmail.com)

Phone: 07767405562

Address – To be confirmed, RH20 3HR



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## Minutes of the Ordinary Council Meeting of the Chalvington with Ripe Parish Council (CWRPC) that took place at the Hayton Baker Hall, Ripe on Monday 5<sup>th</sup> June 2023 commencing 7pm.

**Present:** Cllr P. Bishop (Chair), Cllr S. Flint, Cllr C. Hallworth, Cllr N. Hamblin and Cllr A. Harvey

**In attendance:** ESCC Cllr Nick Bennett, WDC Cllr Alison Wilson and Sam Adeniji (Parish Clerk)

**Members of the public:** 21.

**68. Apologies for Absence** - Cllr J. Ruddock-West and Cllr W. Farrer

**69. Declarations of Interest** – None

**70. Approval of the Minutes of the Annual Meeting of the Parish Council held on 15<sup>th</sup> May 2023.**  
Cllr Flint proposed that the draft minutes, circulated previously, be accepted and this was seconded by Cllr Hamblin. **The motion was put to the meeting and declared carried unanimously.**

**71. Public Session.**

Mr Brian Hill queried the asset register published on the Council's website. According to him, the register did not include the Village Hall which is owned by the Parish Council. According to Mr Hill, The Parish Council are the registered owner of the Village Hall, even though it is managed by a Trust. The Chair thanked Mr Hill for his assertion and asked that any documentary evidence of this should be sent to him and will be followed up by the Parish Council.

**72. Report of the Member of Parliament**

The council took note of a written report by Maria Caulfield MP on general constituency matters

**73. Report of the County Councillor**

Cllr Nick Bennett advised that he is in the process of putting together a report for all Parishes in his Division on Social Care. In addition, he mentioned that Balfour and Beatty are the new Highways contractor and they are making good progress on potholes repair. According to him, potholes should continue to be reported to Highways.

**RESOLVED** - That the report of the County Councillor be noted

**74. Report of the District Councillor**

Cllr Alison Wilson reported that Wealden District Council is now being run by an alliance of LibDems and Greens. The next full council meeting is on the 24<sup>th</sup> of June. She is a member of 3 committees.

**RESOLVED** - That the report of the District Councillor be noted

**75. Parish Clerk Report**

The Parish Clerk reported that the following two items will be introduced to the 3<sup>rd</sup> of July agenda. "Correspondence" and "Items not on Agenda which the Chair is of the option should be considered as a matter of urgency but no decision can be made". In addition, the standing order will be reviewed.

**RESOLVED** - That the report of the Parish Clerk be noted

**76. Annual Governance Statement**

**RESOLVED** – That section 1 of the Annual Return (Annual Governance Statement 2022/2023) for 2022/23 be approved and signed off

**77. End of year accounts and Audit 2022-2023  
RESOLVED:**

- a) That section 2 Accounting Statements 2022-2023 for the Annual Return be approved and signed off
- b) That the report of the Internal Auditor for 2022/23 and its recommendations be approved and implemented
- c) That the explanation of variances report be noted and adopted.
- d) That the Fixed Asset register as at 31.03.2023 be noted and adopted.

**78. Ripe Village Roundabout Works**

The Chair explained that the invoice for the additional works carried out on the roundabout has been paid by some residents. Therefore the Contractor has decided to withdraw this invoice.

Cllr Hallworth moved and Cllr Flinch seconded the motion that the decision by the Contractor to withdraw the invoice be noted. **The motion was put to the meeting and declared carried unanimously**

**79. Planning.**

**a) Applications.**

- None

**b) Planning applications refused, approved, referred, withdrawn or appeals.**

- **APPROVED** - **WD/2023/0403/F** – Installation of 43 M2 Domestic Ground Mounted Solar Array - MEADOW COTTAGE, POUNDFIELD ROAD, CHALVINGTON, BN27 3TH.
- **APPROVED** - **WD/2023/0339/F/** – Conversion of Detached Garage into residential family annex – OXSPRING, POUNDFIELD ROAD, CHALVINGTON, BN27
- **REFUSED** - **WD/2023/0714/F** – Single storey side and rear extension, 1 CHURCH LANE COTTAGES, CHURCH LANE, RIPE, BN8

**80. Other planning matters**

None

**81. Highways, footpaths and rights of way.**

It was noted that RACCA has a very good group dedicated to walking the footpaths and creating a record of the conditions, signage etc. A representative from RACCA will be invited to attend a future meeting to share their findings.

**82. Financial matters –**

**a. Authorisation of payment of account**

The Clerk presented the schedule of payments, circulated previously. After review and consideration, it was **RESOLVED** that the payments be approved. The payment schedule is attached in Appendix A.

The Clerk mentioned that the former Clerk has decided to no longer assist the Parish Council until the matter with the former Chair (Agenda 78) is resolved to the former Chair's satisfaction. This means the Parish council is reliant on two previous Councillors as they are the only bank signatories available.

Banking. Members expressed their dissatisfaction with the current banking arrangements with Barclays Bank. To date, multiple requests for on-line banking have failed with the Clerk making unsuccessful attempts to get the Bank to issue the bank mandate forms.

**83. Matters raised at the annual Parish meeting**

Cllr Flint outlined the following as issues arising from the annual parish meeting:

Bench; Community Space; Bike Post; Weight Restriction, Deanland polling station and 20 mph. Many of these items can be dealt with once a community space is in place. In addition, the issues of "weight restriction" and "20 mph limit" needs further consideration. The issue of the polling station at Deanlands will be on the agenda of the 3<sup>rd</sup> of July meeting.

**RESOLVED** – That the above be noted, it was further RESOLVED to note that the Parish Council looks forward to assisting RACCA in coming up with a community field.

- 84. Dates of next meeting** - The next Ordinary Parish Meeting will be held on 3<sup>rd</sup> July 2023 commencing 7pm at the Hayton Baker Hall.

***There being no further business, the meeting closed at 8.05 pm***

