

FRINDBURY EXTRA PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY 23 DECEMBER 2021 AT FRINDBURY EXTRA MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 PM**

PRESENT:	Cllr Chris Sparks	Chairman
	Cllr Geoff Moore	
	Cllr Gary Etheridge	
	Cllr Peter Martin	
	Cllr Andrew Millsom	
	Cllr Mrs Sheila Noise	
	Cllr Paul Thorpe	
	Mrs Roxana Brammer	Clerk
	Mrs Emma Johnson	Assistant Clerk

Item

Minute 2021/22/

*Action point***1 APOLOGIES**

327 Apologies for absence were received from

Cllr Mrs Fatima Mitchell	Family Commitment
Cllr John Williams	Unwell
Cllr Ope Onimole	Family Commitment
Cllr Mrs Elizabeth Turpin	Hospital
Cllr Vanessa Roach	Holiday

It was proposed by Cllr Moore, seconded by Cllr Noise and agreed these apologies be accepted.

2 DECLARATIONS OF INTERESTS

328 Cllr Etheridge declared a possible conflict of interest in Item 7a as a member of Medway Council's planning committee.

3 ANY OTHER BUSINESS OF AN URGENT NATURE329 The Clerk reported that she and the Assistant Clerk would be on holiday over Christmas and the New Year, from Christmas Eve until 4th January.**4 MINUTES OF THE MEETING HELD ON 25 NOVEMBER 2021**330 It was proposed by Cllr Martin, seconded by Cllr Mrs Noise and agreed the minutes of the meeting held on 25th November 2021 be signed as a true record.

5 MATTERS ARISING

331 No matters were raised.

6 FOOTPATHS**332 a Representative's Report**

Mrs Roscow could not attend the meeting and no report was given.

7 PLANNING**a Applications**

333 i **MC/21/3480** 52 Hollywood Lane Wainscott: Construction of a single storey front extension and a part first floor part single storey rear extension with associated external alterations.

No Objection

334 ii **MC/21/3419** 107 Cooling Road Strood: Construction of a single storey rear extension - demolition of existing conservatory

No Objection

335 iii **MC/21/3539** 68 Leigh Road Wainscott: Construction of a two storey extension to side - demolition of existing garage

No Objection

336 iv **MC/21/3295** 58 Jarrett Avenue Wainscott: Construction of a single storey extension to rear - demolition of existing conservatory.

No objection

337 v **MC/21/3285** 19 Castle Street Upnor: Application for a Lawful Development Certificate (Existing) for the construction of a single storey extension to the rear with flat roof together with alterations to the internal layout on the ground and first floors.

No drawings

338 b Decisions

The decisions as listed on Appendix A were noted.

c Appeals and Other Matters**339 i Medway City Estate**

Cllr Etheridge reported a large rice supplier was moving from Medway City Estate and there were concerns that due to the riverside location the area might be developed. He also reported Canal Road was to be opened to allow traffic to exit Medway City Estate.

340 **d Neighbourhood Plan**

The draft letter for the neighbourhood application was shown to Councillors and feedback was requested.

8 FINANCE

341 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

342 **b Payments Made Since Last Meeting**

The payments made since the last meeting as listed in Appendix B were ratified.

343 **c Accounts for Payment**

It was proposed by Cllr Etheridge, seconded by Cllr Thorpe and agreed the accounts for payment as listed on Appendix B be approved.

9 GRANT APPLICATIONS

344 None.

10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

a Recreation Ground/Hall Garden

345 **i General Matters**

Nothing to report.

346 **ii MHS Tree 39 Hollywood Lane**

Cllr Sparks reported he was still waiting to hear from MHS.

CS

347 **iii Boundary fence at rear of 35 Hughes Drive**

The Assistant Clerk reported she had received a further email from the resident which she read to the Councillors. The resident was not happy with the offer to pay for half of a new boundary fence. The Councillors discussed all of their concerns but felt the Parish Council could not justify the cost at this time but would explore modifying the play equipment to give more privacy for the resident and stated the offer to pay for half would remain open.

348 **iiii Bench Repair Quote**

The Assistant Clerk presented a quote from Home Counties Play to repair the bench which had been damaged in the playpark. It was proposed by Cllr Thorpe, seconded by Cllr Etheridge and agreed the quote be accepted.

b Wainscott Fields349 **i General Matters**

The Assistant Clerk reported she had been contacted by a resident of Spire Way who informed her some of the trees which had been planted had died and wanted them replaced. This matter would be brought up at the next Wainscott Fields meeting in March to discuss the best species for the soil.

350 **c Wainscott Fields Working Group**

Cllr Sparks reported that at the last meeting EPR had said they could no longer be involved pro bono. This was agreed. Work would start on a wild flower meadow. Next meeting 18th March 2022 at 10am.

d Coomber Green351 **i Memorial Bench**

Cllr Etheridge reported he was due to have a meeting with Kelly Tollhurst and would ask about available dates for the bench unveiling. GE

e Playparks352 **i Recreation Ground**

The Assistant Clerk reported that Home Counties Play were in talks with the manufacturers to try enclose the play equipment to give neighbours more privacy.

353 **ii Wainscott Fields.**

The Assistant Clerk and Cllr Sparks reported they had met with a representative from Fearless Ramps who would be sending a quote for a half pipe and a pump track. A quotation had also been received from Home Counties Play for a half pipe.

354 **iii Coomber Green.**

Nothing to report.

f Allotments355 **i General Matters**

The Assistant Clerk reported the Plot 1 allotment holder had given up.

356 **ii New Allotment Site**

Cllr Sparks reported his meeting with the Church Commissioners had gone well and they liked the idea of creating a memorial garden and allotment site in Upnor, The idea was being taken to the Council of the Church Commissioners.

357 **g Lower Upnor Village Green**

Nothing to report.

358 **h Woodland**

The Clerk reported a resident of Brissenden Close reported soil from the woods was slipping into her garden. Cllr Sparks would look at the deeds as it was believed residents owned a metre behind their fence line in common with properties in Margetts Place..

359 **i Notice Boards**

Nothing to report.

360 **j Defibrillator Choir Close**

The Assistant Clerk reported an email had been received from the manager of a care home on Choir Close stating some residents had asked for a defibrillator. It was discussed that there were two defibrillators within 5 minutes of that location.

11 UPNOR

361 **a General Matters**

Cllr Etheridge reported he was still getting complaints of drug use but when attended no sign of drugs. He also reported The Ship public house was closed until the new year as the landlord had passed away.

362 **b Naming of River**

Cllr Thorpe reported he had been in contact with Greenwich Science department who seemed enthusiastic to do a river survey and he would contact them again in the New Year.

363 **c Arethusa Venture Centre**

Nothing to report.

12 COCKHAM WOOD COMMUNITY PARK

364 Cllr Sparks reported permission had been granted and that he would pursue Fiona Leadley to confirm the Parish Council's wanting to include their woodland to allow residents direct access to the Park. CS

13 SENIOR CITIZENS' LUNCH

365 In Cllr Mrs Turpin's absence, the item was deferred to the next meeting.

14 HIGHWAYS AND TRANSPORT

366 Cllr Etheridge reported there had been multiple instances of fly tipping in the drain ponds on the A289. This was concerning as would be difficult to remove but also the environmental impact, he was in contact with Medway Council.

15 LIGHTING

367 The Assistant Clerk reported she had emailed the MoD regarding the lights in Upnor but had still not received a reply. Cllr Sparks said he would try to contact the barracks in Gillingham.

CS

16 RURAL LIAISON COMMITTEE**368 a Representative's Report**

Nothing to report.

17 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE**369 a Representative's Report**

Nothing to report.

18 HALL MANAGEMENT COMMITTEE**370 a Representative's Report**

Cllr Mrs Noise asked Cllr Sparks to report on her behalf. Cllr Sparks said he had attended a committee meeting as an observer. The committee now consisted of 5 members, but none were willing to act as chairman. The Treasurer/Booking Clerk asked for a monthly allowance for the extra work she was doing and indicated if this was not forthcoming she would resign with immediate effect. A sum had been agreed with a moratorium of 6 months to prove this could be afforded. Cllr Sparks said he had seen the accounts and that the income stream would need to increase to support this expenditure..

b Memorial Plaque

Cllr Etheridge suggested creating a larger memorial area The Clerk would liaise with the hall secretary and she and Cllr Thorpe would investigate the provision of a suitable plaque.

PT

RB

19 POLICE MATTERS**371 a Police Liaison Committee Representative's Report**

It was reported there were currently only 2 PCSOs in the whole area and they had been patrolling frequently to try to deter the break-ins which had been happening in Wainscott.

372 **b Neighbourhood Watch**

In Cllr Onimole's absence there was no report.

20 COMMUNICATIONS

373 **a Website**

Nothing to report.

374 **b Magazine**

Nothing to report.

375 **c Social Media**

Nothing to report.

21 CONSULTATION

376 No documents received.

22 CORRESPONDENCE

377 None.

23 REPORTS AND CIRCULARS

378 None received

The Chairman suspended the meeting for the Medway Councillors' report and public session.

MEDWAY COUNCILLORS' REPORT

Cllr Etheridge reported that Cliffe and Cliffe Woods Parish Council were still waiting for a response on their Neighbourhood Plan proposal which had been submitted over a year ago. When Medway Council had been contacted, the Chief Planning Officer had responded stating it had not been pursued due to lack of staff. He also reported Berwick Way would be closed for 6 days.

The Chairman thanked Cllr Etheridge and reconvened the meeting.

CONFIDENTIAL SECTION

24 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

379 It was proposed by Cllr Sparks, seconded by Cllr Moore and agreed the press and public be excluded from the following items on the grounds the first was a legal matter and the second concerned a commercial contract.

25 ACQUISITION OF LAND

380 Cllr Sparks reported he would be contacting Jo Horne from Medway Council about the amended Section 106 agreement which was awaiting signature.

26 RETAINING WALL

381 Cllr Millsom reported there were 3 items being looked at before the final invoice could be paid. Assistant Clerk to contact Adam Taylor to let him know the works were completer and that it was now possible to clear the footpath.

EJ

The Chairman thanked everyone for attending and closed the meeting at 21:20

Signed Chairman

On the ... day of2022