

# COLLINGHAM *Parish Council*

## MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7.15 pm on 23 MARCH 2017 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Barrie, J Davies, M Davies, J Guest, R Hatton,  
L Marshall, T Musson (Chair), R Scott, V Wright  
County & District Cllr Mrs M Dobson

Clerk: Caron Ballantyne

In Attendance: 2 members of the public

### Action by

#### 38 Public forum

A member of the public raised a query with regard to Potter Hill Road, following the reconstruction, which has not had the white line down the middle of the road reinstated. Cllr Maureen Dobson advised previously that the road was of insufficient width for a central line to be laid.

Also raised was a query with regard to the proposed weight limit as there is some confusion as to where the limit is to be implemented and no signs appear to have been erected as yet. Advised that signs are to go up this week or next. The Traffic Regulation Order is to come into force at the end of March and all works should be completed before then.

#### 39 Declaration of Acceptance of Office for newly co-opted Councillor Declaration signed

#### 40 To receive apologies for absence Apologies from District Councillor Clarke noted

#### 41 To receive any declarations of interest None

#### 42 To receive and approve the Minutes: of the Parish Council Meeting of 23 February 2017 and the Planning Meeting of 9 March, circulated to members prior to this meeting. These were agreed as a true record and signed by the chair.

#### 43 To receive reports from County and District Councillors *Cllr Mrs Dobson*

- Parking for properties near William Bailey House will have a space allocated within the planning for new properties on Windsor Close
- Breamar Road proposal for the demolition of garages will not be going ahead, if at all possible as this site is not suitable. Permissions have been given in the past to residents to get cars off the road in this area, which the planning department were not aware of
- Windsor Close garages area has been visited by the planning department and further investigations will be undertaken to determine the feasibility of any proposal.
- Breamar Farm Phase 2 has been granted planning permission. The Parish Council has still not received any response to comments submitted and Cllr Dobson suggests that a letter is written to planning to request these.

- Broadband – Several areas have been accelerated, whilst some areas have been delayed
- The Collingham Health Centre has today sent texts to registered patients about prescriptions which are to be done electronically in the future – please nominate Collingham Health Centre
- Planning enforcement have been to the Low Street caravan site and there is no evidence that anyone is living there. It will continue to be monitored
- Temperance Lane – a resident is complaining about access into the road now that the post office has been moved. Businesses will be spoken to
- Double Yellow lines have been put into the programme for next financial year at the junction of Swinderby Road and the High Street

#### 44 a) To Formally Note Items of Income for the Month:

Income			VAT	Total
British Gas	Final electricity bill for 71 High Street	£359.29	Nil	£359.29
Burial Ground	Cemetery Fees	£105.00	Nil	£105.00

Noted

#### b) To Approve Items of Expenditure for the Month to be paid by BACS:

Expenditure			VAT	Total
Glasdon	South End Cemetery Bin	£55.35	£11.07	£66.42
Inspire	Final Bill for 71 High Street	£359.29	Nil	£359.29
AEB Landscapes	Community Park Inspections	£140.00	Nil	£140.00
Y&CC	Hall Hire	£138.75	Nil	£138.75
NSDC	Business Rates - Village Centre Small Business Rates Relief Applied	Nil	Nil	Nil
NSDC	Business Rates - South End Cemetery Small Business Rates Relief Applied	Nil	Nil	Nil

- c) **Bank Reconciliation for the year to date** – signed by Cllrs Wright and Allen and circulated prior to the meeting, noted
- d) SLCC membership for Clerk. Resolved that it will be paid and should be split 50/50 with the Clerks other parish council unanimously
- e) Trade Waste Services for 2017/18, including signing of agreements
- Community Park – Weekly collection, 360L = £343.20
  - Jubilee Room – Fortnightly collection, 240L = £127.40
- Resolved that this is paid and agreements signed unanimously

#### 45 Planning

##### a) Applications for Consideration

17/00440/FUL	Lunn Lane (6)	Application for Proposed demolition of existing attached garage and erection of 2 storey rear extension and single storey side porch extension – NOT SUPPORTED by majority for reasons of: privacy, loss of light, layout density
17/00445/FUL	Newark Road (5)	Application for Single Storey Extension to Rear of Property – SUPPORTED unanimously

##### b) Applications Determined

16/01698/FUL	Pitomy Farm - Change of use/conversion of agricultural building	Permitted
17/00016/FUL	South End (12)	Permitted
17/00063/FUL	High Street (172)	Permitted

17/00071/FUL	Potter Hill Road, Charnwood	Permitted
17/00072/FUL	The Hemplands (7)	Permitted
17/00100/FUL	High Street (73), Collingham Post Office	Permitted
17/00156/FUL	Drummond Grove (3)	Permitted

Decisions noted

### c) Appeals

16/01600/FUL	Application for erection of two storey extension to dwelling house – Refused	Appeal lodged
--------------	--	---------------

Appeal noted and resolved that the previous comments should not be withdrawn

- d) NSDC Consultation on the CIL Draft Charging Schedule

Cllr M Davies and Cllr Marshall to draft. Clerk to submit before the deadline

Cllrs M  
Davies &  
Marshall  
Clerk

### 46 Grant Applications to be considered

- a) Section 137 Grant for Scouts trip to Switzerland – Presentation to the village within 6 weeks of the trip and talk to the Parish Council, input to the skate park, best kept village, litter picks every 2 months, assistance in the community park when the volunteer litter picker is on holiday. Resolved unanimously that the conditions would be part of the award

Clerk

### 47 Additional Waste Bins

- a) Request for additional dog bin on Swinderby Road near the cross path – Resolved to put something in the Fleet to try and address this as dog waste can be placed in general waste bins and there is a bin in this location already
- b) Request for additional bin in village centre, near flag pole – Resolved to investigate options for a large size bin and ask chip shop owner if he would contribute and possibly the co-op

See  
Item 53

Clerk

### 48 Neighbourhood Plan for Collingham (Brought forward from Agenda Item 17/7b)

- a) Consideration to be given to undertaking a Neighbourhood Plan for Collingham Resolved that this should be taken forward. RCAN to be contacted by the clerk to meet with the volunteers. Volunteers are Cllrs Barrie, J Davies, M Davies & Marshall

Clerk

### 49 Annual Parish Meeting (April 13<sup>th</sup>)

- a) To consider arrangements for the meeting  
Invite to be sent to all local groups, ask if they would like to speak  
RCAN to be asked to speak about Neighbourhood Planning  
Julie Reed to be asked to speak about the Medical Centre  
Wayne Brooks to speak about first responders  
Screen to be put up for presentations  
Cllr Musson to provide refreshments

Clerk

### 50 Succession Planning

- a) To determine a succession plan for the position of Chair.  
After much debate a volunteer for the position has been found on the basis that this will be for only one year.

**51 Y&CC Maintenance**

- a) Ivy from neighbouring property – following a meeting of the Y&CC Management Committee there is still an issue with the ivy on the walls. The committee would like the Parish Council to write a letter as the owners of the building and following the repointing work last year, this is a concern

Clerk

**52 Correspondence**

- a) Grant Aid application for Citizens Advice Sherwood & Newark – Resolved not to provide any grant aid to this organisation
- b) Minster Veterinary Centre – offer of free dog poop bags – Resolved to accept this offer. Bags to be put in the library and possibly Collingham vets
- c) Letter with regard to agricultural land usage – this is agricultural land and the farmer has no restriction as to what agricultural uses the land is put to
- d) Notts Reboot – Research for wellbeing – flyers to be made available in the library
- e) Best Kept Village – Cllr Marshall to co-ordinate this. Resolved that the application is submitted

Clerk

Clerk

Clerk

Cllr  
Marshall  
Clerk**53 Fleet Article for May** – Resolved that Cllr Marshall would do this edition, several topics were suggested**54 Clerks Report****Agenda Item**

- Ground Maintenance Contract **17/27a**  
Additional works awarded to Continental Landscapes (Lincoln)
- Parish Councillor Vacancy – no election called **17/29**  
Co-option notices posted, expressions of interest to be received by 16<sup>th</sup> March. Interview/presentations from all interest applicants to be carried out prior to the 23 March Parish Council Meeting
- Position of Chair – Succession plan, brought forward to 23 March Meeting **17/30**
- Information from Plunkett Foundation posted to website **17/31b**
- RCAN Neighbourhood Planning Event – 2 places booked. Cllr Barrie asked if he would like to attend. Joining instructions received and forwarded to Councillors Davies and Marshall **17/31c**
- Redeeming Our Communities invitation, declined **17/31d**
- Heath Commissioners Outcome of IVF Consultation posted to the website **17/31f**

**Other items**

- Planning application consultations responded to from February and additional March Planning meeting
- Issue with accumulation of waste (both compostable and non-compostable) at the burial ground dealt with. Bin purchased and fitted, to prevent reoccurrence. Grave digger and memorial stone installers to be reminded that any arisings should be removed off site. The existing pile of soil and turfs will be removed in the near future
- Continued issue with “no cycling on the mounds” signs at the community park being removed/vandalised – continue to replace as soon as possible
- Revised bus timetables from 20 March have been received from NCC – copies available in the library for residents to pick up

- Letter with regard to planning on Breamer Road to knock down garages received and responded to.
- Letter with regard to commercial building on Woodhill Road, which is losing its roof, reported to occupant who was unaware and responded to sender
- Meeting held with the NCC PROW officer to discuss issues, which could be a future agenda item for discussion/agreement if desired:
  - Path at end of Dykes End with signs erected by land owner – The Parish Council could seek to claim this path as a PROW as there is clear evidence that it is used as such – agreed to agenda at next meeting
  - Route numbers could be added to Waymarkers/sign post for better identification if the Parish Council wish to do this. This would aid members of the public reporting issues – all felt a good idea and as no cost implication, resolved that this could go ahead
- Meeting with NCC PROW officer has highlighted way marker improvements on South Collingham Foot Paths 1,2 and 3, which will be implemented by NCC when possible.
- Meeting with NCC PROW officer has highlighted a number of Footpaths which need further investigation in order to update the definitive map with the correct line or extinguish as appropriate. Changes in land searches when purchasing a property means that PROW information has now to be requested and such anomalies will be raised more regularly as a result.

Note: As ploughing for new crops begins, landowners are legally required to reinstate PROWs across fields within 14 days. Any reports of issues should allow the land owner this period of time to reinstate.

- Meeting held with David Tingle with regard to the role he undertakes on behalf of the Parish Council as Burial Authority. David would like to retire from the role, but will continue until this has been discussed and agreed at the Annual Parish Council Meeting in May. Clerk to work alongside him to better understand the requirements of the task
- Meeting held with the new Grounds Maintenance contractor. All ready to start on 1<sup>st</sup> April

### Reports to NCC

FS13760831	Trees/Hedges	Swinderby Road/High Street junction
FS13807663	Pot Hole	Cottage Lane / A1133 junction
FS13926446	Sign	Dykes End - NTR faded
FS14090989	Pot Hole	A1133 near turning to Winthorpe - Northbound

### Reports to NSDC

Street Name Plates	Dykes End - South side
--------------------	------------------------

### Cllr Scott

**16/201a** – Waste at South End Cemetery – Meeting held, see above comment from clerk

**17/26b** – Baby and Toddler climbing frame – funding shortfall.

Negotiations with the supplier have resulted in a price reduction. Baby and Toddler group now have sufficient funding

NCC grant applications for Sign at Brough and path at Community Park have both been approved for 2017/18 spend.

**15.3.17.** Meeting with Inspire staff and two potential volunteers took place. Inspire stated that training would take place as volunteers put their names forward. Dates for training will be sent by Inspire, for agreement with

volunteers. The service agreement between Inspire and Parish Council is still being prepared.

### ***Cllr Davies***

**17/31e** – Scouts provided with link to the Grant application form  
Meeting with concerned residents on Breamar Road with regard to the demolition of 20 garages – Application was NOT SUPPORTED by the Parish Council at the meeting of 9 March, but residents wished to speak to the Parish Council about their concerns

Report on Besthorpe Tarmac Meeting – Wednesday 15<sup>th</sup> March 2017

#### **Update on Besthorpe Quarry**

- Forecast production up from 120,000 tonnes to 150,000 tonnes
- Stripping new area April-May ready for extraction to commence later in the year. New Lagoon creation July and allow time for wildlife habitat and ecological needs to be assessed.
- Section 106 schedule agreed between Tarmac and Mike Hankin, NCC until 2022 and has been sent out for signatures to Tarmac.
- After a complaint, one lorry driver is on final written warning with regard to driving through Village.

#### **Update on Girton Quarry**

- Open mothballed site and reviewing the scoping report for this location.
- New planning application submitted for an extension of time in Girton Quarry. It is hoped this will be discussed at April NCC Planning Committee. It is expected this will cover the period from December 2017-2036
- More landscaping and restoration of edges and verges to be carried out; extraction not expected to start until 2020
- Notts Wildlife Trust wishes to make sure that traditional cattle grazing continues and that there should be "less water - more green".

Next Meeting Wednesday 13<sup>th</sup> September 2017

### ***Cllr Allen***

Report on Langford Tarmac Meeting - Wednesday 15<sup>th</sup> March 2017

Following Tarmac joining CRH there are a few personnel changes at high level. Their Regional Director is now Managing Director of area called Central which includes Langford. There will be some reductions in support staff but none that will affect Langford.

The new area south of the site is working OK, they are 3/4 into preparation before extraction. Total output for whole site is still 480k tonnes.

Monies have now been allocated for the Sluice Outfall to River Trent and tenders should be in in around 2 to 3 weeks and contracts out in July. Work expected to take 3 months. Cllr Dobson asked about access for heavy machinery which will be via Westfield Lane which means passing through The Green and Stocks Hill.

Application for extraction south and west of site is ongoing. Major archaeology works will be carried out and also flood risk assessment.

RSPB handed out a report on the highlights of the reserve which showed visitor numbers increasing for Dec, Jan & Feb to around 500 a month. These numbers now show the full use of the car park which often extends into the overflow field. Tarmac are in discussion with them offering to move their portacabin should the need arise. Ongoing works with reed beds including scrub and woodland management. Interesting sighting of an otter resulted in a motion activated camera being installed that caught one swimming.

Finally, a joint meeting between Tarmac and Sustrans at Memorial Hall on Wednesday 29<sup>th</sup> March at 7.30 pm to explain Sustrans planned venture of path and cycle routes up to South Clifton and beyond. A video has been

made which includes Cllr Dobson. All Parish Councillors and Clerks are welcome.

The meeting closed at 20:50pm

### **Abbreviations**

**NCC – Nottinghamshire County Council/Councillor**

**NSDC – Newark and Sherwood District Council/Councillor**

**LCS – Lincolnshire Cooperative Society**

**PRoW – Public Right of Way**

**Y&CC – Youth & Community Centre**