## **Melverley Parish Council**

Chairman: Mr. B.C. Edwards Tel: 01691 682340

A Parish Council Meeting will be held in the Village Hall on Wednesday 5<sup>th</sup> December 2018 at 8.00pm

- 1. Permission for members of the Public to speak (10 mins)
- 2. Present
- 3. Apologies
- 4. Declaration of Interest.
- 5. Minutes of the meeting on 10<sup>th</sup> October 2018
- 6. Constitutional basis of Melverley Parish Council
  - Contract and job description for clerk
  - Standing orders and financial regulations
  - Training
- 7. Encampment on Common Lane, Bontain to decide on response to request for information from Shropshire Council Community Enablement Team (North)
- 8. Village defibrillator
- 9. Stiles on footpath from Bontain to Melverley
- 10. Finance
  - Payments: to authorise payments to SALC
  - Receipts: None
  - Precept for 2019
  - Bank Account changes
  - Internal Audit: to appoint auditor
- 11. Correspondence
  - Community Infrastructure Levy Neighbourhood Fund
- 12. Reports
  - Police
  - Shropshire Council
  - Local Area Committee
- 13. Any Other Business with permission of Chairman
- 14. Dates of Next Year's Meetings

A. J. Bater

Clerk to Melverley P.C.

Dated: 29th November 2018