

Harescombe Parish Council

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Harescombe Parish Council Meeting

Minutes

Monday 12th January 2026 at Harescombe Village Hall.

Meeting commenced at 7.40 pm.

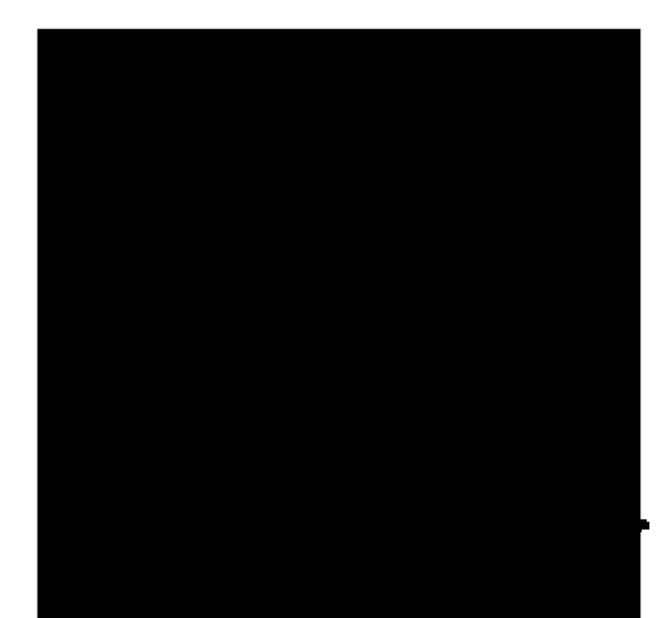
Present; Councillors P. Richards, C. Ractliffe, G. Williams, District Councillor Turner-Wilkes, Clerk Mr S. Hale.

Cllr. Richards (vice-chair) chaired the meeting in Cllr. Leeper's absence.

- 26.0 No members of the public were present.
- 26.1 Apologies for absence accepted from Cllr. Leeper, Cllr. Perkins & District Cllr. Patient
- 26.2 Cllr's Ractliffe and Williams declared an interest in the confidential section on village charities. Dispensations under S33(2) Localism Act 2011, (without the dispensation the number of members prohibited from participating in the item would be so great a proportion of the body that it would impede the transaction of the business) were granted by the clerk to Cllr's Ractliffe and Williams. There are no perceived conflicts of interest.
- 26.3 Council resolved to approve the minutes of the meeting on 10th November 2025.
- 26.4 Council received the report from the District Councillor and it will be uploaded to the parish council website. An update was given on; the local plan; SDC Animal Welfare Department won the RSPCA Paw Prints award; A38 roadworks and M5 junction 12 queues; Museum in the Park is closed until 24th January for a deep clean.
- 26.5 Council considered the written report from the County Councillor and it has been published on the website.

Finance

- 26.6 Council noted that Lloyds online payment authorisation process has been amended to include the clerk as one of 2 required payment authorisers.
- 26.7 Council noted the clerk has applied to GAPTC for a refund as the 10% subscription discount for the clerk being CiLCA trained was not applied to this year's membership.
- 26.8 Council considered and resolved to reappoint Mrs Irena Litton as the independent and competent auditor. Her fee remains unchanged at £200.00
- 26.9 Council considered and resolved to make its annual donation to the Air Ambulance of £150 and Volunteer Wardens £50.
- 26.10 Council noted the clerk has passed details of a new GCC Grassroots Fund to the Village Hall Committee for their consideration.
- 26.11 Council noted and resolved to ratify the following receipts and payments.



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Date	Receipt	Amount
10/11/2025	Gross interest	£5.85
17/11/2025	2 x defib courses	£40.00
	Defib course	£20.00
18/11/2025	Defib course	£20.00
24/11/2025	2 x defib course	£40.00
	Defib course	£20.00
08/12/2025	Defib course	£20.00
09/12/2025	Gross interest	£5.31

Date	Payment	Net	VAT	Gross
14/11/2025	PATA Payroll	£3.00	£0.00	£3.00
	Reimburse clerk for 25% SLCC subs	£47.50	£0.00	£47.50
17/11/2025	Bank charges	£4.25	£0.00	£4.25
18/11/2025	Hugofox email hosting	£2.49	£0.50	£2.99
16/12/2025	Bank charges	£4.25	£0.00	£4.25
18/12/2025	Hugofox email hosting	£2.49	£0.50	£2.99
19/12/2025	PATA Payroll	£20.25	£0.00	£20.25
02/01/2026	Clerk Q3 salary			

- 26.12 Council noted the result of the internal controls, and bank reconciliation as completed by the clerk and Cllr. Williams. Councillors had sight of all documentation prior to the meeting.

Bank Reconciliation

OPENING BALANCE: 01/04/2025	£17,026.96
INCOME TO DATE	£5,972.95
LESS TOTAL EXPENDITURE TO DATE	£8,320.98
FUND BALANCE: 04/01/2026	£14,678.93
REPRESENTED BY:	
LLOYDS TREASURERS ACCOUNT BALANCE	£3,545.33
LLOYDS SAVINGS ACCOUNT BALANCE	£11,133.60
BALANCE	£14,678.93

- 26.13 Council considered and resolved to agree a budget for 2026 / 2027 of £6,000
- 26.14 Council considered and resolved to set the precept for 2026 / 2027 at £6,000

Planning Matters – council considered the following planning matters and resolved as necessary

- 26.15 Reference S.23/2428/OUT
A full objection to this application has been submitted by the parish council.

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Land At Whaddon Gloucester Gloucestershire

Outline application for up to 2,550 new dwellings, etc ...

Status Awaiting decision. However, it may be delayed until 2031 but nothing has been confirmed.

- 26.16 Reference S.25/1506/FUL
Application Validated Fri 08 Aug 2025
Hilles Cottage, Sevenleaze Lane, Edge. GL6 6NN
Change of use to wedding venue with the associated conversion & repair of existing buildings to provide ancillary facilities and landscaping enhancements.
Status Awaiting decision
District Cllr. Turner-Wilkes to make enquiries to SDC planning as to what the reasons are for the delay in this application
- 26.17 Reference S.25/1713/HHOLD
Application Validated Fri 12 Sep 2025
Briar Bank, Stockend, Edge. GL6 6PJ
Erection of two storey and single storey side extension. Loft conversion. Dormer windows. Zinc cladding and glazing to side elevation. Bay window.
Status Refused
- 26.18 Reference S.25/1635/FUL
Application Validated Wed 10 Sep 2025
Hollocks House, Harescombe. GL4 0XD
Erection of a hay and straw barn.
Status Permission granted
- 26.19 Reference S.25/1898/FUL
Application Validated Tue 14 Oct 2025
Land Adjacent to the Orchard, Styles Lane, Harescombe.
Replacement cladding & roof to barn
Status Permission granted
- 26.20 Reference S.25/2066/HHOLD
Application Validated Fri 31 Oct 2025
Duckworth Cottage, Harescombe. GL4 0XD
Erection of a two storey and single storey rear extension.
Status Awaiting decision
- 26.21 Reference S.25/2174/FUL
Application Validated Tue 18 Nov 2025
Land Belonging To Hayes Farm, Haresfield, Stonehouse.
Conversion of Dutch barn to ancillary use in support of holiday lets.
Status Awaiting decision
• As at 4th January, no parishioner comments.
- 26.22 Reference S.25/2276/HHOLD
Application Validated Thu 04 Dec 2025
Greensleeves, Harescombe. GL4 0XD
Erection of garden cabin.
Status Awaiting decision
- 26.23 Reference S.25/2205/FUL

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Application Validated Tue 16 Dec 2025

Land At Stroud Road, Brookthorpe, Gloucester.

Erection of 5 Single Storey Dwellings with Associated Works

Status Awaiting decision

- As at 4th January, no parishioner comments.

26.24 Brookthorpe Springs Farm / Kolisko Farm. No substantive updates have been received from SDC and it has been 6 months. Clerk to contact SDC and if there is no substantive update, then the clerk is instructed to escalate as necessary.

26.25 No planning matters were received between issuing the agenda, and the time of the meeting.

Policies and Procedures

26.26 Council reviewed and resolved to readopt the Grant Awarding Policy.

Highways

26.27 **Haresfield Lane resurfacing** – Council considered. The village WhatsApp group has been updated and details are on the parish council website.

26.28 **Gruntas Lane road closure for 14th to 23rd January** – No update received from Highways relating to this unanticipated potential road closure. Clerk to chase up with Highways.

26.29 **Street-clean** requested at the end of September was finally undertaken in late December. However, the following areas were not done and have been reported by the clerk to SDC through FixMyStreet, and by email.

- Threshold Farm to Haresfield Lane junction - FixMyStreet ref: 8623343
- Threshold Farm to Hayes Farm - FixMyStreet ref: 8623378
- Threshold Farm to Hollock House - FixMyStreet ref: 8623413
- Hollock House to The Chase - FixMyStreet ref: 8623430

Other Matters

26.30 Defibrillator training was a successful event with 12 attendees, including guests from a neighbouring parish.

26.31 **Matters arising (no decisions can be made on such matters).**

No matters arising

26.32 **Closed Confidential Session – Village Charities**

Council resolved that under s1(2) Public Bodies (Admission to Meetings) Act 1960, members of the press and public be excluded from this part of the meeting that considers village charities, due to the confidential nature of the business to be transacted.

Council resolved,

- to appoint Mr. Tim Mayo and Mrs. Linda Pike as trustees to the village charities with immediate effect. Mrs. Helen Hutton will remain in place until 10th February (as mutually agreed) as trustee, to handover as necessary to the new trustees.

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- Mrs. K. Pritchard was appointed as the third trustee to commence in the role from the 11th February, the day after Mrs. Hutton steps down. The appointment of the 3 trustees is for a period of 4 years when council shall reconsider the positions.
- The clerk is to transfer the charity records to one of the new trustees.
- Clerk is to request that, prior to the next parish council meeting in March, the new trustees convene a meeting; elect a chairperson (to serve for 12 months) and to make arrangements to fill the clerk's position. The council would be grateful of an update for its next meeting

26.33

Next Meeting

Monday 9th March 2026 at 7.30pm. Harescombe Village Hall.

Meeting concluded at 8.35pm

