

Grewelthorpe Parish Council

Draft Minutes of the Ordinary Meeting of Grewelthorpe Parish Council

held on **Thursday 19th January 2023** at **6:30 pm** in the cafe, Grewelthorpe Village Hall

Attendees: Cllr Dawson (Chair), Cllr Hodges (Vice-Chair), Cllr Laing, Cllr Harrison, Cllr Stelling, The Clerk and two members of the public.

2223/076 To receive apologies and approve reasons for absence.

No apologies had been received.

2223/077 Chairman's Opening Remarks

The meeting held a minute's silence in memory of the late County Cllr Margaret Atkinson.

2223/078 Declarations of interest

- a) To receive any declarations of interest not already declared under council's code of conduct or members Register of Disclosable Pecuniary Interests
- b) To receive, consider and decide upon any applications of dispensation

No declarations of interest or applications of dispensation were received.

2223/079 To confirm the minutes of the Parish Council Meeting held on Wednesday 9th November 2022 as a true and correct record.

Resolved: These were confirmed unanimously as a true and accurate record and signed by the Chair.

2223/080 To confirm the minutes of the Planning Meeting held on Wednesday 7^h December 2022 as a true and correct record.

Resolved: These were confirmed unanimously as a true and accurate record and signed by the Chair.

2223/081 To receive a report from the Headteacher of Grewelthorpe and Fountains C of E Primary School.

The headteacher reported as follows: The planning for the alterations upstairs had gone through. However the head teacher does not anticipate an increase in pupil numbers following approval of planning for the attic classrooms. The school was now in the process of obtaining new costings for the work over the next twelve weeks. Regarding parking on the school car park there were no plans to discuss it any further following previous meetings. Following several near misses, there had already been discussions with health and safety. Regarding the problems with parking on the road, the school had tried to stagger drop off and pick up times, but this did not seem to have much effect. Discussions had been had with Highways who suggested that it be referred to the Police. The Police had said they would come out and observe, but this had yet to happen. After a lengthy discussion it was agreed that the head teacher would email parents, asking them to refrain from parking on the pavement. The Clerk would investigate who the PCSO is for Grewelthorpe with a view to getting him involved if it was felt necessary.

Action: The Clerk

2223/082 To receive a report from Ward Councillors

Due to the absence of the District Councillor, there was no report to receive.

2223/083 To discuss the request from East Nidderdale Moors SSSI for access permission for a breeding birds survey.

It was proposed by Cllr Harrison and seconded by Cllr Dawson that we approve the bird survey. This was carried unanimously.

Resolved: The Clerk would write to the East Nidderdale Moors SSSI, giving them permission to carry out the bird surveys.

Action: The Clerk

2223/084 Public Participation

There were no questions from the floor.

2223/085 Financial Matters

a) To approve the bank reconciliation and budget comparison for January 2023

Resolved: The bank reconciliation and budget comparison was unanimously approved. The bank balance stood at £8,296.44 after approving all cheques on the schedule of payments.

b) To approve the Schedule of Payments as follows

Date	Ref	Transaction details	Category	Money Out
28.11.22		DD Keith Pettitt	Salary and related costs	£ 268.57
28.11.22		DD HMRC (Nov)	Salary and related costs	£ 60.80
1.12.22		DD HBC	Playground	£ 73.20
8.12.22		DD Village Hall	Commuted Sums/CIL	£ 2,504.07
15.12.22		DD Village Hall	Commuted Sums/CIL	£ 2,874.00
15.12.22		DD Andrew Lyon	Salary and related costs	£ 35.60
28.12.22		DD Keith Pettitt	Salary and related costs	£ 199.47
28.12.22		DD HMRC (Dec)	Salary and related costs	£ 51.60
5.1.23		DD Farm Land & Services	Grasscutting	£ 189.60
3.1.23		DD Village Hall	Room Hire	£ 40.50
19.1.23		DD Keith Pettitt (Jan Expenses)	Office expenses	£ 36.00
18.1.23		DD Yorkshire Accountants	Office expenses	£ 36.00
28.1.23		DD Keith Pettitt	Salary and related costs	£ 199.27
28.1.23		DD HMRC (Jan)	Salary and related costs	£ 43.40

c) To update the meeting on Commuted Sums Usage.

The Clerk had circulated the latest report. The sums available to spend were as follows.

Amenity Green Spaces £221.20

Natural and Semi-Natural Green Spaces £543.75

Outdoor Sports Facilities £734.10

Provision for Children & Young People £670.58

Cemetery £178.60

Village Hall £1,332.98

The Clerk had already informed the Village Hall Committee of the outstanding sums. He was asked to look at what area sums allocated to the Playing Field and those allocated to the Playground could be used and whether they were interchangeable. He was also asked to see whether a path around the pond was an acceptable project.

Action: The Clerk

2223/086 NYCC Highways

a) To review the minutes from the Clerk's meeting with NYCC Highways on and to decide next actions .

The minutes of the Clerk's meeting were noted by all. The following items were to be added for the next meeting on January 25th.

Gully Cleaning at Wapping

The road spillage and from Wapping to Nutwith Common and the pothole (reported via the portal by Cllr Hodges and Cllr Dawson respectively).

The need for dropped kerbs at the Village Hall following an incident (reported by the Clerk).

Action: The Clerk

- b) To note correspondence from a parishioner regarding the grit piles by the sides of the roads around Grewelthorpe and down to Wathermarske, particularly up Hutts and Nutwith Lanes.

The Clerk reported that he had raised this with NYCC Highways, and it would be on his agenda for January 25th.

Action: The Clerk

2223/087 Planning Matters

No further applications had been received. However the Clerk was asked to make Planning aware that a static caravan had materialised at Askham Barn.

Action: The Clerk

2223/088 Correspondence

- a) To discuss the invitation to town and parish councils to submit expressions of interest in managing services and assets on behalf of North Yorkshire Council.

Resolved: It was decided that the parish was too small to undertake such a project.

- b) To note the NYCC election on 9th February 2023

Resolved: The meeting duly noted the date.

- c) To note the next meeting of the YLCA on 20th February and to decide on attendees and any questions to be submitted.

Resolved: It was agreed that Cllr Hodges would attend on behalf of the parish council.

Action: Cllr Hodges

- d) To note the correspondence regarding the Platinum Jubilee Fund.

Resolved: The correspondence was duly noted

- e) To discuss the request from Nidderdale AONB for new Parish Council representatives.

Resolved: it was decided not to put up any candidates for representation.

2223/089 To receive information on the following ongoing issues and decide further action where necessary:

- a) To discuss the renovation of benches in the village.

This was ongoing. It was unanimously agreed to re-imburse any costs that were incurred.

C/F

- b) To update the meeting regarding the tidying up of shrubbery and saplings by the pond area.

Cllr Laing reported that he had met with two contractors. The third had declined to bid. It was agreed that the work to be undertaken should wait until Spring. The Clerk was awaiting quotes. The power box near the pond had slipped and needed to be re-platformed.

C/F

- c) To update the meeting on signage regarding dog fouling by the playground and the pond.

Cllr Harrison reported that this was ongoing.

C/F

- d) To update the meeting on The Crown ACV status.

HBC had written and confirmed that the pub had ACV status until October 2024. The Clerk was asked to write to Admiral Taverns making them aware of this fact and also asking if they could share any plans for the establishment as there was a strong interest within the village of keeping the pub open.

Action: The Clerk

- e) To update the meeting on the status of the electronic Community Resilience Plan

Cllr Hodges reported that he would be contacting Ian Spiers at HBC to initiate a simpler plan as the current one was out-dated.

Action: Cllr Hodges

f) To update the meeting on the responsibilities of parishioners regarding the cutting back of roadside vegetation.

Resolved: The meeting noted the response from Area 6 Highways and that it was the responsibility of the landowners.

2223/090 To discuss the report on the Children's Play Area and to decide on further action.

It was agreed that Cllr Harrison should install the two links on the baby swing. The clerk would send the report to a company in Knaresborough with a view to them making recommendations and giving us a quote to resolve.

Action: The Clerk

2223/091 To receive a report from the Community Speedwatch Champion

Following various correspondence from the team to the Police, it was decided that the Clerk would write to Zoe Metcalfe, making her aware of our issues.

Action: The Clerk

2223/092 To discuss items raised by Councillors.

a) To discuss the Urban Tree Challenge Fund

Resolved: This was deemed not applicable to small parishes.

b) To update the meeting on the proposed Parish Charter by NYCC

Resolved: Cllr Hodges would attend one of the drop-in sessions in Harrogate or Richmond.

Action: Cllr Hodges

2223/093 To appoint a Councillor responsible for staffing matters.

Resolved: Cllr Hodges would take on the role.

2223/094 To confirm the dates of the next ordinary meetings of the Parish Council as Wednesday March 29th at 19:00 and to confirm dates of meetings for 2023.

Resolved: The following dates for the year were confirmed.

DATE	TYPE
Wednesday 8 th February 19:30	Planning Meeting*
Wednesday 29 th March 19:00	Annual Parish Meeting followed by Ordinary PC Meeting
Wednesday 12 th April 19:30	Planning Meeting*
Wednesday 10 th May 19:00	Ordinary PC Meeting
Wednesday 14 th June 19:30	Planning Meeting*
Wednesday 2 nd August 19:30	Ordinary PC Meeting
Wednesday 13 th September 19:30	Ordinary PC Meeting
Wednesday 11 th October 19:30	Planning Meeting*
Wednesday 8 th November 19:30	Ordinary PC Meeting
Wednesday 13 th December 19:30	Planning Meeting*

The meeting closed at 20:22