



# Whatlington Parish Council

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The Hurst  
Netherfield Hill  
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TN33 0LA

Councillors are summoned to the Annual Meeting of Whatlington Parish Council on **Thursday 21<sup>st</sup> May 2026 at 7.30pm**, in Whatlington Village Hall at which business laid out in the agenda will be discussed subject to the standing orders of the Council.

Tracy Dixon  
Whatlington Parish Clerk and Responsible Finance Officer  
Published 14<sup>th</sup> May 2026

## ANNUAL MEETING AGENDA

1. **Election of Chairman:**
  - a) To Elect a Chairman
  - b) The Chairman to Sign their Declaration of Office
2. **Election of Vice-Chairman:**
  - a. To Elect a Vice-Chairman
3. **Public Question Time**

Public question time will last up to 20 minutes. Each speaker is limited to 5 minutes. The business of the meeting will start immediately after public question time or at 7.50pm, whichever is earlier.
4. **Apologies for Absence**
5. **a) Disclosure of Interests** – To receive any disclosure of interest by a Councillor or Officer of personal interests in matters on the Agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.  
**b) Dispensation Requests.** – To receive any requests for dispensation declared under the disclosure of interests.
6. **To approve and sign the minutes from the meeting of 19<sup>th</sup> March 2026.**
7. **Reports**
  - To receive the reports**
    - a) from the Clerk, including correspondence.
    - b) from the Chair
    - c) From the District and County Councillors
8. **To approve the memberships to outside bodies and appoint Councillors to them and any working parties and Committees**
9. **To review and adopt the Councils Policies and Working Practices.**
  - a) Code of Conduct
  - b) Standing Orders
  - c) New Financial Regulations
  - d) Other Council Policies
  - e) To confirm GPoC status
  - f) Risk Management Schedule



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- 10. Asset Schedule.** To consider the updated Asset schedule and discuss any further additions or changes required.  
**Recommendation. To approve the Asset Schedule**
- 11. Insurance Arrangements for 2026-27**  
**Recommendation: To approve the insurance levels and cover, (year 3 of 3 with Clear Councils)**
- 12. Annual Governance and Accountability return 2025-26**  
a) Internal Auditors report  
b) Signing of the Annual Governance Statement for 2025-26  
c) Signing of the Accounting Statements for 2025-26  
d) Excise of public rights dates.  
**Recommendations:**  
**a) to review and agree the Internal Auditors report.**  
**b) To Agree the Annual Governance Statement 2025-26. (Section 1 of the Annual Governance and Accountability Return (AGAR), and it to be signed by the Clerk and Chairman**  
**c) To agree the Accounting Statements 2025-26 (Section 2 of the AGAR) and it to be signed by the Chairman**  
**d) To approve the Excise of Public Rights dates.**
- 13. Annual Finance Matters**  
a) To approve a schedule of Direct Debits for 2026-27.  
b) To approve the bank mandate and signatories.  
c) To appoint to Internal Auditor for 2026-27  
**Recommendation: a) To approve the Direct Debit schedule as listed.**  
**b) To approve the signatories as listed.**  
**c) To approve the appointment of an Internal Auditor.**
- 14. To agree the Meeting Schedule for 2026-27**  
**Recommendation. To agree the meeting schedule**
- 15. Planning**  
To note the planning comments that have been made by Council, and the planning permissions granted or refused by Rother. To note any appeals or enforcement notifications  
**Recommendation.**  
**A) to ratify the comments submitted by council since the last meeting.**  
**B) To discuss the following planning applications**  
**Amended Plans. RR/2025/2130/HOU 1 Hancox Farm Cottages, Woodmans Green, Whatlington TN33 0NX.**  
**C) to note the planning permissions granted by Rother**  
**D) to note the planning permissions refused by Rother**  
**E) to note any appeals or Enforcement notices.**  
**F) Update on Mill Farm Campsite.**
- 16. General Finance**  
Council to note the payments made and due since the last meeting.  
**Recommendation. To approve the payments due.**
- 17. Update on Village Gateways.**  
**Recommendation. To note the update.**



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- 18. Grant Application.** To consider the grant applications from the PCC of St Mary Magdalene Church.  
**Recommendation. To consider the applications.**
- 19. Poppy Display for 2026.** To receive and update on the Poppy Display  
**Recommendation. To note the update.**
- 20. Local Government Reorganisation in East Sussex Consultation.** To consider sending a response to the modified proposals for Local Government Reorganisation in East Sussex and Brighton and Hove.  
**Recommendation. To approve a response, if any.**
- 21. Items to note or for future agendas.**
- 22. Date and time of next meeting**  
Thursday 17<sup>th</sup> September 2026 at 7.30pm in Whatlington Village Hall.