

# UPTON PARISH COUNCIL

**You are hereby requested to attend a Meeting of Upton Parish Council which is to be held in the Upstairs room of the Cross Keys, Main Street, Upton. on Wednesday 17<sup>th</sup> September 2025 at 7.30pm**

Signed: *Rhona Holloway*  
Clerk to the Parish Council  
10<sup>th</sup> September 2025

## Agenda

- 091/25: To accept public representation (max. 10 minutes)
- 092/25: To receive and accept apologies
- 093/25: To receive declarations of interest
- 094/25: To approve minutes for meetings held on 16<sup>th</sup> July 2025
- 095/25: To note matters Arising
- 096/25: To receive the Chairman's Report
- 096/25: To receive reports from District and County Councillors
- 097/25: To receive updates on green spaces/burial ground, and rights of way
  - a) To receive update from CVG
  - b) To receive report on footpaths/dog bins
  - c) To receive playground update
- 098/25: To receive and action Highways issues
- 099/25: To note the Village Hall update
  - a) Finance
  - b) Maintenance and Caretaking
  - c) To receive update on the VH roof
- 100/25: To consider the current Burial Policy and costs
- 101/25: To receive the community defibrillators monthly inspection report.
- 102/25: Financial matters:
  - a) To accept the latest financial reconciliation.
  - b) To note payments received and authorise invoices for payment.
  - c) To approve the new Local Government Pay award for the Clerk
- 103/25: To consider the budget figures and reserves
- 104/25: Planning matters to consider/vote and note.
  - a) 25/01419/TPO The Poplars, Upton Road Southwell (for noting)
  - b) 25/01431/LDCE Upton Yard, Main street, lawful development certificate to establish development status for an existing static caravan and its lawful use as a normal domestic dwellinghouse operating under use class C3 (for decision)
  - c) 25/01455/TWCA High Barn, 74 Main Street, Upton Fell cherry tree (for noting)
- 105/25: To note and action Service faults
- 106/25: To receive an update on the website
- 107/25: Draw the lottery for September 2025

108/25: Correspondence: All correspondence is circulated electronically upon receipt

109/25: Agenda items for the next meeting:

110/25: Date of next Parish Council meeting: Wednesday 15<sup>th</sup> October at 7.30pm

111/25: Close