

## AGENDA

### COLLIER STREET PARISH COUNCIL

To All members of the Parish Council. You are hereby summoned to attend the **meeting of COLLIER STREET PARISH COUNCIL** at the Orchard Room of St MARGARETS SCHOOL, COLLIER STREET on Monday 2<sup>nd</sup> February 2026 commencing at 19.00PM

Signed: Mrs. M Rumble  
Clerk of Collier Street Parish Council  
Date: 26<sup>th</sup> January 2026

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk. Details of our full recording policy can be found on our website.

**All members of the public are welcome to attend and are reminded that this is a Parish Council meeting held in public, not a public meeting.**

The meeting will be adjourned to allow members of the public to ask questions. Anyone wishing to address the Council on any subject, should note the following details:

**Any question must be sent as a transcript, at least seven days prior to the meeting, (26<sup>th</sup> January 2026) to the Clerk - [clerk@collierstreetparishcouncil.gov.uk](mailto:clerk@collierstreetparishcouncil.gov.uk)**

- **If more than one person wishes to speak about the same item, a spokesperson must be nominated**
- All questions should be courteous, and the speaker must not deviate from the subject
- This is an opportunity to ask questions, not to raise complaints against the Council or any Councillor
- Councillors may decide to answer the question at the meeting or add any item to the agenda of a later Parish Council meeting

**It is proposed to transact the following business:**

**26.02.01 To receive apologies and reasons for absence.**

**26.02.02 To receive declarations of personal, prejudicial, and disclosable pecuniary interests on items on the agenda and updates to members' register of interests**

**26.02.03 Public Forum – time limit 15 minutes (three minutes per person)**  
This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is a for information session only and no action can be taken upon those items raised.

**26.02.04 County Councillor and Borough Councillor Reports**

**26.02.05 Approval of Minutes.**  
To approve the minutes of the parish council meeting held on 5<sup>th</sup> January 2026 as a true and accurate record (Chairman to sign the minutes)

**26.02.06      Planning. (Chair: Cllr Highwood)**

**26.02.06.01    New applications**

APPLICATION REF: 26/500061/FULL	ADDRESS: Brandenbury Farm Haviker Street Collier Street Kent. TN12 9RH PROPOSAL: Section 73 - Application for variation of condition 11 (to allow some living accommodation to be provided on the ground floor) and minor material amendment to approved plans condition 14 (to allow changes to allow alterations to internal layout and fenestration to create living/dining/kitchen area, utility rooms and gym to ground floor and 2no. additional bedrooms to first floor) pursuant to 17/503500/FULL for - Change of use and conversion of existing American Oast to form a 4no. bed dwelling, along with associated landscaping and parking, and part-demolition of adjacent barn structure at Brandenbury Farm, Collier Street.
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**26.02.06.02    Planning Decisions made by Maidstone Borough Council**  
None

**26.02.07      Correspondence List – Circulated prior to the meeting.**  
KALC response to regulation 18c consultation Gypsy and Traveller

**26.02.08      Finance Items – Resolution to approve all the following items.**

**26.02.08.01** RBS Bank Reconciliation

Community Account

Money Manager

**26.02.08.02** HSBC Bank Statement

Community Account

Money Manager

**26.02.08.03** RBS Financial Reports

Budget Report YTD

Earmarked Reserves

Trial Balance

**26.02.08.04** To note any income since the last meeting.

None

**26.02.08.05** Payments for February 2026 to be authorised at this meeting and paid by ONLINE BANKING following approval at this meeting.

**26.02.08.06** To receive the Interim Internal Audit Report for 2025/2026

**26.02.08.07** To review and adopt the Data Protection Policy.

**26.02.09** **CIL MONIES (Cllr D Papas)**  
To consider any spend on CIL Monies.

**26.02.10** **Highways and Footpaths**

**26.02.10.01** HIP

**26.02.10.02** Highways – outstanding items

**26.02.11** **Recreation Ground and Car park**

**26.02.11.01** Village Green Electrical connection (Cllr Ben Ward)  
Any further updates

**26.02.12.** **VILLAGE HALL Trusteeship**  
**RESOLUTION** to approve that the Parish Council take Sole Trusteeship of the Collier Street Village Hall Charity.

**26.02.13** **Flooding (Cllr Jack Highwood)**  
**RESOLUTION** to approve the purchase of Waterproof Clothing.

**26.02.14** **DATE OF THE NEXT PARISH COUNCIL MEETING**  
The next Parish Council meeting will be held on Monday 2<sup>nd</sup> March 2026, commencing at 19.00pm - Orchard Room of St MARGARETS SCHOOL, COLLIER STREET.

*Michelle Rumble - 26<sup>th</sup> January 2026 - Date of Notice*