

HORSMONDEN PARISH COUNCIL

A PARISH COUNCIL MEETING WILL BE HELD IN THE VILLAGE HALL ON
MONDAY 7TH NOVEMBER 2016 AT 7.30PM

AGENDA

Please note that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

Declarations of Interest (in accordance with the Members' Code of Conduct): If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

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1. **APOLOGIES FOR ABSENCE**
2. **PUBLIC SESSION (no decisions):** ***Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification.***
3. **MINUTES OF PREVIOUS MEETING**
Agree the minutes of the Parish Council Meeting 3rd October and Planning meeting 18th October
4. **MATTERS ARISING (no decisions)**
5. **PARISH COUNCIL FINANCE**
 - 5.1 Agree Parish Council accounts to 6th November 2016 and settlement of invoices for this period (see appendix 1)
 - 5.2 Chair to reconcile accounts with bank statement for period up to and including 2nd October 2016
 - 5.3 Decide how to reinvest the monies from maturing bond with HSBC
6. **PLANNING APPLICATIONS**
 - i) Current applications awaiting consideration by the council:

Planning Application No:	TW/16/06976/FULL
Proposal:	Enclose car port by building a wall enclosing the rear and side elevations, damp-proofing and installing an up-and-over garage door within a frame
Location:	33 Morley Drive Horsmonden Tonbridge Kent TN12 8JD

Planning Application No:	TW/16/06991/FULL
Proposal:	2 Storey rear extension and single storey side and rear extension to link garden room.
Location:	Mount Easy Farmhouse School House Lane Horsmonden Tonbridge Kent TN12 8BT

7. **HIGHWAYS AND GROUNDS MAINTENANCE**
 - 7.1 Highways issues – footpaths, trees, roads, signs, verges, and markings
 - 7.2 Street lighting
8. **ADMINISTRATION**
 - 8.1 Consider and agree revised standing orders
 - 8.2 Consider and agree revised financial regulations.
 - 8.3 Traffic solution – agree action based on recommendations from discussions.
 - 8.4 Decision to co-opt a new parish Councillor (interview committee will provide a recommendation)
 - 8.5 Confirm festive lighting arrangements/dates for UMSO certification.

- 8.6 The Institute – moving forward with the lease arrangements. Quotations for minor works to soffit boards, guttering, painting.
- 8.7 Emergency planning – update and next steps.
- 8.8 Request from Citizens Advice Bureau (Tunbridge wells) for donations.
- 8.9 Parish office – refurbishment of carpet and furniture.

9. CONSULTATIONS.

- 9.1 TWBC _ Settlement Role and Function Study – responses by Friday 11th November 2016
http://consult.tunbridgewells.gov.uk/public/planning_information/spp/rfs/rfs.
- 9.2 Kent County Council Strategy for Adults with Autism in Kent - ends 13th November 2016
<http://consultations.kent.gov.uk/consult.ti/autismstrategy/consultationHome>

10. UPDATES (no decisions)

- 10.1 Updates and meetings attended (updates and feedback from meetings attended and held by council members)



Lucy Noakes

Clerk to Horsmonden Parish Council, 01892 724989
26th September 2016

THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND THE MEETING

APPENDIX 1 - 07.11.2016

Horsmonden Parish Council Accounts as at 6th November 2016

		Balances	
Current account b/fwd 03.10.2016		£	91,846.42
Deposit account b/fwd 03.10.2016		£	60,561.30
Interest received (Deposit Account)			
Item	Ref	Receipts	Payments
MLM - traffic solutions consultants	401784		£ 1,050.00
Gillet & Johnston - clock servicing	401785		£ 230.40
E.On - street lighting July to Sept 16	401786		£ 455.47
Mr C Noakes - refund for gift voucher for Mr Speirs	401787		£ 30.00
Mr E Kellas - refund for Remembrance Day wreath	401788		£ 25.00
Kent County Council - legal fees Sept 2016	401789		£ 97.20
Tax and NI Mrs L. Noakes Oct 2016	401790		£ 151.05
Mrs L D Noakes - salary for October 2016	S/O flexi		£ 1,018.84
Bourne Amenity - treatments for VG	401791		£ 456.00
Hummel Electricla Ltd - light in clock tower	401792		£ 300.00
SSE Contracting Ltd - October street lighting	401793		£ 71.26
Mr C J Couchman - October clock and play area	401794		£ 83.08
Interest on current account		£ 3.62	
Current Account as at 06.11.16			£ 87,881.74
Deposit Account as at 06.11.16			£ 60,561.30
		TOTAL BANK:	£ 148,443.04
