

## Minutes

The Minutes of the Meeting of Ampfield Parish Council held in the Village Hall, Ampfield on Monday, 10<sup>th</sup> April 2017 commencing at 7pm.

PRESENT: Bryan Nanson (Chairman)  
Allan Clark, Graham Roads, Margaret Rothwell,  
David Stevens and Julie Trotter

### 2536 Attendance and Apologies for Absence

Apologies had been received from Pete Edwards, Martin Hatley and Julian Jones.

### 2537 Minutes

The minutes of the meeting held on Monday, 13th March 2017, having been circulated previously, were confirmed by the meeting and signed by the Chairman.

### 2538 Matters Arising from the Minutes

There were no Matters Arising which were not covered by items on the agenda.

### 2539 Declarations of Interest

Julie Trotter declared a personal interest in Morleys Green, and also in the Village Hall as she was a Trustee and member of the Committee. Margaret Rothwell declared an interest as a representative and Trustee on the Village Hall Management Committee.

### 2540 Public Participation

No members of the public were present.

### 2541 Financial matters

#### 2541.1 Accounts for payment, income and anticipated expenditure

Council authorised the payment of £435 to Itchen Valley Trees for work in the Woodland. It was proposed by Graham Roads, and seconded by Margaret Rothwell, that the following accounts be paid:

## Cheques to be signed at meeting

	<b>£ inc VAT</b>
Itchen Valley Trees	435.00
BT Payphones - adopt a phone box	1.00
Geoff Phelps - playground grass cut	30.00
Dek Graphics - newsletters	315.00
Hampshire County Council - Village hall signs	<u>832.80</u>
	<u>1,613.80</u>
Southern Water	12.90
NEST pension - Council's payment for March D/D	22.04
TVBC- planning - pavilion	97.00
TVBC - non-material amends - pavilion	195.00
Geoff Phelps - maintenance allotments	36.00
P Davies - hire of rotovator - allotments	20.00
Southern Electric Power Distribution - pavilion	764.57
Office Expenses 13/3-31/3/17	70.82
Ace Liftaway - stones at allotments	42.00
Royal Mail Group - VDS questionnaires	14.90
Dempster Binning LLP - Morleys lease registration- legal fees	400.00
Allen Build & Development - stage payment pavilion	<u>17299.55</u>
	<u>18974.78</u>

Council noted and approved the cheques and payments made between meetings. Council noted the payment to HCC for the 2 signs for the Village Hall and the new carpark. The Chairman thanked Julie Trotter and Pete Edwards for their work in getting the new signs commissioned and installed. The biggest single payment in the period had been to Allen Build and Development for the construction of the pavilion. The Clerk highlighted other significant payments. The bank statement for March had been circulated prior to the meeting. It was noted that, at the end of the financial year, the TSB bank accounts showed funds of approx £32,000; just under £20,000 of that amount was set aside in reserves and for allotment refundable items. Receipts for March had been £16,524 which was largely due to the payment of £15,583 from the Community Asset Fund towards the construction of the pavilion. The bank accounts at 10<sup>th</sup> April stood at £149,836 of which £106,568 was intended for payment of ground maintenance of the open spaces on the Morleys development. Council reviewed the actual expenditure against budget for the 2016/17 financial year. The Clerk highlighted areas which had been over or underspent against budget. The most significant spend had been the first instalment of the pavilion construction costs. This would be recovered when S106 monies were released by TVBC.

## 2542 Ampfield Recreation Ground

### 2542.1 Pavilion project progress

Building continued to go well and completion by end June was still the target. Electrical and lighting layouts had been agreed and SSE would install power on 25<sup>th</sup> April. The unexpected switch from electricity to LPG for heating had added to the project costs. The location of the underground LPG tank would be to the west of the pavilion. A specification for fitting out the kitchen would be prepared by the builder for consideration by Council. Julie Trotter had been in discussion with the Cricket Club and information about their fixtures and events would be placed in the Messenger magazine. The Chairman and Allan Clark had met with members of the Cricket Club who were proposing an opening ceremony day, which might involve a cricket match and a BBQ, possibly in August. Council would have to consider also what formal opening event it might want to hold. It was noted that some funding for the pavilion construction had been acquired from the TVBC Community Asset Fund representatives of which would be invited to any opening ceremony. It was agreed that the Mayor of Test Valley would be invited. The Chairman would take this forward and get a date agreed.

### 2542.2 Funding

In the absence of S106 monies, funding for the construction so far had been met from reserves. The Morleys commuted sum would also be used if necessary. The decision to release expected S106 funds of just under £120,000 would be taken at the TVBC Cabinet meeting on 17<sup>th</sup> April 2017. In the meantime managing cash flow to pay large invoices had presented challenges.

### 2542.3 Sewage treatment

The Chairman reminded everyone about the approach by the White Horse Public House seeking a contribution towards their running costs of the sewage treatment plant used by the pavilion. Legal advice had been obtained from Council's solicitors. Council considered various options. It was agreed that, subject to receipt of outstanding

information from the solicitors, Council would enter into an agreement over payments by exchange of letter. The amount and conditions would be determined by negotiation. The Chairman and Allan Clark would take this forward with the White Horse Public House. It was noted that, should it be necessary in the future, a separate facility could be installed.

#### 2542.4 Playground and carpark

The Chairman had issued a paper prior to the meeting which summarised the situation with the playground and the carpark, and made recommendations about how best to take it forward. It was agreed that the playground should be dismantled and moved to the site of the existing changing pavilion which would be dismantled and removed. The carpark agreed under the existing planning provisions would be created. This part of the project would be phased by the creation of a small temporary carpark to the west of the existing playground, demolition of existing changing rooms and moving of useable playground items to that site. The remaining play items would be kept available to minimise the disruption to users. Once the new playground was fully operational the old one would be closed and removed and the carpark extended towards the pavilion to form a larger permanent carpark.

#### 2542.5 ARG maintenance work

It was agreed that TVBC would be asked to flail the weeds along the eastern side of the Recreation Ground before the first cricket match of the season.

#### 2542.6 Cricket Club proposal for picket fence & garden

The Cricket Club had approached Council about making a garden area in front of the new pavilion; this would be defined by a picket fence. The Club would pay for its installation and maintenance. The area would be open to the Public. It was agreed that such a proposal would be considered when presented.

### 2543 Annual Assembly & Newsletter

Concern was expressed that the planning notice, which was to accompany the newsletter in certain areas of the parish, had not yet been delivered. Timing was now critical as the planning meeting would be held in 2 days time. The Chairman congratulated Pete Edwards on producing an attractive and interesting newsletter. The Parish Assembly would be held on Monday 24<sup>th</sup> April 2017 at 7.30 pm in the Village Hall.

### 2544 Morleys Development

#### 2544.1 Allotment matters

All allotment holders except 2 had renewed their annual rental of a plot. The Clerk had contacted people on the waiting list but changes in personal circumstance had meant that 2 people had not been able to take up a plot at that time. It was agreed that Council would

consider changing the annual rental year from April to September or October. This would mean that plots would not lie vacant at peak growing season whilst potential holders were contacted to view. One of the plots had suffered due to lack of cultivation and attention. It was agreed that a contractor would be used to improve the condition of the plot; in the meantime it had been covered to suppress weeds. Graham Roads suggested that a working party be assembled to deal with untended plots.

2544.2 Estate Charges

There had been no response from Perbury about Council's and the Village Hall Committee's reaction to proposed charges for shared use of the road leading onto Morleys Green from the A3090 and for use of the sewage treatment plant. A Morley's resident had contacted the Clerk about HGVs being parked overnight on the parking area opposite the cottages at the entrance to Morleys Green. This was not a suitable place for trucks to park; the engines were often running for several hours at a time to provide power for cooking and light for the drivers. The resident had been asked to email the Clerk with the details. It was not clear who was responsible for that area of parking. It was thought that the trucks were most likely delivering to the Hillier site.

The Chairman and the Clerk had met with the contractor who maintained the green spaces at Morleys. The Village Green grass would be cut the following week. Walkers had already made their own path through the grass on the bund; there was no need for the contractor to do anything. Parts of the area of grass in front of the cottages at the entrance to Morleys had been very patchy and weeds had colonised the bare areas last year. It was thought most likely that this was due to their being different types of soil across the area and that parts of it had been used for storage containers during the building phase. The contractor would provide details of a firm that could treat the area. It was agreed that maintenance of the War Memorial garden would be added to the TVBC maintenance contact.

2545 Date of next meeting

The next meeting of the Parish Council will be held on Monday, 8<sup>th</sup> May starting at 7pm in the Village Hall, Ampfield.

2546 Closure

The meeting closed at 8.12pm,

Chairman.....

Date.....