



DALTON PARISH COUNCIL

Dalton Parish Hall,
Doncaster Road,
Dalton,
Rotherham.
S65 3ET

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17th February 2020

Dear Councillors,

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council, to be held on **Thursday 27th February 2020**, at Dalton Parish Hall, Doncaster Road, Dalton commencing at **6.30 p.m.** for the purpose of transacting the following business:

R.Chico

Rachel Chico
Clerk to the Council

BUSINESS

Enclosure:

1. To receive and accept apologies for absence
2. To note any declarations of interest on items to be discussed at this meeting
3. To approve the minutes of the Council Meeting held on 16th Jan 2020 **(A)**
4. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
5. To receive the approved minutes of the Finance and Employment committee held on the 9th January 2020 **(B)**
 - 5.1 To receive a verbal update of the finance and employment committee meeting held on 6th February 2020
6. To note any issues from members of the public in attendance
7. To consider any community matters from Councillors
8. To note matters arising from the minutes of the Council Meeting of 16th Jan 2020
9. To confirm the resignation of M.Wilcox
10. To consider financial matters including:-
 - 10.1 The authorisation of payment of accounts since the last meeting (circulated at the meeting)
 - 10.2 To approve the statement of internal control **(C)**
 - 10.3 To receive the interim audit report **(D)**



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- 10.4 To note the rates for 2020 for SYPA employer 16.7%, employee 5.8%
- 10.5 To confirm if a donation is to be made for the Mayors Easter Egg Charity
- 10.6 To consider and agree on quotations for hanging baskets
- 10.7 To consider and agree on quotations for internal networking / hardware requirements
- 10.8 To consider and agree on revised quotation for fan in ladies toilets – Dalton Parish Hall

11. Sunnyside community centre

- 11.1 To receive and approve the back-log audited accounts for Sunnyside Community Centre **(E)**
- 11.2 To note the communication from the charity commission with regard to Sunnyside Community Centre accounts **(F)**
- 11.3 To receive the audit report from VAR with regard to Sunnyside Community Centre **(G)**
- 11.4 To receive guidance documents with regard to being a charity trustee **(H)**

12. Allotments

- 12.1 To approve and agree allotment agreement
- 12.2 To consider recommendation from Finance and employment committee for an application to be introduced for new plot holders at Brecks Lane Allotments
- 12.3 To consider, discuss and agree further action where necessary in relation to the maximum number of hens to be allowed at Brecks Lane Allotments
- 12.4 To receive the pest control report for Brecks Lane Allotments
- 12.5 To consider, discuss and agree further action where necessary regarding pest control at Brecks Lane Allotments
- 12.6 To receive an update following the visit to Brecks Lane Allotments 23rd January 2020 and agree any further action
- 12.7 Recommendation of F & E to transfer an allotment plot to a spouse following death of an allotment holder
- 12.8 To agree if existing plot holders can keep domestic fowl for lifetime of tenancy
- 12.9 To agree the 2021 / 22 allotment rent rates
- 12.10 To consider cutting back trees in allotment car park and agree any necessary action
- 12.11 To agree action for allotment tidy up

13. To consider any general correspondence and publications, including: -

- 13.1 YLCA Branch Meeting Saturday 8th Feb – Attended by RC, RG, MG
- 13.2 White rose update **(I)**
- 13.3 New YLCA website
- 13.4 Election information and guidance meetings **(J)**
- 13.5 Play inspection reports: -
 - 13.5.1 Ruby Cook
 - 13.5.1.1 To consider flooring requirements
 - 13.5.1.2 To agree to fit new pod seat at a cost of £110
 - 13.5.2 Magna Lane
 - 13.5.3 Sunnyside
- 13.6 To confirm if there is a requirement for an operation London Bridge Policy
- 13.7 Consultation for Library Strategy 2020 – 2025
- 13.8 To note letter of thanks from Helping hands for the donation

14. To consider planning and licensing matters including new planning applications in Dalton: -

14.1 Planning: -

RB2020/0105 - 57 Brookfield Close Dalton - Single storey side extension

RB2020/0042 - 11 Briarwood Gardens Sunnyside - Increase in roof height to create rooms in roof space with front dormer window

15. To notify Parish Clerk for any matters for inclusion on a future agenda



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16. To note dates of future committee meetings, events and the next Parish Council Meeting

Finance and staffing

5th March 2020

Parish Council

19th March 2020

16th April 2020

21st May 2020

18th June 2020

16th July 2020

17th Sept 2020

15th Oct 2020

19th Nov 2020

PUBLIC NOTICE

PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM "To note any issues from members of the public in attendance", BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON