

ASH-CUM-RIDLEY PARISH COUNCIL

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent, DA3 8JZ

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09 October 2026

Dear Councillor

You are hereby summoned to attend the next meeting of the Ash-cum-Ridley parish Council which will be held at **7.30pm on Thursday 15 October 2026 at the New Ash Green Village Association Meeting Room, Centre Road, DA3 8HH.**

Yours faithfully

A de Jager

Alison de Jager
Parish Clerk

AGENDA**1. APOLOGIES FOR ABSENCE****2. DECLARATIONS OF MEMBERS INTERESTS AND DISPENSATIONS****3. TO APPROVE THE MINUTES** of the Parish Council meeting held on Thursday 17 September 2026 (Attached).**4. PUBLIC SESSION AND EXTERNAL REPORTS**

- KENT POLICE
- COUNTY COUNCILLOR
- DISTRICT COUNCILLORS
- NEW ASH GREEN VILLAGE ASSOCIATION

5. CLERK'S REPORT**(APPENDIX A GREEN)**

To note the report of items for information from the Clerk.

6. COUNCIL ADMINISTRATION**(APPENDIX B ORANGE)**6.1 **Climate Change Policy:** to carry out a review of the Climate Change Policy, attached.**7. FINANCE AND GOVERNANCE****(APPENDIX C PINK)**7.1 **Current Financial Position:** To receive a verbal update from the Deputy Clerk on the Council's current financial position and note the reports attached.7.2 **Approval of Payments:** To approve the payments made since the last meeting, up to 11 September 2026.7.3 **External Audit:** To receive and note the external auditor's Report and Certificate for the year ended 2025-26, Section 3 of the Annual Governance & Accountability Return (AGAR) for the Parish Council, Ash Green Sports Centre and Northfield. The notice of conclusion of audit will remain on display for 14 days in compliance with the **Accounts and Audit (England) Regulations 2015.**7.4 **Children's Centre:** to receive a verbal update on the purchase of the Children's Centre.**8. GRANTS AND DONATIONS****(APPENDIX D LIME)**

8.1 To give consideration to the appeal for funding as per the attached application form:

- NAG Junior Football Club (£250 awarded in 2025/26)- deferred from September 2026 meeting.

9. PLANNING

(APPENDIX E GOLD)

9.1 Applications:

26/01075: Kiltanon, Chapel Wood Road, Ash, TN15 7HX – Demolition of existing dwelling and construction of 9 new dwellings including the provision of a new access, parking, landscaping and drainage. **Cllr J Scott**

26/02244: Ash House, Ash Road, New Ash Green, DA3 8JF – Addition of 3 new rooflights and also a new access door with relocated ramp access and the replacement of an existing door with a window.

26/02266: Dittell House Farm, New Street Road, Hodsoil Street, TN15 7JY – Change of use of agricultural land to form a quarantine area and stable block with associated hardstanding and boundary treatment, and construction of tack and hay barn and storage barn in association with existing equine use. **Cllr F Cottee**

9.2 To note the notes of the Planning Applications Working Group meeting of 01 October 2026 (attached).

9.3 **Public Right of Way** – To note that Cllr C Clark will represent the Parish Council at a public inquiry into the Orders: PROW/SE/C439, C440 AND C441 to start on 11 May 2027.

10. ASH GREEN SPORTS CENTRE

(APPENDIX F BLUE)

10.1 **Current Financial Position:** To receive a verbal update from the Deputy Clerk/Finance Officer on the Sports Centre's current financial position and note the reports attached.

10.2 **Approval of Payments** – To approve the payments made since the last meeting to 11 September 2026.

11. COMMUNITY AND ENVIRONMENT

11.1 **KALC Community Award** – To give consideration to adopting the KALC Community Award scheme for the year 2027.

11.2 **KALC Nomination** – Should the above scheme be adopted, to receive any nominations. Submissions must be made by February 2027.

11.3 **Community Safety Day 2027** – To receive a verbal update on the initial arrangements for the event.

11.4 **Meet the Representatives Events** – To consider options for future community engagement events arranged by the Parish Council.

11.5 **Sevenoaks District Council Refuse Collection**

11.6 **New Ash Green Shopping Centre**

12. ITEMS FOR INFORMATION:

To receive verbal reports from all Councillors, for information only.

13. PROGRESS TRACKER

(APPENDIX G TAN)

12.1 To note the progress tracker of Council decisions.

ASH-CUM-RIDLEY PARISH COUNCIL

**Minutes of the meeting held on Thursday 17 September 2026 at Milestone Academy
TRAC Centre, Ash Road, New Ash Green, DA3 8JZ commencing at 7.30pm.**

Present: Cllr S Fishenden
Cllr M Aspinall
Cllr R Brammer
Cllr C Clark
Cllr J Clucas
Cllr F Cottee
Cllr S Glover
Cllr C Gorton
Cllr S Hobbs
Cllr A Jauch
Cllr P Kirtley
Cllr M Manley
Cllr V Ngwenya
Cllr J Scott

In Attendance: Alison de Jager – Parish Clerk
Megan Hodges – Assistant Clerk
Cllr M Fothergill – Kent County Council
Cllr M Lindop – Sevenoaks District Council
Cllr Penny Cole - Sevenoaks District Council
Cllr Perry Cole – Sevenoaks District Council
1 member of the public

9142/26 Apologies for Absence

Apologies for absence were received from Cllr I MacLeod (holiday). Cllr S Fishenden
PROPOSED that the apology and reason for absence were accepted. SECONDED: Cllr M
Aspinall and AGREED.

9143/26 Declarations of Members Interests and Dispensations

None

9144/26 Minutes

It was RESOLVED that the minutes of the meeting held on Thursday 16 July 2026 be
signed and approved. PROPOSED: Cllr S Fishenden SECONDED: Cllr R Brammer and
AGREED.

9145/26 Public Session and External Reports

County Councillors Report – Cllr M Fothergill advised that as the Local Government
Reorganisation for Kent has been paused and the normal cycle of elections will continue
next year. Today is the deadline for responses to the Sevenoaks District Council's
Regulation 19 consultation for the Local Plan. Cllr Fothergill noted that all responses to this
consultation are sent direct to the Planning Inspector and not to Sevenoaks District Council.
In October the planning regulations change, reducing the democratic process as officers will
now be responsible for determining planning applications, except for large applications
which will still go before a committee.

Sevenoaks District Councillors – Cllr M Lindop advised that he felt that the Parish Council's
response to the Regulation 19 consultation was very good and that we were fortunate to

have the services of Mrs L Horner in this regard. Cllr Lindop acknowledged that none of the local ward members were invited to a meeting held by Mr Tom Tugendhat MP, KMP, the Village Association, Parish Council and Sevenoaks District Council planning officers to discuss the shopping centre. Cllr S Manamperi has started a Love New Ash Green project and has started with installing a fairy garden the raised flower bed in the shopping centre. Cllr L Manston asked Sevenoaks District Council to consider the compulsory purchase of the shopping centre and was advised that this would not be an option. She has chased the Post Office. Cllr Lindop acknowledged that the parish council had sent a LINK cash assessment request. The new bin collection will begin in October and all residents in New Ash Green will receive a letter advising where their bins should be placed for collection. Cllr Perry Cole advised that with the LGR on pause, there is a slight chance that the will be elections next year, the Government will advise in October. If there are no elections, the Unitary system will be delayed to 2029. Local Plan – Cllr Cole advised that none of the councillors support the Local Plan, however, the adoption of a Local Plan would be of benefit to the whole district. Tonbridge & Malling made a decision not to continue with their Regulation 19 consultation and halt their local plan and the Minister insisted that they progress with the Regulation 19 Consultation. Cllr Perry Cole achieved his goal in a charity walk, completing 102 miles in 2 days and raising £3,060.00.

9146/26 Clerk's Report

- a. The Clerk's Report was RECEIVED and NOTED with an update on the afternoon tea, advising that this will be held around Easter 2027.

9147/26 Council Administration

a. Internal Audit 2026/27:

1. Cllr S Fishenden PROPOSED that amendments to point 12 on the scope for internal audit is approved. SECONDED: Cllr M Manley and AGREED.
2. Appointment of Internal Auditor – Cllr S Fishenden PROPOSED that the appointment of Mulberry & Co as Internal Auditor for the 2026/27 financial year and noted that this is year two of a three year agreement. SECONDED: Cllr V Ngwenya and AGREED.

- b. **Ash Burial Ground** –the review of the Burial Ground Regulations was carried out and approved with the proposed amendments. PROPOSED: Cllr J Clucas SECONDED: Cllr S Fishenden and AGREED.

9148/26 Finance and Governance

- a. **Current Financial Position** –A report prepared by the Deputy Clerk/Finance Officer was read out, noting that we are currently holding £247,681.91 which is a surplus of £61,265.28. General Reserves after adjustments are £125,405 which is £201 below our 3 month running/redundancy costs. The second payment of the precept will be received on 30 September 2026. In October, we should receive £63,205.31 in Community Infrastructure Levy (CIL) for the Oast House development and £729.17 for Little Bonnyacre. Members were taken through the reports.
- b. **Approval of Payments:** Cllr A Jauch PROPOSED that the payments made since the last meeting up to 11 September 2026 are APPROVED. SECONDED: Cllr M Aspinall and AGREED.
- c. **Children's Centre** – Cllr S Fishenden PROPOSED that the current position with the purchase of the Children's Centre and to authorise the Clerk in conjunction with the Chairman and Vice-Chairman, to progress the matter to exchange and completion once the Parish Council's solicitor is satisfied that the outstanding legal matters have been appropriately dealt with. SECONDED: Cllr R Brammer and AGREED.

9149/26 Grants & Donations

- a. Kent, Surrey & Sussex Air Ambulance – Cllr R Brammer PROPOSED that £400.00 is awarded to Kent, Surrey & Sussex Air Ambulance. SECONDED: Cllr J Scott and AGREED.
- b. NAG Junior Football Club – Cllr S Fishenden PROPOSED that this application is deferred to the October meeting to allow officers to clarify queries on a duplicate application with NAG Social. SECONDED: Cllr C Gorton and AGREED.
- c. West Kent Mediation – Cllr P Kirtley PROPOSED that £400.00 is awarded to West Kent Mediation. SECONDED: Cllr J Clucas and AGREED.

9150/26 Planning

a. Applications:

26/00714: Bluebell Paddock, Gravesend Road, Wrotham, TN15 7JS – Planning permission for caravan with associated hardstanding, Portacabin and x2 sheds. Cllr F Cottee PROPOSED that the Parish Council objects to this application. The Parish Council objected to a previous application in 2014 (14/02513) on the basis of inappropriate development in the Green Belt of a site that borders Ancient Woodland and which plays an important role in maintaining the rural character of this section of the A227. Significant damage was caused to the site at the time because of its unapproved occupation, a situation which must not be allowed to be repeated. The Parish Council therefore objects to this current retrospective application as inappropriate development in the Green Belt. SECONDED: Cllr S Fishenden and AGREED.

26/01741: Rose House, Gravesend Road, Wrotham, TN15 7JL – Proposal to extend an existing dropped kerb and erection of a 2m boundary fence. Cllr F Cottee PROPOSED that the Parish Council objects to this application. The enlarged property and its curtilage lie on the A227 and within the Metropolitan Green Belt, which maintains its rural character despite the sporadic housing along the road. The applicants' proposal to erect a 1m brick wall topped by a 1m close-boarded fence could be compatible with this setting given sympathetic choice of materials and suitable planting. As justification they cite other properties along the A227 with 2m fencing or walls. However, they neglect to mention that these are all at least 2m from the carriageway, built with rural compatible materials and often sympathetically landscaped to maintain the openness of the Green Belt.

Instead, they have already started to build the wall using prominent red bricks and to site the wall only a few inches from the carriageway. This shift is clearly demonstrated by the fact that the electricity cable support pole which was originally outside the garden is now well inside it, which also begs the question of who receives the ground rent for the pole. The site of the wall also makes a nonsense of claims that landscaping would lessen the impact of the 2m wall and fence, as shrubs would not survive in the combined footings of both the kerb and the wall, and even if they did they would soon overhang the carriageway. It should be noted that the boundary borders the approach to a hidden junction with Oak Farm Lane, because of the bend in the A227, and for this reason should be kept clear of obstructions to the view to the nearside. The Parish Council therefore strongly objects to this part of the application and requests that the original boundary line be reinstated.

The Parish Council has no comment on the extended dropped kerb application other than to observe that the existing dropped kerb is well placed to allow access to the side of the house.. SECONDED: Cllr M Manley and AGREED.

26/02142: Leaders, Hodsoil Street, TN15 7LH – Replacement of three timber framed windows to south elevation. Cllr F Cottee PROPOSED that the Parish Council supports this application SECONDED: Cllr A Jauch and AGREED.

26/02185: 50 Westfield, New Ash Green, DA3 8QW – Demolition of existing conservatory and erection of part single, part two storey side and rear extensions with roof light. Internal alterations and alterations to fenestration. Cllr M Manley PROPOSED that the Parish Council has no objection to this application as long as it does not conflict with local planning policy. SECONDED: Cllr S Fishenden and AGREED.

26/02218: Holywell Farm House, Greenfields, Hodsoil Street, TN15 7LE -Demolition of existing garage and erection of new garage. Cllr F Cottey PROPOSED that the Parish Council has no objection to this application as long as it does not conflict with local planning policy. SECONDED: Cllr V Ngwenya and AGREED.

26/02220/VAR106: Oast House Nursery, Ash Road, Ash, TN15 7HJ - Variation of Section 106 agreement of APP/G2245/W/23/3331236 related to 22/03313/FUL. Cllr J Scott PROPOSED that the Parish Council does not object to the variation of the condition to exclude private purchasers of individual dwellings from being bound by the provisions of the section 106 agreement. SECONDED: Cllr R Brammer and AGREED

- b. **Community Infrastructure Levy (CIL) Charging Schedule Review** – Cllr M Manley PROPOSED that the Parish Council's response to the consultation is submitted without amendment. SECONDED: Cllr V Ngwenya and AGREED. A Copy is attached to these minutes.
- c. The notes of the Planning Applications Working Group meetings of 04 August 2026, 25 August 2026 and 01 September 2026 were NOTED.
- d. **Sevenoaks District Council Local Plan** – it was NOTED that the Parish Council's response to the Regulation 19 consultation has been submitted. Cllr J Clucas PROPOSED that a formal thank you to Mrs Laura Horner and Mr Cameron Clark are recorded. SECONDED: Cllr S Fishenden and AGREED.

9151/26 Ash Green Sports Centre

- a. **Current Financial Position** – A report from the Deputy Clerk/Finance Officer was read out. The Sports Centre is currently holding £19,350.38 which is a surplus of £3,557 and is 1.8 times running costs. There has been no draw on the Parish Council's grant. Members were taken through the reports..
- b. **Approval of Payments** – Cllr C Clark PROPOSED that the payments made since the last meeting to 11 September 2026 are APPROVED. SECONDED: Cllr P Kirtley and AGREED.

9152/26 Community and Environment

- a. **Ash Dog Waste Bin** – Cllr J Scott PROPOSED that the placement of the dog bin proceeds at the suggested location behind the hedge in the church car park. SECONDED: Cllr J Clucas and AGREED.
- b. **New Ash Green Access to Cash** – The report on the provision of an ATM was NOTED. Cllr S Fishenden confirmed that Mr Tom Tugendhat, MP has challenged the outcome and will provide further updates accordingly.
- c. **Focus Group** – the notes of the meeting of the Focus Group held on 13 July 2026 were NOTED.
- d. **Northfield Management Committee** – The minutes of the meeting of the Northfield Management Committee held on 9 September 2026 were NOTED.
- e. **Hodsoil Street Play Area** – The RoSPA Inspection report was RECEIVED and NOTED. Cllr S Fishenden PROPOSED that the recommendations in the Clerk's report are adopted. SECONDED: Cllr M Aspinall and AGREED.
- f. **Act of Remembrance** – Cllr S Fishenden PROPOSED that the Parish Council organises a Service of Remembrance at Ash War Memorial on Wednesday 11

November 2026 at 10.45am, followed with tea and coffee in the Village Hall.

SECONDED: Cllr S Hobbs and AGREED.

- g. **Wreath** – Cllr C Clark PROPOSED that a wreath is purchased under **Section 137 of the Local Government Act 1972** from the Roal British Legion to lay at Ash War Memorial with a donation making the total contribution £100.00 SECONDED: Cllr M Manley and AGREED..
- h. **Youth Christmas Event** – it was NOTED that Cllr M Fothergill has provided a grant in the amount of £1,227.00 . Cllr S Fishenden PROPOSED that payment of the balance of £464.21 is approved. SECONDED: Cllr A Jauch and AGREED.

9153/26 Items for Information

- Cllr S Hobbs advised that No NAG Solar is appealing for financial support as they have received notification from HMRC that VAT has been incorrectly claimed and must be reimbursed within 15 days. Additional financial support is also requested to support any future appeal from the applicant.
- Cllr J Clucas advised that, should the applicant appeal the decision relating to the proposed Solar Farm, that a request could be made for the appeal hearing to be held locally. This would be supported by residents, as the majority do not trust that the officers of Sevenoaks District Council will put forward a strong enough case. Cllr Clucas requested that letters are sent to the Village Association with regard to the provision of wood chips at the Caling Croft entrance to Northfield, and to request that an additional hand rail is installed on the steps up to the Village Hall and to request that the yellow paint on the edge of the steps is refreshed.
- Cllr C Gorton advised that the Fireworks will be held on 7 November 2026.
- Cllr F Cottee advised that there will be an open day at Ash Church Bell Tower on Saturday 19 September 2026 from 10am. The Green Man Recovery Group will be holding a meeting on 9 October 2026 and pledge forms are being distributed around the village.
- Cllr R Brammer has requested that a Personnel Committee meeting is called. She also noted that she has not heard any motorbikes in Nine Horse Wood and asked members to contact Ricky from Tonbridge & Malling Borough Council if they require assistance in this regard. Cllr R Brammer also requested that a thank you to the Deputy Clerk and Assistant Clerk is recorded for giving the Clerk support to enable her to complete her CiLCA qualification.
- Cllr P Kirtley raised concerns regarding the closure of the Post Office and any future provision.
- Cllr S Glover had noted that the surface condition of local roads is poor with many still having un mended pot holes. As the bad weather will soon be with us, the roads will get worse and requested that a letter is sent to Kent Highways in this regard.

9141/26 Progress Tracker

- a. The Progress Tracker was NOTED.

The meeting was adjourned at 8.13pm to exclude the public from the meeting during the reporting of Agenda item 14. Staffing, due to the confidential nature of the item.

91421/26 Staffing

Cllr S Fishenden PROPOSED that the progression of the Clerk's salary by an additional salary point following the successful completion of her CiLCA (Certificate in Local Council Administration) qualification is confirmed. SECONDED: Cllr M Aspinall and AGREED.

The meeting closed at 9.24pm

Signed:
Chairman

Date:

Clerk's Report

ASH-CUM-RIDLEY PARISH COUNCIL

Agenda Item: 5 – Full Council 15 October 2026

Report Title: **Clerk's Report**

ASH – Dog Waste Bin

The dog waste bin for Ash has been purchased and will be installed soon.

COMMUNITY SAFETY DAY

The next Community Safety Day has been scheduled for Saturday 3 July 2027 on the Sports Fields at the Pavilion.

FOCUS GROUP

The notes of the Focus Group meeting scheduled for 12 October 2026 will be circulated with the November Agenda.

HIGHWAYS

Kent Highways has provided its Forward Works Programme for the period 2026/27 to 2030/31. Ash Road from Chapel Wood Road to West Yoke and Centre Road have been identified for surface renewal and Bunkers Hill at Pond Farm has been identified for drainage renewal. North Ash Road is also being considered for resurfacing during the next financial year, subject to funding.

INTERNAL AUDIT

The date for the interim internal audit has been set for 17 December 2026.

LINK – ACCESS TO CASH ASSESSMENT

Link have been advised of the closure of the Post Office and removal of the ATM. The Access to Cash Assessment is being reviewed and we will be advised accordingly.

MEET THE REPS

A Meet the Reps event was held at Hodsoll Street on 6 October 2026 with the Parish Council, District Council, Community Warden and Police in attendance.

NEW ASH GREEN VILLAGE HALL

The yellow safety paint on the steps at the Village Hall has been refreshed. It is not possible for a handrail to be installed in the centre of the steps, but a hand rail will be installed at the top step adjacent to the entrance doors.

NORTHFIELD

The VA's Amenity Committee will consider the request for woodchips to be laid at the Caling Croft and Farm Holt entrances to Northfield.

YOUTH CLUBS

Young Lives Foundation (YLF) have reported that the youth sessions are progressing well with attendance increasing weekly. Feedback from the young people has been positive, with the junior Legends group proving popular. Young people are encouraged to select activities for the following week and preparations are underway for a Halloween Disco.

Due to an increased demand in the younger group, the age ranges have been amended and are now as follows:

Junior Legends 8 – 11 years (12 attendees)

Senior Legends 12 – 18 years (7 attendees)

Council Administration



Ash-cum-Ridley Parish Council Climate Change Policy

Ash-cum-Ridley Parish Council recognises the importance of addressing climate change and protecting the environment for current and future generations.

The Parish Council is committed to considering the environmental impact of its activities and decisions and, where practicable, taking measures to reduce its carbon footprint and promote environmental sustainability within the parish.

The Council acknowledges that, as a local authority with limited resources and land ownership, its ability to influence climate change is restricted. However, it can make a positive contribution through the management of its own facilities and services and by working with residents, local organisations and other authorities. ~~that it has the privileged position of being the lowest tier of local government and therefore has the opportunity to influence and encourage both residents and local organisations to make a positive contribution to tackling the climate emergency.~~

~~It is widely acknowledged that the warming of the planet's climate is accelerating and the latest report of the Intergovernmental Panel on Climate Change (IPCC) has issued the warning that we have only ten years to limit climate change in order to avoid an ecological catastrophe.~~

~~The impacts are being felt around the world as humans have already caused some irreversible climate change, as an example we are already seeing sea level rises as a result of melting glaciers and species loss/extinction due to habitat degradation. The IPCC has stressed that it is pivotal that any global temperature rise is limited to 1.5°C in order to narrowly avoid some of the most severe impacts, but it is recognised that this requires a 'rapid and far-reaching transition' in the way we use land, energy, buildings and transport.~~

~~The IPCC are clear that ambitious actions are required to be taken by national and sub-national authorities, civil society, business and local communities in order for global warming to be limited.~~

Objectives of Policy

The Climate Change policy sets out ~~Parish Council has identified~~ five key overarching objectives:

- 1. Community Engagement:** To work with residents, schools, community organisations and local businesses to ~~promote opportunities in increasing resilience to ongoing climate impacts and changing consumption habits~~ raise awareness of environmental issues and encourage practical measures that support environmental sustainability.
- 2. Energy and Heating:** To ~~consider opportunities to~~ reduce energy demand, improving energy efficiency and where possible, utilising renewable, low or zero-carbon technologies to provide energy and heating.



3. **Economy, Housing and Waste:** To support the local economy to ensure existing homes and any new developments are climate resilient whilst reducing consumption along with re-using and recycling materials and resources
4. **Transport:** To promote walking, cycling, public transport and electric vehicles within the parish
5. **Food and Land:** To promote sustainable land management, including tree planting to help absorb carbon & water

Achieving our Objectives

Ash-cum-Ridley Parish Council acknowledges that it does not have a vast quantity of land within its possession neither does it operate many direct services. It is therefore essential that the Parish Council works in partnership with our local organisations and groups along with the higher tier local authorities in order to achieve the aims of this policy.

To achieve this, the Parish Council established a Climate Change Working Group in 2021, initially comprising of parish councillors and representatives from New Ash Green Village Association. The membership of the Working Group is not however limited to these, and is open to all local organisations and stakeholders that wish to play a relevant part in achieving the objectives of the policy. The Parish Council will seek to achieve the objectives of this policy through its own activities and, where appropriate, in partnership with local organisations, community groups and other public authorities.

In order to track progress in achieving the objectives of this policy the Parish Council will complete the following:

- Consider environmental implications when making decisions relating to Council owned or managed buildings, facilities and land.
- Identify opportunities to reduce energy consumption and waste within its operations.
- Encourage environmentally responsible practices in the management and maintenance of Council facilities and open spaces.
- Support suitable local initiatives that contribute to environmental improvements within the parish.
- Work with other relevant organisations on matters affecting the local environment.

Any proposed expenditure or projects arising from this policy will be subject to the Council's usual decision-making and budgetary procedures.

1. **Action Plan:** The Parish Council will maintain a 'live' action plan that sets out what actions will be taken in the parish to achieve each objective. The Action Plan will be compiled with local groups, organisations and stakeholders contributing actions they can fulfil too. The Action Plan will be published on the Parish Council website.
2. **Climate Change Working Group:** The Parish Council will continue to convene the Working Group on an annual basis, inviting all stakeholders to participate, in order to monitor progress of achieving the objectives of this policy

Policy Review

The Climate Change Policy and its overarching objectives will be reviewed by the Parish Council every three years. The Climate Change Working Group may provide



recommendations to the Parish Council on any suggested amendments in the intervening period.

Finance & Governance

Ash Cum Ridley Parish Council

Balance Sheet as at 9th October 2026

Current Assets

Parish Council Charge Card	-930.72	-930.72
Parish Council Current Bank A/c	6,246.68	
Sports Centre Current Bank A/c	9,699.66	
Sports Centre Income A/c	106.84	
		16,053.18
Parish Council Business A/c	140,000.00	
Sports Centre Business A/c	12,000.00	
		152,000.00
Nationwide Savings Account	120,000.00	
Unity Instant Access Account	120,487.23	
		240,487.23
Sports Centre Till Float	125.00	
Parish Council Petty Cash	75.00	
Lunch Club Float	120.00	
Sports Centre Petty Cash	75.00	
		395.00
		408,004.69

Represented by

Parish Council Gen/Earmarked Reserves

Elections	6,822.35	
Legal Fees	11,303.30	
Refurbishment reserve	15,677.64	
Neighbourhood Development Plan	2,474.81	
CIL Receipts	15,817.45	
Sports Centre	37,644.00	
Youth Provision	26,825.42	
General Reserves	270,363.94	
Parish Council Charge Card	-930.72	
		385,998.19
Sports Centre General Reserves	22,006.50	22,006.50
		408,004.69

Ash-cum-Ridley Parish Council**BANK ACCOUNTS**

Parish Council Current Account	£6,246.68
Sports Centre Current Account	£9,699.66
Parish Council Instant Access	£140,000.00
Sports Centre Instant Access	£12,000.00
Parish Council Nationwide Deposit	£120,000.00
Sports Centre Till/Float	£125.00
Parish Council Petty Cash	£75.00
Parish Council Lunch Club Float	£120.00
Sports Centre Petty Cash	£75.00
Parish Council Charge Card	-£930.72
Sports Centre Income Account	£106.84
Parish Council Unity Bank	£120,487.23
Total in Banks	408,004.69

Cash

GRAND TOTAL (Banks and Cash) £408,004.69

PARISH COUNCIL CASH ANALYSIS TO 31/3/27**CASH SUMMARY AS AT 9/10/2026**

	09/10/2026	31/03/2026	31/03/2025
Balance on current account	6,246.68	11,785.48	4,510.15
Lloyds Business/Deposit account	140,000.00	90,000.00	55,000.00
Nationwide Savings account	120,000.00	85,000.00	85,000.00
Unity Bank Instant Access Account	120,487.23		
Petty Cash	75.00	75.00	75.00
Lunch Club Float	120.00	120.00	120.00
Charge Card	-930.72	-459.17	1,951.08
Total cash held	385,998.19	186,521.31	146,656.23

General/Earmarked Reserves

Elections	6,822.35	6,322.35	5,822.35
Legal Fees	11,303.30	6,803.30	7,771.30
Refurbishment reserve	15,677.64	11,727.64	8,077.64
Neighbourhood Development Plan	2,474.81	2,474.81	2,474.81
CIL Receipts	15,817.45	14,359.11	14,359.11
Sports/Leisure	37,644.00	27,644.00	12,644.00
Youth & Community Provision	26,825.42	16,718.99	16,371.93
General Reserves	270,363.94	100,825.60	77,184.01
Charge Card	-930.72	-459.17	1,951.08
	385,998.19	186,416.63	146,656.23
09/10/2026	385,998.19	186,416.63	146,656.23

Current General Reserves 2026/27	269,433.22
Additional/Running Costs to October 2026	-118,404.36
Grants	-63.64
Total	150,965.22
3 mths running cost PC/CC/SC Redundancy	125,405.00

Cil Money

Financial Year	Date to be spent	A	A	Total
2022/2023	October 2027	4,184.14	8,757.79	12,941.93
2023/2024	April 2028	510.19	906.99	1,417.18
2025/2026	April 2031	525.00	933.34	1,458.34
	Total	5,219.33	10,598.12	15,817.45

Ash-cum-Ridley Parish Council

Summary of Receipts and Payments

09 October 2026 (2026-2027)

Cost Centre Group - Parish Council

PC Income

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
101	Precept	321,661.00	321,661.00					(0%)
102	CIL		1,458.34	1,458.34				1,458.34 (N/A)
103	Bank Interest	2,125.00	1,636.25	-488.75				-488.75 (-23%)
105	Misc Receipts							(N/A)
SUB TOTAL		323,786.00	324,755.59	969.59				969.59 (0%)

PC Staff Costs

PC Staff Costs		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
SUB TOTAL					154,601.00	83,511.70	71,089.30	71,089.30 (45%)

PC Grants & Donations

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
104	Grants							(N/A)
401	Sec 137 Payments				2,000.00	800.00	1,200.00	1,200.00 (60%)
402	Other Donations				2,000.00	117.33	1,882.67	1,882.67 (94%)
SUB TOTAL					4,000.00	917.33	3,082.67	3,082.67 (77%)

PC Office Costs

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
501	Communications & IT				3,329.00	1,404.73	1,924.27	1,924.27 (57%)
502	Office Costs				1,500.00	264.60	1,235.40	1,235.40 (82%)
503	Photocopying				1,305.00	589.26	715.74	715.74 (54%)
504	Office Equipment				1,000.00	13.34	986.66	986.66 (98%)
505	Utilities				5,000.00	574.12	4,425.88	4,425.88 (88%)
SUB TOTAL					12,134.00	2,846.05	9,287.95	9,287.95 (76%)

PC General Costs

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
601	Bank Charges				250.00	84.80	165.20	165.20 (66%)
602	Audit Fee				2,105.00	214.65	1,890.35	1,890.35 (89%)
603	Data Protection				220.00	47.00	173.00	173.00 (78%)
604	Room Hire				720.00	57.52	662.48	662.48 (92%)
605	Insurance				2,459.00	1,357.19	1,101.81	1,101.81 (44%)
606	Subscriptions				2,645.00	2,160.00	485.00	485.00 (18%)
607	Health & Safety				500.00	179.00	321.00	321.00 (64%)

Ash-cum-Ridley Parish Council

Summary of Receipts and Payments

09 October 2026 (2026-2027)

Cost Centre Group - Parish Council

608	Bulletin	2,251.00	704.72	1,546.28	1,546.28 (68%)
609	Public Relations	100.00	4.16	95.84	95.84 (95%)
610	Software Licence	1,020.00	550.79	469.21	469.21 (46%)
611	Chairman's Allowance	500.00		500.00	500.00 (100%)
612	Elections & Legal	5,000.00		5,000.00	5,000.00 (100%)
613	Neighbourhood Dev Plan				(N/A)
SUB TOTAL		17,770.00	5,359.83	12,410.17	12,410.17 (69%)

PC Refurbishment & Maintena

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
701	Refurbishment & Maintenance				5,000.00	1,050.00	3,950.00	3,950.00 (79%)
SUB TOTAL					5,000.00	1,050.00	3,950.00	3,950.00 (79%)

PC Burial Ground

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
106	Burial Ground Income	3,150.00	1,035.00	-2,115.00				-2,115.00 (-67%)
801	Ground Maintenance				6,300.00	3,075.00	3,225.00	3,225.00 (51%)
802	Additional Costs				1,850.00	1,064.75	785.25	785.25 (42%)
SUB TOTAL		3,150.00	1,035.00	-2,115.00	8,150.00	4,139.75	4,010.25	1,895.25 (16%)

PC Maintenance

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
901	Hodsoll St Recreation Area				4,836.00	1,909.00	2,927.00	2,927.00 (60%)
902	Hodsoll St Green				803.00	392.05	410.95	410.95 (51%)
903	Hodsoll St Village Hall				1,407.00	686.77	720.23	720.23 (51%)
904	Ash Village Hall/War Memorial				2,593.00	899.45	1,693.55	1,693.55 (65%)
905	Bus Shelters				408.00	76.90	331.10	331.10 (81%)
SUB TOTAL					10,047.00	3,964.17	6,082.83	6,082.83 (60%)

PC Parish Improvements

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	
1001	Parish Improvements				1,000.00	303.60	696.40	696.40 (69%)
SUB TOTAL					1,000.00	303.60	696.40	696.40 (69%)

PC Northfield

Code	Title	Receipts			Payments			Net Position +/- Under/over spend
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	

Ash-cum-Ridley Parish Council
Summary of Receipts and Payments
Cost Centre Group - Parish Council

09 October 2026 (2026-2027)

1101 Northfield Costs		2,500.00	2,447.25	52.75	52.75 (2%)
SUB TOTAL		2,500.00	2,447.25	52.75	52.75 (2%)

PC Sports Centre

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1201 Sport Centre Fund				10,000.00		10,000.00	10,000.00 (100%)
SUB TOTAL				10,000.00		10,000.00	10,000.00 (100%)

PC Community Lunch Club

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
107 Weekly Takings	9,576.00	4,506.65	-5,069.35				-5,069.35 (-52%)
1301 Cooks Wages				3,840.00	2,227.33	1,612.67	1,612.67 (42%)
1302 Expenses				1,059.00	440.00	619.00	619.00 (58%)
1303 Food & Sundries				4,820.00	2,116.79	2,703.21	2,703.21 (56%)
1304 Room Hire				2,304.00	1,490.65	813.35	813.35 (35%)
SUB TOTAL	9,576.00	4,506.65	-5,069.35	12,023.00	6,274.77	5,748.23	678.88 (3%)

PC Youth & Community Provis

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
108 Youth & Community Income	2,500.00		-2,500.00				-2,500.00 (-100%)
1400 Community Warden				14,175.00	7,006.50	7,168.50	7,168.50 (50%)
1401 Youth Provisions				18,678.00	10,498.13	8,179.87	8,179.87 (43%)
1402 Community Provision		100.00	100.00	2,500.00	573.44	1,926.56	2,026.56 (81%)
SUB TOTAL	2,500.00	100.00	-2,400.00	35,353.00	18,078.07	17,274.93	14,874.93 (39%)

PC Recycling Sacks

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
109 Sacks Income	1,748.00	954.16	-793.84				-793.84 (-45%)
1501 Garden/Recycling Sacks				1,530.00	540.00	990.00	990.00 (64%)
SUB TOTAL	1,748.00	954.16	-793.84	1,530.00	540.00	990.00	196.16 (5%)

Summary

NET TOTAL	340,760.00	331,351.40	-9,408.60	274,108.00	129,432.52	144,675.48	135,266.88
V.A.T.		47.84			3,020.12		
GROSS TOTAL		331,399.24			132,452.64		

Ash-cum-Ridley Parish Council
Summary of Receipts and Payments
Cost Centre Group - Children's Centre

09 October 2026 (2026-2027)

CC Capital Project

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
2901	Purchase				360,000.00		360,000.00	360,000.00 (100%)
2902	Legal & Stamp Duty				13,090.00	1,331.00	11,759.00	11,759.00 (89%)
2903	Refurbishment				105,200.00		105,200.00	105,200.00 (100%)
SUB TOTAL					478,290.00	1,331.00	476,959.00	476,959.00 (99%)

CC Loan

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3001	Loan	470,000.00		-470,000.00				-470,000.00 (-100%)
3002	Loan Repayment				36,641.00		36,641.00	36,641.00 (100%)
3003	Loan Interest							(N/A)
SUB TOTAL		470,000.00		-470,000.00	36,641.00		36,641.00	-433,359.00 (-85%)

CC Operations

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3101	Business Rates							(N/A)
3102	Utilities				8,400.00		8,400.00	8,400.00 (100%)
3103	Maintenance				15,680.00		15,680.00	15,680.00 (100%)
3104	IT & Admin				5,250.00		5,250.00	5,250.00 (100%)
3105	Bank Charges				276.00		276.00	276.00 (100%)
SUB TOTAL					29,606.00		29,606.00	29,606.00 (100%)

CC Community Provision

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
3201	Youth Provision				1,500.00		1,500.00	1,500.00 (100%)
3202	Community Provision				500.00		500.00	500.00 (100%)
SUB TOTAL					2,000.00		2,000.00	2,000.00 (100%)

Summary

NET TOTAL	470,000.00		-470,000.00	546,537.00	1,331.00	545,206.00	75,206.00
V.A.T.					259.40		
GROSS TOTAL					1,590.40		

Ash-cum-Ridley Parish Council

09 October 2026 (2026-2027)

PAYMENTS LIST

Vouche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
	09/10/2026 - 09/10/2026									
398	18/09/2026		Parish Council Currer	DP 18	Confidential			11,856.87		11,856.87
399	17/09/2026		Parish Council Currer	DP 18	School Holiday Activity	SYLVIA DANCE SCHOOL		100.00		100.00
404	15/09/2026		Parish Council Currer	LB 09	School Holiday Activity	Kent Shooting Stars		100.00		100.00
405	14/09/2026		Parish Council Currer	HELO 09	Bank Charges	Lloyds Bank		6.77		6.77
407	25/09/2026	26/00798/FUL	Parish Council Currer		Flow Phone System & Microsof	Helioentrix Limited		36.00	7.20	43.20
413	29/09/2026		Parish Council Currer	DP 19	Reimbursement for planning fe	Sevenoaks District Council		-264.00		-264.00
414	29/09/2026		Parish Council Currer	DP 19	School Holiday Activity	Beaming Stars		450.00		450.00
417	28/09/2026		Parish Council Currer	DP 19	Teen Gym Instruction	Jo White		100.00		100.00
418	28/09/2026		Parish Council Currer	ZEN 09	Broadband	Zen Internet Limited		49.00	9.80	58.80
419	02/10/2026		Parish Council Currer	VES 09	Burial Ground Bin	Veolia Environmental Servi		51.85	10.37	62.22
429	01/10/2026		Parish Council Currer	PS500446	Lunch Club	Community Lunch Club		289.77		289.77
430	01/10/2026		Parish Council Currer	SCRIBE 10	Scribe Accounts Software	Starboard Systems Limited		50.40	10.08	60.48
431	01/10/2026		Parish Council Currer	IRIS 10	IRIS Payroll Software	IRIS Software Limited		24.20	4.84	29.04
443	09/10/2026		Parish Council Currer	HELO 10	Flow Phone System	Helioentrix Limited		36.00	7.20	43.20
444	09/10/2026		Parish Council Currer	BACS 10	Tax & NI	HMRC Cumbemauld		64.00		64.00
445	09/10/2026		Parish Council Currer	BACS 10	Wages & Expenses	Ash Cum Ridley Parish Cou		280.00		280.00
448	09/10/2026		Parish Council Currer	BACS 10	Pension Contribution	Peoples Pension		35.87		35.87
456	09/10/2026		Parish Council Currer	HF 05	Website	Hugofox Limited		19.99	4.00	23.99
458	09/10/2026		Parish Council Currer	DP 20	Ground Maintenance	Kent Grassland Services		1,147.60	229.52	1,377.12
459	09/10/2026		Parish Council Currer	DP 20	Dog Bin	Glasdon UK Limited		303.60	60.72	364.32
460	09/10/2026	9146/26(A)	Parish Council Currer	DP 20	Room Hire	Hodsoil Streat & Ridley Vi		36.00		36.00
461	09/10/2026		Parish Council Currer	DP 20	Donation under LGA 1972 Sec	Kent Surrey Sussex Air Am		400.00		400.00
462	09/10/2026		Parish Council Currer	DP 20	Stationery	Lyreco UK Limited		32.89	6.58	39.47
463	09/10/2026		Parish Council Currer	DP 20	Tree Survey	Lushland Limited		375.00		375.00
464	09/10/2026		Parish Council Currer	DP 20	Room Hire	New Ash Green Village Tru		1,490.65		1,490.65
465	09/10/2026		Parish Council Currer	DP 20	Garden Sacks	Sevenoaks District Council		320.00		320.00
466	09/10/2026	9146/26 (C)	Parish Council Currer	DP 20	Emptying of Dog Waste Bins	Sevenoaks District Council		52.00	10.40	62.40
467	09/10/2026		Parish Council Currer	DP 20	Donation under LGA 1972 Sec	West Kent Mediation		400.00		400.00
			Parish Council Currer	DP 20	Youth Clubs	Young Lives Foundation		5,318.75		5,318.75
Total								23,163.21	360.71	23,523.92

Ash-cum-Ridley Parish Council
PAYMENTS LIST

09 October 2026 (2026-2027)

Vouche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
432	22/09/2026		Parish Council Charg	CC10	Parish Councilor's Emails	Microsoft Ireland Operator		91.80	18.36	110.16
433	22/09/2026		Parish Council Charg	CC10	Microsoft Subscription	Microsoft Ireland Operator		28.80	5.76	34.56
434	21/09/2026		Parish Council Charg	CC10	Lunch Club	Costco Wholesale UK Limit		86.38	17.28	103.66
435	20/09/2026		Parish Council Charg	CC10	Equipment	Amazon		9.74	1.95	11.69
436	20/09/2026		Parish Council Charg	CC10	Food and Refreshments	Amazon		19.99	4.00	23.99
437	27/09/2026		Parish Council Charg	CC10	Office Supplies	Amazon		13.34	2.67	16.01
438	23/09/2026		Parish Council Charg	CC10	Lunch Club	Sainsbury's		60.03	12.01	72.04
449	07/10/2026		Parish Council Charg	CC11	Equipment & Refreshments	Amazon		100.36	20.07	120.43
453	07/10/2026		Parish Council Charg	CC11	Cleaning Products	Amazon		15.03	3.01	18.04
454	07/10/2026		Parish Council Charg	CC11	Poppy Wreath & Donation	Royal British Legion		117.33	7.67	125.00
457	08/10/2026		Parish Council Charg	CC11	IT	Amazon		18.32	3.66	21.98
Total								561.12	96.44	657.56

Ash-cum-Ridley Parish Council
RECEIPTS LIST

09 October 2026 (2026-2027)

Vouche Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
162	30/09/2026		Parish Council Curren		Precept 50%	Sevenoaks District Council		160,830.00		160,830.00
170	02/10/2026		Parish Council Curren	PS500446	Lunch Club	Community Lunch Club		824.00		824.00
171	02/10/2026		Parish Council Curren	PS500446	Recycling Income	Recycling		163.75	9.75	173.50
Total								161,817.75	9.75	161,827.50

Section 3 – External Auditor's Report and Certificate 2025/26

In respect of

Ash cum Ridley Parish Council

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2026 and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor's limited assurance opinion 2025/26

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

In undertaking the review of the 2025/26 Annual and Accountability Return (AGAR) it came to our attention that the Council had not put in place arrangements for the effective information technology and data management in accordance with proper practices during the year under review. The Council has correctly answered "No" to the relevant assertion in the 2025/26 Annual Governance Statement. In future, the Council should ensure it complies with proper practices in this area and should tick 'No' to assertion 10 if this is not achieved in 2026/27.

3 External auditor certificate 2025/26

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2026

*We do not certify completion because:

Not applicable

External Auditor Name

Forvis Mazars LLP, Newcastle Upon Tyne, NE1 1DF

External Auditor Signature

Forvis Mazars LLP

Date

29 September 2026

Grants & Donations



Ash-cum-Ridley Parish Council Community Grants Scheme Application Form

Please complete all sections of this form and submit by the relevant deadline.
Incomplete applications will not be considered.

Section 1: Applicant Information

Name of Organisation:

NEW ASH GREEN SFC

Contact Person: Name: DAVID HALL

Position: CHAIRMAN

Phone: 07704912224

Email: david.hall.1@talktalk.net

Address of Organisation:

THE PAVILION, PUNCHCROFT
NEW ASH GREEN LONGFIELD KENT

Postcode: DA3 8HS

Type of Organisation: (Please tick the relevant category)

- ☐ Charity
☐ Community Group
☒ Non-Profit Organization
☐ Other (please specify):

☐ Is your organisation registered with the Charity Commission?

Yes ☐ No ☒

If yes, please provide your charity registration number: _____

Section 2: Project Information

Title of Project:

NEW ASH GREEN SFC - SPONSORSHIP

Brief Description of the Project: (Include the purpose, main activities, and how the community will benefit. Max 300 words)

WE HAVE 18 TEAMS WHICH REQUIRE EQUIPMENT
FOR TRAINING AND MATCHES, GOALS, NETS, BALLS,
CORNER FLAGS, TRAINING EQUIPMENT, CONES

TRAINING REFS, TRAINING KITS,

What are the anticipated start and end dates of the project?

Start Date: SEPT 26

End Date: MAY 27

Section 3: Funding Request

Amount requested – please tick one

Up to £100 ☐ between £100-£250 ☐ between £250 - £500 ☒ over £500* ☐

**must submit the most recent audited accounts*

Amount of grant requested from Ash-cum-Ridley Parish Council: £ 500-00

Total cost of the project: £ 500 PLUS

Have you applied for or secured funding from any other sources for this project?

Yes ☐ No ☒

If yes, please provide details:

How will the grant be used?

(Please provide a detailed breakdown of how the grant funds will be allocated. Attach a separate sheet if necessary.)

AS DESCRIBED UNDER BRIEF DESCRIPTIONS
GENERAL EQUIPMENT

Please provide the bank account details below. If your grant application is successful, payment will be made using these details.

Account Name NEW ASH GREEN JFC

Name of Bank BARCLAYS

Account Number 80204 978

Sort Code 20124 164

Section 4: Supporting Information

Please enclose a copy of your organisation's most recent audited accounts.
Do you have any additional supporting documentation to submit?

Yes ☐ No ☒

If yes, please list the documents:

Section 5: Declaration

By signing below, I confirm that the information provided in this application is accurate and complete to the best of my knowledge. I also acknowledge that failure to submit a post-grant report may affect future grant applications.

Signature: 

Name: DAVID HALL

Position: CHAIRMAN

Date: 22-9-2026

Please submit this completed form along with any supporting documents to:

The Parish Clerk
Ash-cum-Ridley Parish Council
Ash Green Sports Centre
Ash Road
New Ash Green
DA3 8JZ

or
enquiries@ashcumridley-pc.gov.uk

Planning

**ASH-CUM-RIDLEY PARISH COUNCIL
PLANNING APPLICATIONS WORKING GROUP**

Notes of the meeting of the Planning Applications Working Group held on
Thursday 01 October 2026 via Teams, commencing at 7.30pm

Present: Cllr C Clark (Chairman)
Cllr J Clucas
Cllr C Gorton
Cllr P Kirtley
Cllr V Ngwenya
Cllr S Fishenden
Cllr F Cottee
Cllr J Scott

In attendance: Megan Hodges – Assistant Clerk

1. Apologies for absence

Apologies were received from Cllrs M Manley and R Brammer.

2. Declarations of Interest

None.

3. Notes

The notes of the meeting held on 1 September 2026 were AGREED.
PROPOSED: Cllr P Kirtley SECONDED: Cllr J Clucas and AGREED.

4. Applications

26/01916/FUL: Land North East Of Court View Idleigh Court Road

Meopham Kent - Conversion of existing stable building into a residential dwelling (selfbuild) together with minor alterations to the existing building plus the provision of associated car parking (with electric charging point) cycle provision and bin collection point. Cllr J Scott PROPOSED the parish council object to this application on the grounds that the development would have a cumulative impact that would be harmful to the openness of the Green Belt. The scheme also fails to comply with Policy LT2 of the Sevenoaks Allocations and Development Management Plan. The bat survey for this site shows that it is a significant bat commuting site. If permission is given, the lighting scheme should be subdued enough to ensure that bats can continue to use this site. There is a public right of way to the west of the site at the entrance. Any works should ensure that this right of way is left accessible and undamaged. SECONDED: Cllr V Ngwenya and AGREED.

5. Decisions

The decisions as set out on the Agenda were RECEIVED and NOTED.

6. For information only.

The Information set out on the Agenda were RECEIVED and NOTED.

7. Other Matters for Discussion

It was noted that amended application 26/01075/FUL, Kiltanon, Chapel Wood Road, Ash, Kent TN15 7HX (Demolition of existing dwelling and construction of 9 new dwellings, including the provision of a new access, parking, landscaping and drainage) will be reviewed and discussed at the October Full Council meeting.

The meeting closed at 19:58

Ash Green Sports Centre

Ash-cum-Ridley Parish Council**BANK ACCOUNTS**

Parish Council Current Account	£6,246.68
Sports Centre Current Account	£9,699.66
Parish Council Instant Access	£140,000.00
Sports Centre Instant Access	£12,000.00
Parish Council Nationwide Deposit	£120,000.00
Sports Centre Till/Float	£125.00
Parish Council Petty Cash	£75.00
Parish Council Lunch Club Float	£120.00
Sports Centre Petty Cash	£75.00
Parish Council Charge Card	-£930.72
Sports Centre Income Account	£106.84
Parish Council Unity Bank	£120,487.23
Total in Banks	408,004.69

Cash

GRAND TOTAL (Banks and Cash) £408,004.69

Sports Centre Current Account	£9,699.66
Sports Centre Instant Access	£12,000.00
Sports Centre Income Account	£106.84
Float/Till	£125.00
Petty Cash	£75.00
Total In Banks	£22,006.50

Ash-cum-Ridley Parish Council
Summary of Receipts and Payments
Cost Centre Group - Sports Centre

09 October 2026 (2026-2027)

SC Gym & Memberships

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
120	Members	55,973.00	27,470.27	-28,502.73				-28,502.73 (-50%)
121	Casual Use	3,238.00	884.50	-2,353.50				-2,353.50 (-72%)
122	Racket Members	1,640.00	873.75	-766.25				-766.25 (-46%)
123	Non Members	3,713.00	1,193.25	-2,519.75				-2,519.75 (-67%)
SUB TOTAL		64,564.00	30,421.77	-34,142.23				-34,142.23 (-52%)

SC Classes

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
125	Class Income	23,795.00	16,032.72	-7,762.28				-7,762.28 (-32%)
1701	Class Costs				15,000.00	6,814.58	8,185.42	8,185.42 (54%)
SUB TOTAL		23,795.00	16,032.72	-7,762.28	15,000.00	6,814.58	8,185.42	423.14 (1%)

SC Sports Hall

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
127	Hall Hire	4,950.00	3,061.00	-1,889.00				-1,889.00 (-38%)
128	Badminton	12,880.00	6,755.50	-6,124.50				-6,124.50 (-47%)
SUB TOTAL		17,830.00	9,816.50	-8,013.50				-8,013.50 (-44%)

SC Squash Courts

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
130	Court Hire	918.00	561.00	-357.00				-357.00 (-38%)
131	Squash/Table Tennis	5,153.00	2,218.00	-2,935.00				-2,935.00 (-56%)
SUB TOTAL		6,071.00	2,779.00	-3,292.00				-3,292.00 (-54%)

SC Sundries

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
132	Bank Interest	63.00	28.15	-34.85				-34.85 (-55%)
133	Tennis		82.50	82.50				82.50 (N/A)
134	Refreshments	1,800.00	976.09	-823.91				-823.91 (-45%)
135	Equipment Sales	100.00	17.07	-82.93				-82.93 (-82%)
136	Youth Provision	2,000.00	1,217.00	-783.00				-783.00 (-39%)
137	Over/Under Till		-2.94	-2.94				-2.94 (N/A)
2001	Refreshments Costs				1,111.00	399.15	711.85	711.85 (64%)
2002	Equipment Costs		5.84	5.84	75.00	48.32	26.68	32.52 (43%)

Ash-cum-Ridley Parish Council
Summary of Receipts and Payments
Cost Centre Group - Sports Centre

09 October 2026 (2026-2027)

SUB TOTAL	3,963.00	2,323.71	-1,639.29	1,186.00	447.47	738.53	-900.76 (-17%)
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SC Grants

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
138 Parish Council	10,000.00		-10,000.00				-10,000.00 (-100%)
139 Other							(N/A)
SUB TOTAL	10,000.00		-10,000.00				-10,000.00 (-100%)

SC Staff Costs

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
2201 Wages & Tax/NI				64,458.00	39,553.21	24,904.79	24,904.79 (38%)
2202 Pension Costs				628.00	119.86	508.14	508.14 (80%)
2203 Training/Welfare				750.00	25.00	725.00	725.00 (96%)
2204 Contract Cleaning/Cover				8,156.00	3,444.64	4,711.36	4,711.36 (57%)
2205 Staff Refreshments				50.00	18.09	31.91	31.91 (63%)
SUB TOTAL				74,042.00	43,160.80	30,881.20	30,881.20 (41%)

SC General

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
2301 Agreements/Licences				2,376.00	986.32	1,389.68	1,389.68 (58%)
2302 Bank Charges				1,800.00	899.69	900.31	900.31 (50%)
2303 Publicity				450.00		450.00	450.00 (100%)
SUB TOTAL				4,626.00	1,886.01	2,739.99	2,739.99 (59%)

SC Office & Occupancy

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
2401 Office Equipment				250.00	104.80	145.20	145.20 (58%)
2402 Stationery & Printing				1,780.00	27.38	1,752.62	1,752.62 (98%)
2403 Communications & IT				1,280.00	236.19	1,043.81	1,043.81 (81%)
2404 Utilities & Site Costs				15,000.00	1,148.23	13,851.77	13,851.77 (92%)
2405 Business Rates				950.00		950.00	950.00 (100%)
2406 Cleaning Materials				550.00	188.55	361.45	361.45 (65%)
2407 Postage & Delivery				20.00		20.00	20.00 (100%)
2408 Sundry Costs				471.00	260.89	210.11	210.11 (44%)
2409 Health & Safety				725.00	8.70	716.30	716.30 (98%)
SUB TOTAL				21,026.00	1,974.74	19,051.26	19,051.26 (90%)

Ash-cum-Ridley Parish Council
Summary of Receipts and Payments
Cost Centre Group - Sports Centre

09 October 2026 (2026-2027)

SC Repairs & Maintenance

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
2501	Repairs & Maintenance				1,500.00	376.32	1,123.68	1,123.68 (74%)
SUB TOTAL					1,500.00	376.32	1,123.68	1,123.68 (74%)

SC Gym/Sports Equipment

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
2601	Repairs				1,500.00	495.00	1,005.00	1,005.00 (67%)
2602	New Equipment				4,500.00	683.34	3,816.66	3,816.66 (84%)
SUB TOTAL					6,000.00	1,178.34	4,821.66	4,821.66 (80%)

SC Contingency

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
2701	Contingency				1,000.00		1,000.00	1,000.00 (100%)
SUB TOTAL					1,000.00		1,000.00	1,000.00 (100%)

Summary

NET TOTAL	126,223.00	61,373.70	-64,849.30	124,380.00	55,838.26	68,541.74	3,692.44
V.A.T.		199.77			1,047.66		
GROSS TOTAL		61,573.47			56,885.92		

Ash-cum-Ridley Parish Council

09 October 2026 (2026-2027)

PAYMENTS LIST

Vouche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
396	14/09/2026		Sports Centre Currer	HELO 09	Flow Phone System & Microsof	Hellocentrix Limited		24.96	4.99	29.95
397	15/09/2026		Sports Centre Currer	LZ 09	Direct Debit Charges	London & Zurich Ltd		48.00	9.60	57.60
400	18/09/2026	Reimbursed to Alison De Jag	Sports Centre Currer	SCDP 17	Cleaning Products	Lidl		8.90	1.78	10.68
403	18/09/2026		Sports Centre Currer	SCHF 09	Sports Centre Website	Hugofox Limited		3.99	0.80	4.79
409	29/09/2026		Sports Centre Currer	SCDP 18	Classes Instructor	Mrs Lisette Bixley (Foster)		225.00		225.00
410	29/09/2026		Sports Centre Currer	SCDP 18	Cleaning	Middles Cleaning Services		81.00		81.00
411	29/09/2026		Sports Centre Currer	SCDP 18	Classes Instructor	Lisa Walker		250.00		250.00
412	29/09/2026		Sports Centre Currer	SCDP 18	Classes Instructor	Jo White		762.50		762.50
416	29/09/2026		Sports Centre Currer	LB 09	Bank Charges	Lloyds Bank		9.88		9.88
427	05/10/2026		Sports Centre Currer	CR 10	Clubright Software	Clubright Limited		129.00	25.80	154.80
428	07/10/2026		Sports Centre Currer	TP 10	Card Machine	Takepayments Limited		13.00	2.60	15.60
446	09/10/2026		Sports Centre Currer	BACS 10	Wages	Sport Centre		4,667.59		4,667.59
447	09/10/2026		Sports Centre Currer	BACS 10	Tax & NI	Sport Centre		566.61		566.61
450	09/10/2026		Sports Centre Currer	SCDP 19	Classes Instructor	Kay Midwinter		100.00		100.00
451	09/10/2026		Sports Centre Currer	SCDP 19	Cleaning	John Ames		526.50		526.50
452	09/10/2026		Sports Centre Currer	SCDP 19	Hire of Drama Studio	Vivify Venues Ltd		86.28		86.28
455	09/10/2026		Sports Centre Currer	SCDP 19	Stationery & Batteries	Lyreco UK Limited		17.90	3.58	21.48
Total								7,521.11	49.15	7,570.26

Progress Tracker

Council - Progress Tracker (2023-2026)

Date of Original Minute	Minute Ref.	Description	Case Officer	Current Status	Latest Update
Jul-23	8707/23 a	Hodsoll Street Recreational Ground		On Hold	Deferred from September 2022 meeting
May-24	8828/24	KMP Solutions	Clerk	In Progress	Request for additional disabled parking in North Square/Y Centre. To be completed July/August 2025. Feb 2026 - email sent
Sep-25	9000/25	Leigh Academies Trust/KCC Strategic Plan	Clerk	In Progress	Sports Centre Lease
Jan-26	9052/26	Internal Audit	Assistant Clerk	Completed	Charge card limit increase to £1,500 and new card registered to the Assistant Clerk
	9053/26	PWLB Borrowing Application	Clerk	Completed	Submitted
		Children's Centre	Clerk	In Progress	Submit agreed offer to purchase to Agent. Offer increased - awaiting Agent's response. Purchase price accepted purchase process started. Awaiting date for completion.
Feb-26	9068/26	Speedwatch	Assistant Clerk	Completed	Purchase of body cameras
	9074/26	Spring Tea	Clerk	In Progress	Contacted Hatley Parish Council
Apr-26	9099/26 a	Speed Indicator Device	Clerk	Completed	Email sent to VA regarding Greenlands Team moving SID
	9099/26 b	Asset of Community Value	Clerk/Assistant Clerk	Completed	Register Ash Green Sports Centre as ACV
	9099/26 e	Dog Waste Bin	Clerk/Assistant Clerk	Completed	Discussions with landowner and Church Warden
	9100/26	HiKent	Clerk	In Progress	Letters to HiKent and Borough Green Clinic regarding replacement batteries and tubes. (no public transport to BG)
May-26	9109/26 a	Cash Access Request	Clerk	In Progress	cash Access Form completed and sent to LinkScheme
	9114/26	Morrisons closure	Clerk	Completed	Emailled Morrisons, MP - Link
Jun-26	9121/26 b	IT Policy	Clerk/Assistant Clerk	Completed	To include reference to AI in the draft policy.
	9121/26 c	Local Council Award Scheme	Assistant Clerk	In Progress	
	9123/26	Submission of AGAR	Deputy Clerk/Clerk	Completed	AGAR submitted and relevant notices displayed
	9127/26	CCTV Provision	Clerk/Assistant Clerk	In Progress	Enquiries with SDC Community Safety and VA
Jul-26	9135/26	Burial Ground Regulations	Clerk/Assistant Clerk	Completed	Review as per July meeting
	9137/26	SDC Reg 19 Consultation	Clerk	Completed	L Horner to prepare response.
Sep-26	9152/26	Hodsoll Street Play Area	Assistant Clerk	In Progress	Recommendations from Report
		Remembrance Service	Assistant Clerk	In Progress	To arrange the purchase of wreaths and confirm service details with Ash Church