

AGENDA

Donhead St Andrew Parish Council Full Meeting

Friday 15th January 2021 to be held online via Zoom at
7:30pm

Meeting ID: 810 3350 9176

Passcode: 541871

Councillors are summoned to an online meeting called by:
Mrs Jessica Luck, Clerk to the Parish Council
c/o Truffles, Pigtrough Lane, Donhead St Andrew, SP7 9ES
donheadstandrewpc@gmail.com

Jessica Luck
11/01/2021

The Chairman will confirm if any part of the meeting **may not** be filmed, photographed or audio recorded.
If any member of the public has an objection to being filmed, photographed or audio recorded, would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

Public Participation and Presentations - Questions and/or statements

This is an opportunity for residents of Donhead St Andrew Parish to speak before the meeting commences, for a maximum of 3 minutes, on any agenda item or other matter of interest.

15.01.01 **Apologies** received/accepted and those present/not present.

15.01.02 **Declarations and Dispensations**

- a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests
- b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.

15.01.03 **Approval of minutes:**

Full meeting - 13th November 2020, PCnllrs to approve.
Interim Planning Meeting (7 Milkwell) - 21st December 2020, PCnllrs to approve.

PLANNING MATTERS

15.01.04 **Applications determined since last meeting** - PCnllrs to note - 20/09498/TCA St Andrews Church, Proposal to reduce a Holly tree in height by approx 4 metres & shape inside profiles by up to a metre - **No Objections given by DsA PC and Wiltshire Council.**

15.01.05 **New Applications received since last meeting** - None.

FINANCE

15.01.06 **Approval of payments information**
PCnllrs to note and approve retrospective payments made between 01/11/2020 and 31/12/2020 - all from approved budgets circulated previously via email.

15.01.07 **Approval of Bank Reconciliation**
PCnllrs to note and approve the bank reconciliation for November and December 2020, Circulated previously via email.

15.01.08 **Approval of budget for April 2021/22**
PCnllrs to refer to budget circulated via email previously and approve.

15.01.09 **Setting of the 2021 Precept**
i. Precept consideration - PCnllrs to refer to budget and precept calculator previously circulated by email and resolve whether to increase the precept to cover the budget or utilise existing reserves.

	ii. Setting of the Precept - PCnllrs to agree exact precept amount that is to be requested.	
CEMETERY		
15.01.10	i. Cemetery Maintenance - PCnllrs to raise any maintenance issues that they feel need attention in the cemetery.	
HIGHWAYS/RIGHTS OF WAY		
15.01.11	i. Footpath Update from PCnllr PMA. ii. F8 and F9 Dengrove Farm - PCnllrs to note that these have been cleared and are now accessible. iii. FP1 - PCnllrs to note that Wiltshire Council have confirmed that they have instructed their engineers to carry out repairs to the bridge to ensure it remains passable. iv. FP3 Meadowbank - PCnllrs to note that further to correspondence received by the clerk, the landowner has removed the log stepping stones, due to them becoming a potential slippery hazard. v. FP15 Round Hill and FP19 Leggatts Farm - PCnllrs to refer to previous correspondence and resolve whether to offer to use the PC donation money to replace two collapsed stiles with metal pedestrian gates if the landowner agrees.	
15.01.12	Pedestrian Gate Funds - PCnllr PMA to confirm whether landowner written permission has been received to potentially replace stiles with pedestrian gates at TISB50 (Westfield Farm) and DSTA14 (the three stiles along this path towards Pile Oak Lodge). Approval for a gate at DSTA6 (near Leat House) obtained so far.	
15.01.13	Fingerpost at Scotts Hill/New Road junction - PCnllrs to resolve whether they would like to use further donation funds and instruct David Scott to replace this fingerpost, using the same materials and at the same cost as the recently renewed fingerposts in other locations around the village. The existing post is functional but made of plastic and doesn't match the other posts in the village.	
15.01.14	Parish Steward Reports - suggestions for work to PCnllr CB.	
OTHER MATTERS		
15.01.15	Identifying Verges that could be left uncut to assist wildlife - PCnllr CB to report any information that he has found regarding the management of the protected verge at Berrywood Lane.	
15.01.16	A new Parish Council website to comply with the Accessibility regulations - aiming to ensure public sector websites are accessible to all users, especially those with disabilities. - PCnllrs to note the clerk is still working on this matter.	
15.01.17	Tisbury Community Benefit Society Mobile refill shop - PCnllrs to refer to the email circulated prior to the meeting and resolve whether to support the mobile refill shop providing this service in DsA.	
Reports		
15.01.18	W. Cnllr Tony Deane	
15.01.19	Other reports; Chairman - <ul style="list-style-type: none"> Fingerposts update - All four new fingerposts have now been installed. The clerk has completed a grant application form for the new fingerposts and will attend and answer queries at the online Area Board meeting on this matter before a decision is made. 	

	<ul style="list-style-type: none"> • Benches update - PCnllr MC has voluntarily, in his own time, installed the new bench at St Bartholomews junction. There is a further new bench to install at the Milkwell junction. • Speed Restriction Public Consultation Results - The Parish Council thanks everyone who took the time to respond to this questionnaire and to the volunteers who helped to distribute the leaflets to every household in Donhead St Andrew. Although the results were fairly close, the majority of residents voted against the Parish Council paying for a feasibility report to be carried out to ascertain whether it would be beneficial to pursue a speed restriction for Overway, Milkwell, West End, Lower Street and New Road. • The "Giveaway" sign at Whitesand Cross has now been installed. <p>Clerk -</p> <ul style="list-style-type: none"> • Paperwork has been submitted to give PCnllr SB and PCnllr AS online banking access to the PC bank account. • A training course has been booked this month for the clerk on how to prepare accessible word/PDF documents for the PC website. 	
15.01.20	<p>Closure of meeting and Date and time of next meetings:</p> <p>Annual Parish Meeting (residents Meeting) - Friday 12/03/2021 (This may be postponed/cancelled due to covid19, dependent on government advise nearer the time).</p> <p>Full Council Meeting - Friday 12/03/2021 7.30pm - likely to be held via virtually zoom.</p> <p>Interim planning meetings as required.</p>	
	<p>Public participation - for comments relating to the evening's agenda items and discussion.</p>	