



**Minutes of the Parish Council meeting held on  
Monday 20<sup>th</sup> October at 19:00 at King George's Hall, West Dean.**

**COUNCIL MEMBERS**

	<b>In Attendance</b>	<b>Apologies</b>	<b>Absent</b>
<b>Councillor Higgins</b>	✓		
<b>Councillor J Camilleri</b>	✓		
<b>Councillor Seabrooke</b>	✓		
<b>Councillor M Camilleri</b>	✓		
<b>Councillor M Lee</b>	✓		
<b>Councillor B Livesey</b>		✓	
<b>Vacancy</b>	-	-	-

Also, in attendance:

Wiltshire Councillor Gregory Cooper & two members of the public.

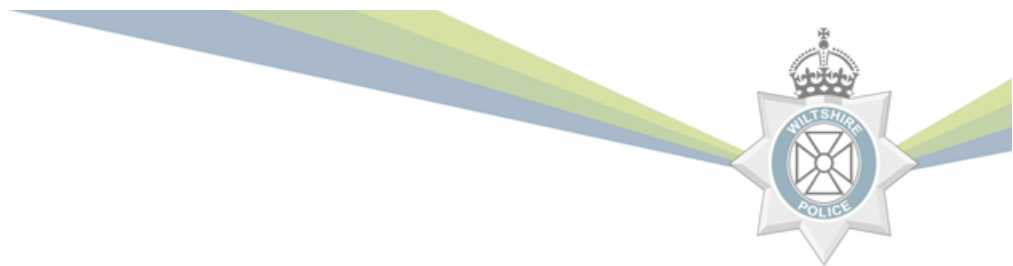
<b>125/25</b>	<p><b>To receive Chair's opening remarks.</b> Councillor Higgins addressed the meeting and advised apologies had been received from the Clerk who is unwell. It was agreed that Councillor M Camilleri would take the minutes.</p> <p>Councillor Higgins reported that she spent a productive day at Wiltshire Council's Flood Workshop held at The Guildhall.</p>
<b>126/25</b>	<p><b>To receive and accept apologies for absence.</b> Apologies were received and accepted from Councillor Livesey.</p>
<b>127/25</b>	<p><b>To receive declarations of interest relating to items on this agenda.</b> No declarations of pecuniary interest were received.</p>
<b>128/25</b>	<p><b>To approve the minutes of the full council meeting held on Monday 15<sup>th</sup> September.</b> The minutes of the meeting held on Monday 15<sup>th</sup> September were signed as a correct record of the meeting. Councillor M Camilleri abstained from voting.</p>
<b>129/25</b>	<p><b>Public Forum.</b> A resident advised they could not find the River Plan on the WDPC website. He was advised of the correct location.</p> <p>A resident reported the street light on Rectory Hill is not currently working and It was noted that the sensors on the streetlights on the green are also unreliable. These were only repaired last year. The Clerk is requested to ask for an investigation.</p>
<b>130/25</b>	<p><b>To receive reports from Wiltshire Council &amp; Wiltshire Police.</b> <b>Wiltshire Councillor Gregory Cooper provided the following report:</b></p> <ul style="list-style-type: none"> <li>• Bus stops audit: Government has released funding for maintenance e.g. funding to add shelters and flags. West Dean has three bus stops.</li> <li>• 5 dustbin trial taking place: Awaiting the presentation (additional bin relates to separating recycling – tins from plastic)</li> <li>• Rural hub central funding: available for local businesses and charities for capital projects. An article will be sent to Councillor Higgins and the Clerk.</li> </ul>

	<ul style="list-style-type: none"><li>SWAB: are considering changing their priorities, discussing Rights of Way, and Audit sign-off of capital items.</li></ul> <p>Hampshire Police have advised that there have been incidents of hare coursing in nearby villages.</p> <p>The Wiltshire Police report for our parish can be found at <b>APPENDIX A</b>.</p>																																				
131/25	<p><b>To receive updates with regards to:</b> <b>Glebe Farm   River Group   Footpaths</b></p> <p><b>Glebe Farm</b> Councillor J Camilleri and Councillor Higgins have spoken to Councillor McDonald again with regards to the delay and he approached TVBC Planning for an update. The S106 final draft has been issued by the Test Valley Borough Council solicitors. This is now in the hands of the developer. Until the Parish Council have sight, they are unable to make any progress on Rectory Hill pathway.</p> <p><b>River Group</b> A big Thank You is due to the 25 people who attended the river clearance on October 11. There is little water in the river at present but there was a staggering amount of weed. Clive has collected the weed and will invoice in due course.</p> <p><b>Footpaths</b> A meeting has taken place between Cllr Lee and the Wilts Rights of Way Officer. All concerns about paths (as well as potholes, blocked gullies etc) that require reporting should be posted to MyWilts. Cllr Lee is attending a training session on Wednesday morning to discuss footpath asset registration. Wiltshire Council has published documents e.g. Crop flyer &amp; environmental Services – Rights of Way and Countryside Policies <a href="https://www.wiltshire.gov.uk/media/4780/Ploughing-Cropping-Rules-for-PRoW/pdf/RoW_crops_flyer_rev_1.pdf?m=1745337013067">https://www.wiltshire.gov.uk/media/4780/Ploughing-Cropping-Rules-for-PRoW/pdf/RoW_crops_flyer_rev_1.pdf?m=1745337013067</a> <a href="https://www.wiltshire.gov.uk/media/2893/Rights-of-way-policies/pdf/Rights-of-way-and-countryside-policies.pdf?m=1579272336997">https://www.wiltshire.gov.uk/media/2893/Rights-of-way-policies/pdf/Rights-of-way-and-countryside-policies.pdf?m=1579272336997</a> A solution for safe access/exit to the footpath on Moody’s Hill (past Ordnance House) has been sought as it is a steep slope of exposed chalk, extremely slippery, and giving straight on to the road. The path from the station to Park Cottage, West Tytherley path is still under investigation by the HCC footpaths officer.</p>																																				
132/25	<p><b>To agree an additional grass cut of the Recreation Ground and The Green.</b> Resolved – additional cut approved.</p>																																				
133/25	<p><b>To agree the request of lighting the Parish Beacon on 1<sup>st</sup> November from the Village Hall.</b> Resolved. The village hall committee will be aware of the PC risk assessment.</p>																																				
134/25	<p><b>To agree the date to commence using gov.uk emails.</b> Resolved – gov.uk emails to be set up by next meeting.</p>																																				
135/25	<p><b>To note the financial situation.</b> The current financial situation and the reconciliation of the bank balance were <b>NOTED</b> with the bank balance at 30<sup>th</sup> September 2025 being £37,417.74. The bank reconciliation can be found at <b>APPENDIX B</b>.</p>																																				
136/25	<p><b>To approve the requests for payments for October.</b> The payments as listed in the table below were unanimously <b>APPROVED</b> for payment.</p> <table><tr><th colspan="4">October Payment Requests</th></tr><tr><th>From</th><th>Item</th><th>Invoice Number</th><th>Amount</th></tr><tr><td>Staff</td><td>Salary</td><td>October</td><td>£920.78</td></tr><tr><td>Lloyds</td><td>Bank Charges</td><td></td><td>£4.25</td></tr><tr><td>Councillor Livesey</td><td>Recreation Ground Repairs - Decking Boards</td><td></td><td>£42.15</td></tr><tr><td>Clive Francis</td><td>Hedge Cutting - September</td><td>Inv 030925</td><td>£330.00</td></tr><tr><td>Clive Francis</td><td>Grass Cutting - August</td><td>Inv 010825</td><td>£564.00</td></tr><tr><td>Clive Francis</td><td>Grass Cutting - September</td><td>Inv 010925</td><td>£564.00</td></tr><tr><td colspan="3">Total</td><td>£2,425.18</td></tr></table>	October Payment Requests				From	Item	Invoice Number	Amount	Staff	Salary	October	£920.78	Lloyds	Bank Charges		£4.25	Councillor Livesey	Recreation Ground Repairs - Decking Boards		£42.15	Clive Francis	Hedge Cutting - September	Inv 030925	£330.00	Clive Francis	Grass Cutting - August	Inv 010825	£564.00	Clive Francis	Grass Cutting - September	Inv 010925	£564.00	Total			£2,425.18
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	<b>To consider the following planning application(s):</b>
<b>137/25</b>	<b>25/02148/OUTS</b> <b>Erection of up to 52 dwellings with access via East Dean Road.</b> <b>Land West Of Holbury Lane. Holbury Lane, Lockerley, Hampshire.</b> It was resolved to <b>OBJECT</b> to the planning application. It was unanimously agreed that Councillors should submit comments to Councillor M Camilleri to collate as West Dean Parish Council's response and that Councillor J Camilleri would submit them to Test Valley Borough Council by Friday 24 <sup>th</sup> October. There would also be communication to Friends of West Dean and the local facebook page so that more people were aware of the application.
<b>138/25</b>	<b>To agree the date of the next meeting as Monday 17<sup>th</sup> November.</b> The date of the next meeting was agreed as Monday 17 <sup>th</sup> November.

There being no other business, the meeting closed at 20:23.

## APPENDIX A



# WILTSHIRE POLICE PARISH COUNCIL REPORT

## West Dean

October 2025

### On the team

PC Kelvin RAMSEY 70855	PCSO John TAYLOR 9465	Sgt Susan MALKINSON 2775
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### **Crimes and incidents**

Wiltshire Police record crimes and incidents by the National Crime and incident recording standards. Not all incidents that one would consider a crime are necessarily classified as a crime for recording purposes.

NB- The statistics do not account for incidents that police respond to but do not need any follow up (Road traffic incidents, minor incidents of Anti-social behaviour)

### **Report for past 30 days:**

At 2am on 1<sup>st</sup> OCTOBER on ASHMORE LANE a hole was cut through commercial fencing to gain entry to a yard but nothing was stolen from within. There were two intruders, both wearing balaclavas and goggles. Police have completed enquiries and the suspects remain unknown.

APPENDIX B

WEST DEAN PARISH COUNCIL							
Bank Reconciliation for the Year 2025 / 26							
Opening Balance Community Account at 01/04/2025				Opening Balance Instant Access Account at 01/04/2025			
Receipts 2024/25		10,331.50		Receipts 2024/25		21,033.02	
Payments 2024/25		10,304.38		Payments 2024/25		10,000.00	
Unpresented Cheques 2024/25							
Closing Balance Community Account 30/09/2025				Closing Balance Business Bank Instant 30/09/2025			
TOTAL BANK BALANCES							