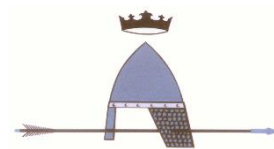




Battle Town Council



**MINUTES of the EVENTS SUB COMMITTEE MEETING held on
TUESDAY 19 March 2019 at The Almonry, High Street, Battle, at 6.30pm**

PRESENT: Cllrs A Russell (Chairman), V Cook, G Favell and M Howell.
Cllrs M Kiloh and D Wheeler, Carol Harris (Town Clerk)

1. Apologies for absence – Cllr Furness.

2. Disclosure of interest – None.

3. The minutes of the Events Sub Committee meeting held on 22 January 2019 were approved and duly signed by Cllr Russell.

4. Parish Assembly Agenda

The agenda was agreed, as attached. In view of the meeting being held during purdah, the Clerk was asked to request that Trevor Leggo chair the meeting although Cllr Furness should present the welcome. The request for questions will be circulated next week. Any additional comments or questions presented at the meeting will be noted for consideration by the new Council in May. It was agreed that each presentation should last for a maximum of 10 minutes. In respect of purdah, all Councillors will sit in the front row of the audience with a podium in the centre for speakers. The (t)Deputy Town Clerk will be asked to circulate with the microphone. The Council laptop will be used for the presentations.

The Council's stand should include information of completed works and projects currently underway.

Only community stands are permitted.

5. Launch of Heritage Arts Trail

Lesley Samms(LS) was invited to the meeting. It was agreed that the event will be held on Sunday 12 May at 3pm. This will include a short presentation with tea/coffee and cake and a tour of the short trail walk. ER&TD had previously approved a budget of £250 from Hospitality (4475). LS suggested that an evening run of the 5km trail would be good publicity and could possibly raise funds for the Battle Health Pathway. A professional organisation could arrange this for £500. Members highlighted that there should be no cost involved for this activity and asked that LS research this further for consideration via email. LS agreed to design an invitation for circulation to the invitee list as previously agreed. The running order to be finalised at the next meeting.

6. Civic Twinning with St Valery sur Somme

Members were reminded that the Mayor of St Valery sur Somme will be visiting Battle with the Twinning Association between 10 and 13 July and had agreed to meet with Council during that time, subject to arrangements. The Clerk is awaiting confirmation. It was agreed that a discussion between the Council and Mayor of St Valery should focus on ways to work together for the benefit of each town.

7. Twinning Association Reception

The Clerk reported that no formal request has been received to host this event. Members agreed that, subject to this, the format should follow that of previous events: Town Mayor to welcome visitors, in



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French if possible and Councillors to serve refreshments. It was agreed that the detail will be discussed at the next meeting.

8. Battle in Bloom Event

The event will be held on Thursday 18 July to follow a similar format as previously but to include a guest speaker; possibly Keith Datchler.

9. Matters for information/next agenda

- Launch of Heritage Arts Trail
- Battle Twinning Association Reception
- Parish Assembly – Questions received from residents

10. Date of next meeting – 16 April 2019 at 6pm

6.45pm All Chairmen – Parish Assembly Q&A

There being no further business the meeting closed at 7.25pm