

CUDDESDON AND DENTON PARISH COUNCIL MEETING

9th May 2023 in the Village Hall

Present:	Chris Luke (Chairman)	CL
	Stuart Flockton	SF
	Arthur Smith-Fitchett	ASF
	Mike Mount (Clerk)	MM
Apologies:	Paddy McGuinness	PM
	Tim Bearder (OCC)	TB
	Sam James-Lawrie (SODC)	SJL

37 ELECTION OF CHAIRMAN

SF proposed and ASF seconded that CL should be Chairman. He was unanimously elected.

38 DECLARATIONS OF ACCEPTANCE OF OFFICE

The three councillors present signed their Declarations of Acceptance of Office.

39 DECLARATIONS OF INTEREST

There were no new declarations of interest.

40 PUBLIC COMMENTS

- Comments were made about cars blocking the entrance to the recreation ground. ASF had asked the local traffic warden to ticket cars which were parked there. He agreed to ask about ticketing cars which were parked on pavements. **Action: ASF**
- A branch was projecting into the road on Denton Hill.
- It was suggested that pallets from Mobbs should be used to assist the bonfire lighting in November, since these had been successful for the lighting of the beacon.
- Some street lights were left on during the day. **Action: MM**

41 APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting were approved.

42 MATTERS ARISING

42.1 Registration of the Pub as an Asset of Community Value

Nicko King had arranged a public meeting where a representative from CAMRA would explain about the registration process.

42.2 Tidying Cuddesdon Green

- Two residents of Church Road had written to say that they were in favour of the existing shrubs at the back of the Green being retained.

- A request had been made to cut the large evergreen tree on the Green back so it did not interfere with the power cable. **Action: MM**

42.3 Goal Nets

It was agreed that some incorrectly sized goal nets which had been supplied previously in error would be offered to nearby Parish Councils. **Action: MM**

42.3 Parish Council Records

The records had been taken back from the archive room in the village hall because the room was not secure.

43 PLANNING

- An arboricultural survey had been carried out on some of the trees on Denton Green in connection with the planning application for a garden room at The Forge (P23/S0679/HH). The survey recommended felling of one of the trees. It was agreed that nearby residents would be asked for their opinion of this. **Action: MM**
- The planning application for the Dove House Farm conversion of the tithe barn into two dwellings (P22/S2074/FUL) had been withdrawn.

44 CO-OPTION

- Robin Baylie, David Keene and Richard Palmer were selected as councillors to fill the vacant positions.
- It was agreed that a co-option procedure should be drafted. **Action: MM**

45 ANNUAL MEETING BUSINESS

- 45.1 It was agreed that the standing orders required no changes.
- 45.2 It was agreed that the financial regulations required no changes.
- 45.3 It was agreed that the risk assessment required no changes.
- 45.4 It was agreed that the insurance cover was satisfactory.
- 45.5 It was agreed that the freedom of information procedures required no changes.
- 45.6 It was agreed that the website access required no changes.
- 45.7 It was agreed that the internal controls required no changes.
- 45.8 It was agreed that the GDPR policy required no changes.
- 45.9 There were no current declarations of interest.
- 45.10 Membership of other bodies:
 - CL was a member of the fete committee.
 - ASF was a trustee of the village charity.
- 45.11 It was agreed that the meetings for the coming year would normally be at 7.30pm in the village hall on the first Tuesday of each month except August.

46 FINANCE

46.1 Payments

Newsletter	Adverts	£24.00
Shield Maintenance	Dog bin emptying - April	£10.39
Mark Harrod Ltd	Goal nets	£88.73
Chris Luke	Wine for the coronation celebration	£89.88

46.2 Cashbook

The end of year cashbook was presented.

46.3 Clerk's Salary

- It was agreed that MM would receive his gross salary in future and make PAYE tax payments himself.
- During the last financial year MM had been overpaid by £12 and this would be recovered by a corrected payment at the end of the next quarter.

46.4 Approval of the Financial Documents

- a) The annual accounts were approved, including the asset register.
- b) The certificate of exemption from an external audit was approved.
- c) The annual governance statement of the annual return was approved.
- d) The accounting statements of the annual return were approved.
- e) It was agreed that the period during which the public would have the right to view the Parish Council's financial documents would be from 5th June to 14th July.
- f) The annual bank reconciliation was approved.
- g) The annual return variances were approved.
- h) The annual budget was approved.
- i) The annual CIL report was approved.

47 PARISH COUNCILLORS' REPORTS

ASF noted that the Mill Bridge had been repaired.

48 CLERK'S BUSINESS

It was agreed that the next mowing of the recreation ground should be a cut and collect.

Action: MM