



Clerk: Mrs Penny Brasenell, The Larches, Longville, Much Wenlock, Shropshire TF136EA  
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**Minutes for the Annual Parish Council Meeting of Ludford Parish Council held at the Ludlow Mascall Centre, Lower Galdeford Ludlow on Monday 21<sup>st</sup> May 2018 This meeting began at 19.21 following the Annual Meeting of the Parish.**

**Present: Cllr I Liddle Cllr S Liddle Cllr Nick Young, Cllr Shirley Salmon, Cllr Paul Knill Cllr Jeff Garraway  
In Attendance: Parish Clerk – Penny Brasenell**

- 18.26 Apologies - Cllr McKenna
- 18.27 Election of Chair – Cllr Nick Young proposed the Cllr Imogen Liddle as Chair  
Cllr Shirley Salmon seconded, and it was resolved to duly elect Cllr Imogen Liddle as Chair  
Election of Vice - Cllr Stephen Liddle proposed Cllr Nick Young as Vice Chair again and Cllr Garraway seconded, and it was resolved to duly elect Cllr Nick Young as Vice Chair
- 18.28 Declarations of Interest - None
- 18.29 Minutes signed and approved from the meeting held on 19<sup>th</sup> March 2018
- 18.30 Matters Arising from previous minutes  
Response from Shropshire Playing fields Association – The Clerk confirmed that she had not yet sent a letter to the association requesting more information and would report on this issue at the next meeting.  
Cllr Garraway confirmed that there are playing fields within Ludford Parish but was unable to confirm who owns them, the Clerk agreed to investigate ownership.
- 18.31 Collapsed wall along the Overton Road – The Clerk confirmed that she had sent a letter to the Highways Team and had received an email back from Gurnek Singh detailing the facts that Shropshire Council are aware of the wall and its issues but have no finance to carry out the repairs this financial year. LPC councillors all felt this was very unsatisfactory and asked the Clerk to forward all information through to our Shropshire Councillor Mrs Viv Parry and to Ludlow Town Council to apply pressure to Shropshire through them in addition to Ludford. The Councillors felt that the wall would substantially deteriorate over the winter if allowed to remain in a state of collapse and disrepair. The Clerk would point out the issues over Emergency Vehicles and the additional heavy traffic through summer and the food festival.
- 18.32 Mortimer Forest – Developer meeting invited to a closed Council meeting to receive a presentation from Forest Holidays and to discover the full extent of the proposed planning permission together

with any implications for Ludford Parish. Issues to be raised include, provision of services i.e. water, electricity, gas and sewerage/drainage, Roads and Highways, the SSSI site at Wigmore Lane/Overton Road and sustainability. This list is not exhaustive but represents the immediate concerns of the Parish Council. Councillors also asked the Clerk to contact Ludlow Town Council and invite representatives along to any future meetings with developers and asked that LTC do likewise.

Councillors discussed the recent publicity and suggested that the Campaign for Rural England ( CPRE) be contacted to reiterate that the planning proposals from Forest Holidays directly affects Ludford Parish Council, however the Clerk has advised against this as the Parish Council should not be liaising with campaign groups as they must remain impartial.

#### 18.33 Planning Matters –

18/0951/FUL Bowling Green House (erection of Summerhouse) Councillors agreed to have no Objection as long as the report from the ecologists was duly adhered to.

The chair gave a very useful resume of the most recent planning matters and updated the Parish Council on their outcomes including comments from the Conservation Committee. Details of all planning permissions can be found on the Shropshire Planning Portal which is easily accessed through ludford parish Councils Website by using the Planning Tracker. [www.ludfordshropshire.org.uk](http://www.ludfordshropshire.org.uk)

#### 18.34 a) Finances – cheques approved 927 Npower street lighting

928 Ludlow Mascall Centre meeting room (meeting with developers)

929 Clerk Salary (April)

930 Clerk Expenses (April)

931 Annual SALC subscription

932 SLCC membership

933 Clerk Wages

934 Clerk Expenses

935 Ludlow Mascall Centre meeting room

#### b) Unaudited Annual Governance and Accountability Return 2017/18

This was presented together with a full copy of the Councils Cash book. Cllr Paul Knill proposed to Accept the Unaudited Annual Return Statement and Cllr Stephen Liddle seconded. It was Resolved to approve the AGAR.

#### c) It was agreed that Kevin Adams would be this years internal Auditor.

#### d) URGENT FINANCIAL MATTERS Cllr Jeff Garraway presented expenses incurred for urgent repair carried out on the Rocks Green Notice board. It was agreed to reimburse him asap.

#### 18.35 Environmental matters

The Clerk shared with the Council the issue of the electricity supplier changing the tariff for the street Lights and suggested that a further short term contract with Npower to return to a fixed tariff would be financially beneficial. It was agreed to remain with Npower for a further 12 months.

Street Lights were discussed. It was agreed to include street lighting in the forthcoming 2018/19 priority list. Cllr I Liddle agreed to contact the previous Clerk for information about the street lights.

#### 18.36 Programme of Priorities for the forthcoming Council Year 2018/19

After discussion the following priorities were agreed

**1. Newsletter x 2 per year including a paper door to door drop** *this would include the Chairs Annual report in concise version, website details, a plan of LP, meeting dates including an invitation to the Annual Meeting of The Parish, major planning issues including those at Foldgate Lane and Rocks Green.*

**2. Street Lighting Survey** *leading to a maintenance contract being awarded, reassessment of the electricity supplier and any maintenance work required under health and Safety regulations and looking at the possibility of environmental changes such as LED bulbs.*

**3. Work on the Local Plan** *updated version available late summer, looking at the Local Development Framework, using information to update the Ludford Village Plan which was last updated in 2008.*

**4. Traffic Management at The Sheet** *working with residents and the Police to reach a satisfactory outcome.*

18.37 Meeting Dates 2018/19

It was agreed to hold the next meetings of the Parish Council on the following dates

16<sup>th</sup> July 2018

17<sup>th</sup> September 2018

19<sup>th</sup> November 2018

21<sup>st</sup> January 2019

18<sup>th</sup> March 2019

13<sup>th</sup> May 2019 Annual Parish Meeting (Invite residents) and Annual Meeting of the Parish Council (elect Chair)

Meeting closed at 21.11

Signed Chairman

Signed Clerk