

**APPENDIX C: FORM OF TENDER INSTRUCTION**

Contractors are required to express their tender in the following terms:

**To: The Town Clerk, Battle Town Council**  
**Re: Tender for the construction of Battle Health Pathway,  
The Recreation Ground, North Trade Road, Battle, East Sussex**

Having carefully examined and considered the invitation to tender including, without limitation, the Battle Health Pathway Schedule of Works 2019, Performance Specification Rev A, Sketch Landscape Masterplan 04, Hazard/Risk Checklist, instructions for tendering and the conditions of contract and in consideration of the Council considering this tender, we:

- 1. Offer to provide the works required to fully meet the Performance Specification and Schedule of Works and to enter an agreement with the Council in the Council’s form of Contract for the FIXED PRICE SUM OF:

£ :

Amount in words: .....

..... pounds and ..... pence

- 2. Offer to provide the works required to meet the Performance Specification and Schedule of Works for Phase A only and to enter an agreement with the Council in the Council’s form of Contract for the FIXED PRICE SUM OF:

£ :

Amount in words: .....

..... pounds and ..... pence

- 3. Offer to provide the works required to meet the Performance Specification and Schedule of Works for Phases A and B only and to enter an agreement with the Council in the Council’s form of Contract for the FIXED PRICE SUM OF:

£ :

Amount in words: .....

..... pounds and ..... pence

4. Offer to provide the works required to meet the Performance Specification and Schedule of Works for **Phase C only** and to enter an agreement with the Council in the Council's form of Contract for the FIXED PRICE SUM OF:

£                    :

Amount in words: .....

..... pounds and ..... pence

5. Offer to provide the works required to meet the Performance Specification and Schedule of Works for **Phase D only** and to enter an agreement with the Council in the Council's form of Contract for the FIXED PRICE SUM OF:

£                    :

Amount in words: .....

..... pounds and ..... pence

6. Confirm that we are able to provide the works required to meet the Performance Specification and Schedule of Works and that we have read all of the conditions of contract and drawings and are satisfied as to our abilities and experience to satisfy the requirements of the Contract Documents.

7. Confirm that, if our tender is accepted, we will upon demand:  
Produce evidence that the relevant insurances and compliance certificates with relevant legislation and policy are held and are in force; and  
Execute and deliver the required contract documents to the Council as set out in the Invitation to Tender.

8. Agree that this tender shall constitute an irrevocable, unconditional offer which may not be withdrawn for a period of six months from the date of this tender without the Council's prior written consent and if the Council accepts this tender we will be bound to contract with the Council on the basis of the submissions made in this tender.

9. Agree that in consideration of the Invitation to Tender being sent to us and by submitting our tender we confirm we are bound by the conditions of this tender as set out in the Invitation to Tender including but not being limited to the obligations of confidentiality.

We understand that the Council is not bound to accept any tender that it receives.

Name .....

Signature .....

Position .....

Firm or company .....

Dated ..... 2019