

# Cheriton Parish Council

Minutes of Parish Council Meeting		
Date: 14 <sup>th</sup> July 2020	Meeting Time: 19.00	Meeting Location: On line
Chairman	Cllr A. Collett (Chairman)	
Clerk	C Cholerton	
Attendees	Cllr S. Herdman, Cllr N. Scallan, Cllr P. Warwick, Cllr D. Pain. Cllr B. Frampton, Cllr D. Smith, Cllr L Ruffell (WCC), Cllr D. Cheetham.	
Announcements, apologies, disclosures and dispensations		
20.048	Announcements	Chair announced that the meeting was being recorded.
20.049	Apologies	Cllr L. Lochrie, Cllr R Humby (WCC) Cllr H Lumby (WCC)
20.050	Disclosures/ Declarations of Interest	Cllr Scallan – Item 12 of the Agenda, New Cheriton Potential flooding.
20.051	Dispensations	No requests were received
Approval of Minutes of Meeting 9 <sup>th</sup> June 2020		
20.052	Approved, all in favour.	
	Proposed: Cllr N Scallan	Seconded: Cllr B Frampton
Matters arising from Minutes of Meeting 9 <sup>th</sup> June 2020		
20.053	All actions completed except Electric Box on the Recreation Ground. P Greenwood waiting for Southern Electric to complete works. Time scale not yet known.	
Meeting adjourned to hear public questions and comments		
20.054	None	

Meeting reconvened

County and District Councillor Reports	
20.055	Report noted. Councillors identified concerns in the community regarding the proposed charging for collection of garden waste.

# Cheriton Parish Council

It was noted that fly tipping is on the increase in the area and that the tips are only available by appointment, for cars. Cllrs were concerned that these maybe linked.

## Freemans Yard S106 Interim Report and discussion on proposal to approve S106 variation

20.056	<p>Clerk updated Cllrs on status. Dutton Gregory are still awaiting certainty of payment from Lester Aldridge.</p> <p>Alternative proposals discussed, The Freemans Yard Residents Committee to underwrite/ deposit monies into CPC accounts in case Lester Aldridge failed to obtain funds.</p> <p>CPC to appoint Dutton Gregory. Immediate funding for this identified as the interest from monies received from the developer (circa £3,000) contribution to the Play Area (Freemans Yard).</p>	
Resolution	Clerk to appoint Dutton Gregory utilizing the interest from monies received from the developer.	
	Proposed: Cllr P Warwick	Seconded: Cllr N Scallan
	For: All	Against: None
Action	Clerk and Cllr Collett to speak to Dutton Gregory to establish if their estimate covers the questions raised by council.	

7.55 pm Cllr Lawrence left the meeting & Member of the public

## Financial items

20.057	<p><b>Financial Report – Q1</b></p> <p>First report using the new Scribe accounting system submitted. Clerk has inputted all the information available, but there are still a few areas that need further work. One item identified as needing amendment.</p>
Action	Clerk to liaise with Cllr Scallan with regard the breakdown of the Play Area budget figures and submit a revised budget breakdown to the Finance Committee for consideration.
20.058	<p>The Clerk provided the bank balances as follows:</p> <p>Current Account as at 30/06/2020 - £40,264</p> <p>Play Area Account as at 30/06/2020 - £16,419</p>

# Cheriton Parish Council

## Payments and Receipts: 1st June – 30th June 2020

### CURRENT ACCOUNT PAYMENTS

Payee	Detail	Net	VAT	Total
NEST	Pension	33.60	0.00	33.60
Clerk	Wages	438.60	0.00	438.60
Semrah	Grass cutting	215.00	43.00	258.00
Lightatouch	Internal Audit	245.00	0.00	245.00
HMRC	Income Tax/ NI	92.20	0.00	92.20
Sustainable Furniture	Play Area Furniture	1,770.83	354.17	2,125.00
B Frampton	Conservation Group Costs	69.48	0.00	69.48
Phil Jones Assoc	Traffic Study	1,100.00	220.00	1320.00
Scribe	Accounting Software	257.00	51.40	308.40
HALC	Subscription to HALC	287.66	0.00	287.66
HMRC	Income Tax/ NI	89.20	0.00	89.20
Clerk	Wages	427.20	0.00	427.20
NEST	Pension	33.60	0.00	33.60
HALC	Clerks course	102.00	0.00	102.00
WCC	Play Area inspection	54.90	0.00	54.90
Semrah	Grass cutting & Lengthsman	578.00	115.60	693.60
Came & Co	Insurance	1,596.38	0.00	1,596.38
Unity Bank	Service Charge	18.00	0.00	18.00
<b>Total</b>		<b>7,408.65</b>	<b>784.17</b>	<b>8,192.82</b>

### RECEIPTS

Payer	Detail	Amount	VAT	Total
Cheriton Recreation Grd	Half year rent	650.00	0.00	650.00
HMRC	VAT rebate	£1,249.92	0.00	1,249.92
	<b>Totals</b>	<b>1,899.92</b>	<b>0.00</b>	<b>1,899.92</b>

### INSTANT ACCESS/ PLAYGROUND ACCOUNT

There were no receipts or payments in this period from the Playground Account

20.059	a) Annual Governance Statement 2019/20 signed by Chair. b) Accounting Statements 2019/20 signed by Chair. Approved.	
	Proposed: Cllr Collett	Seconded: Cllr Herdman



# Cheriton Parish Council

The Volunteers are inundated with work at the moment. Weed is growing in the river at a very fast rate, especially at the top of the village. Behind by about 2/3 months with work and trying to catch up.

Village Hall Committee

Meeting tomorrow night to discuss the reopening of the village hall and fundraising

Rec Committee – Nothing to report

Parish Plan – No updates. Up date requested by Cllr Warwick of Lorraine Line for next meeting

SDNP – Update by Cllr Pain.

Cllr Cheetham accepted as Climate Change Representative for CPC.

Action	Parish Plan – Update for Councillors from Lorraine Line either for next Council Meeting or before if possible.
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## Reports from working groups

20.067	<p>Play Area</p> <p><b>Re-opening.</b> Cllr Scallan thanked all for getting the play area open, one of the first to open in the area.</p> <p>Wasps nest removed from grass bank.</p> <p><b>Delivery of Picnic Equipment.</b> Delivered on Friday (10/7/20). Group meeting on 18/7/20, 9.30am to assemble. Mark Cheyney very happy with the idea of a plaque for Jo being put on one of the benches.</p> <p><b>Removal of Tree Stumps.</b> There are a couple of dead trees that border the play area Owner of the land has said she is happy for the area to be tidied up and replanted.</p>
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20.068	<p>Traffic</p> <p>Traffic Report and additional documentation on variable speed limit signs, circulated and discussed.</p>
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Action	Cllr Herdman to explore the cost of a variable speed limit sign and to find out from the Police the legal status of such an item.
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## Agenda items for next meeting

20.069	<p>Update on Parish Plan</p> <p>Variable Speed Camera, further information</p>
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## Meeting for August

20.070	Decision on Friday 31 <sup>st</sup> July for 11 <sup>th</sup> August date.
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# Cheriton Parish Council

Date of next Council Meeting	
20.071	8 <sup>th</sup> September 2020, 7.00pm (on line) or 7.30pm in the Village Hall

There being no further business the Chairman closed the meeting at 9.00 pm.

Signed: .....  
Chairman

Date.....