

WEST TYTHERLEY, FRENCHMOOR AND BUCKHOLT PARISH COUNCIL
Monday 11 November 2019 commenced at 7:00pm in King Edward's Hall, West Tytherley

Councillors present: Cate Bell (CB), Fiona Collier (FC), Mick Goulding (MG), Tim Koetser (TK), Lucia Homer (LH), James Strachan (JS), and Nigel MacPherson (NM)
Plus: Melanie Camilleri (MC) – Clerk/RFO, and 6 members of the public.

171/19 Apologies for Absence: Denise Long (DL)

172/19 Open Forum:

Matters arising to be added to the Agenda 9 December 2019

1. PC to send a letter to the West Tytherley CE Primary School cc the School's Governors, regarding hazardous parking by parents at drop-off and pick-up time
2. Identification of buildings and land for protection by means of registering as an Asset of Community value (ACV)
3. Speeding issues around the village e.g. the Coach Road, and the recent accident involving two vehicles

173/19 Declarations of interest: None

174/19 Minutes

The Minutes of the Parish Council meeting held on Monday 14 October 2019 were approved and signed

175/19 HCC update: Cllr Perry

- Is now the Chairman of South East England Councils (70 Councils)
- HCC faced with pressures on adult care and children in care. Likely increase in HCC's Precept by 4%
- Nightingale Lodge (Extra Care home in Romsey) build started. Completion estimated 2021, costing £11M
- HCC has joined other councils and declared an environment emergency. Expectations are on hotter summers and wetter winters. First stage of flood relief work in and around Romsey nearing completion.

176/19 TVBC update: Cllr Jeffrey: Unable to attend

177/19 NDP update: Alan Bannister

Reg 16 NDP timescales slipped by 4-6 weeks – the challenge is expressing the 'delta' right. New target aspiration is the next PC meeting 9 December

178/19 Broadband update

- Beales Court installation by end of November
- Virgin has given the Village Hall 2 years free broadband (just awaiting the VH to have a postal address registered with Royal Mail). This valuable facility will enable the VH to generate additional revenue
- This is the last formal update from the PC. Any issues regarding installation to be directed to Ed Wickes edward.wicks@virginmedia.co.uk

179/19 Finance and Cheques

- i) Review of Clerk/RFO's hours and salary:-
 - It was unanimously resolved that the Clerk's hours be increased to 10 hours per week wef 1st April 2020.
 - The Clerk has passed CiLCA and contractually is entitled to a pay rise. It was unanimously resolved that the Clerk will receive a 2 point pay rise to Salary Scale Point SCP17 wef 1st April 2020, and a further 2 point pay rise to Salary Scale Point SCP19 wef 1st April 2021.
 - **the council resolves that it meets the eligibility criteria as having the General Powers of Competence i.e. at the time of this resolution, at least two thirds of the council**

hold office as a result of being declared elected and the Clerk has passed CiLCA qualification.

“The Government’s intention in providing eligible parish councils with the general power of competency is to better enable them to take on their enhanced role and allow them to do things they have previously been unable to do under existing powers”.

- ii) Budget/Precept 2020/21: First draft proposal was discussed, and some tweaks requested. MC to return on 9 Dec with two options for consideration (5% and 7.25% increases in Precept). The Councillors wished it to be Minuted that no budget has been allocated for awarding grants to the shop and school etc, as their route for funding is now via Village Fete Funds.

- iii) Schedule of expenses/accounts

Bank balances

Main Account (as at 28 Oct 2019): £ 12,214.35

Savings Account (as at 14 Oct 2019): £1,236.87

Recreation ground Capital Fund (as at 14 Oct 2019): £15,260.88

Main Account

Payee	Detail	Amount £	Method
M Camilleri	Clerk Salary + office space (1 Nov)	437.88	S/order
West Dean Parish Council	Playground resurfacing contribution	156.00	000975
RBL	Remembrance Sunday wreath	18.50	000976
M Camilleri	Project to create PC website	1,000.00	000977
Total debit		£1,612.30	

Receipts	Detail	Amount £	Deposit Ref.
None		£0	
Total credit		£0	

- iv) Request from King Edward’s Village Hall – contribution towards insurance premium 2020. £850 approved. MC to notify Barry Whitlock (Treasurer)
- v) Agreement to set-up a DD for ICO renewal: Approved and DD signed (saving £5 p.a.)
- vi) TSB bank mandate (adding signatories): FC has the paperwork from TSB and will send out instructions and requirements for signature and ID

180/19 Village Fete Fund applications – decision: In DL’s absence, FC communicated the results as follows:-

Applicant	Purpose	Awarded	% of request	Notes
WTFK	Signposting for running group	£150	100%	MC to raise cheque for signature at Dec meeting
PC	Creation of website	£0	0%	Project not considered eligible for Village Fete Funds*
School	Purchase of books (£4K books to be purchased by school)	£2,000	67%	Conditions before disbursement of funds ** 1) Invoice evidencing purchase to be provided 2) Completion of project for 2018 funds awarded

Church	Roof repairs	£4,387	100%	MC to raise cheque for signature at Dec meeting
Village Security	CCTV	£0	0%	Proposed solution doesn't have universal support
Shop	Replacement flooring	£2,000	98%	Conditions before disbursement of funds** 1) Quote to be provided 2) Completion of project for 2018 funds awarded
TOTAL FUNDS AWARDED		£8,537.00		

* given the decision of the Village Fete Committee, the councillors unanimously resolved to award 100% cost of the project (£1k) from PC Funds. A cheque was raised and signed at the meeting, given the project was completed in August.

** as the Parish Council are custodians of the Village Fete Funds, the councillors want a transparent process of awarding grants (with sight of quotes/invoices) and be satisfied that monies are used for the purpose for which they have been awarded.

181/19 Highways and Footpaths: LH

- i) Aster Housing creating 2x parking spaces: permission from Highways to concrete area. No parking bays to be marked, but space will be adequate for 2 cars. Matter now closed
- ii) Clearing of culvert Dean Road: Flood Water Management Team are looking into this long outstanding matter, which has become pressing with the significant deterioration. LH and JS to discuss further to expedite resolution.
- iii) Equestrians in Hampshire – letter from Hampshire Countryside Access Forum. Key issue around fatalities of horses due to cars passing too close. LH to consider signage, particularly on the Coach Road
- iv) Damaged signs outside of School: 20mph sign post rusted. Reported to Highways – case number 21460745
- v) Potholes on North Lane reported to Highways – case number 21456510. Members of the public can also report via the link on the PC website <http://www.wtparishcouncil.org/community/west-tytherley-frenchmoor-buckholt-parish-council-15366/lengthsman-scheme/>
- vi) FP3 - update CB and JS attended a meeting with Cllr Heron, Cllr Perry and Jonathan Woods of HCC. Recommendation to submit a DMMO for the walked path with an undertaking by HCC to fast-track the application for a decision in 2 years.
CB met with Andy Bott and Jim Little to provide an update. Jim Little (Footpath Warden) will now submit DMMO application. Andy Bott will commence work on foundations of Church Farm development so as to meet the timescales stated in the planning application approval

182/19 Recreation ground

- i) Removal of dead trees: FC has obtained 2 quotes. Awaiting a 3rd.
- ii) Repairs highlighted in the RoSPA Safety Inspection Report: TK will contact original supplier to source missing caps
- iii) Lantra Awards Tree Survey & Inspection Training Course 24 Jan 2020: Cost £155+VAT. MC to check availability. TK volunteered to attend. PC agreed, conditional on TK remaining a councillor with the PC for at least a further 12 months
- iv) Request of use by Personal Trainer: Personal Trainer confirms he has public liability insurance. TK to contact directly to approve, subject to sight of insurance.
- v) Application received for hiring Pavilion for Children's Birthday party. TK to contact directly to approve and request a donation.

- vi) Reports of hedges planted on the Rec Grd – TK investigated and confirmed that the hedges are planted on private property. The landowner has committed to keep the hedges trimmed regularly so as not to encroach on the Rec Grd

183/19 Planning: See Appendix Led by MG and FC

19/02447/TPOS Site: 8 Beales Court. **Proposed work:** T2 Oak - Removal or pollard to abate concerns regarding structural stability due to significant basal decay. If removed, mitigated through planting of new oak in same/nearby location.

FC confirmed the arboreal report says the works must be done.

184/19 War Memorial: NM

- i) Remembrance Sunday: Well attended. FC laid wreath on behalf of the PC
- ii) Problems with order for wreaths. The Councillors expressed their thanks to Robin Garrett who 'saved the day' after the new organiser let many PCs, shops and business down with putting in place Poppy collections and ordering wreaths.
- iii) Quotes for hedging: NM has had quotes for £120 for Hornbeam, which needs to be planted at the end of Jan 2020. NM will establish if the fence can be repaired or needs to be replaced. JS to add to the list of lengthsman jobs for November digging-up existing hedge. MC to investigate WM grants and report back at the December agenda.

185/19 Lengthsman: JS collected in list of jobs. Digging-up hedge at WM a priority

186/19 BT Plans to Decommission Red Telephone Box (TVBC deadline 29/11). A discussion took place on the options, particularly given the poor state of repair of the Telephone Box. IF the PC buy it, they will be taking on responsibility for its future maintenance which can be extremely costly. The councillors took a vote as to whether the PC should buy the Telephone Box for £1 or agree to its disposal. It was resolved by a vote of 4 councillors to two that the PC would buy the Telephone Box. MC to respond to TVBC

187/19 Councillor dedicated emails: Some still outstanding. MC to support those councillors with setting-up if they so require.

188/19 Correspondence

- i) HCC 2050 Commission Report workshop Thurs 9 Jan 2020 8:15-20:00: invitation to attend: FC volunteered to attend

189/19 AOB

- i) Councillor resignations: DL and CB have tendered their resignation with immediate effect. LH, on behalf of the Parish Council, expressed her thanks to both councillors for their dedication to the Parish Council, particularly to CB in recognition of successfully implementing the Virgin Broadband project.
- ii) Appointment of Chair: Councillor Lucia Homer proposed Councillor Fiona Collier and Councillor Tim Koetser seconded the motion. It was resolved unanimously that Councillor Fiona Collier be elected Chair of the Parish Council for the remainder of the municipal year. Councillor Fiona Collier accepted and signed the declaration of office.
Appointment of Vice-Chair (as Councillor Fiona Collier would be now stepping down. Councillor Lucia Homer proposed Councillor James Strachan and Councillor Mick Goulding seconded the motion. It was resolved unanimously that Councillor James Strachan be elected Vice-Chair of the Parish Council for the remainder of the municipal year. Councillor James Strachan accepted and signed the declaration of office.

190/19 The next Parish Council Meeting for West Tytherley, Frenchmoor & Buckholt Parish Council will be held on Monday 9 December 2019 at 7pm in the King Edward's Hall

Being no further business, FC closed the meeting at 8:55pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT MEETING OF THE PARISH