

WROXETER & UPPINGTON PARISH COUNCIL

MINUTES OF COUNCIL MEETING HELD ON 8TH SEPTEMBER 2014 AT 7.30PM AT THE WROXETER HOTEL, WROXETER

PRESENT: Chairman – Cllr. B. Nelson (BN), V. Amos (VA), L. Davies (LD) M. Millington (MM), K. Pritchett (KP), S. Rowlands (SR)

In attendance: Cllr. Wild (Shropshire Councillor)

Clerk: Mrs R. Turner

020/1415 PUBLIC SESSION

No members of the public present.

021/1415 APOLOGIES FOR ABSENCE

It was **RESOLVED** to accept the following apologies for absence:

- Cllr. P. Davies

David Fairclough, LJC Community Action Officer, had sent his apologies.

022/1415 DISCLOSABLE PECUNIARY INTERESTS

None.

023/1415 RESIGNATION OF CLLR. GUTTRIDGE

The Council accepted the resignation and wished to thank Cllr. Guttridge for her service to the Council.

024/1415 CO-OPTION OF COUNCILLOR

No applications received but councillors are actively encouraging members of the community to apply.

025/1415 REPORTS

Cllr Wild reported on plans for a revised LJC area. It is proposed that the parish will fall under Shrewsbury Rural LJC area.

Cllr. Wild also outlined the Community Speed Watch scheme. This is a West Mercia Safer Roads Partnership initiative. It will give members of the public the chance to be trained to use handheld speed guns in monitoring speeds and to carry out the monitoring. Unfortunately, it

only applies to 30/40mph zones; the parish wanted to express an interest and Cllr. Pritchett asked if ANPR cameras can be used.

Cllr. Wild also reported that Ian Walsham is now the local highways contact at Shropshire Council. Cllr Nelson had made contact with Bob Thurston from National Trust (NT) and discovered they were voluntarily mowing the verges in the vicinity of the bus stops near Norton crossroads. Cllr Nelson had seen the end result and noted his appreciation of their goodwill in carrying out this work but he also raised the matter of the overgrown hedges adjacent to the footpath between Norton crossroads and the Horseshoes. These hedges are owned by NT and the adjacent farmland is tenanted by Chris Marsh. Mr Thurston agreed to contact Mr Marsh to ask if they could be cut back hard at the earliest opportunity.

The police had reported the following crimes during May to September:

Assault:	Theft: 3	Burglary Other:
Vehicle Crime:	Criminal Damage: 1	Burglary Dwelling:
Other:	Road Traffic Incident: 2	Road Collision: 3
ASB Personal:	ASB Environmental:	ASB Nuisance: 1

025/1415 MINUTES OF THE COUNCIL MEETING ON 12th MAY 2014

It was **RESOLVED** to accept the minutes, subject to correction of the numbering of the last two paragraphs from 112/1314 and 113/1314 to 018/1415 and 019/1415. Amended minutes to be signed at the next meeting (P: LD, S: KP)

026/1415 NOTE OF MEETING ON 14TH JULY 2014

The meeting on 14th July had been inquorate but as members of the public were present, the public session had taken place. The Clerk had prepared a note of this which was approved. It will be held with the minutes but it is not a formal minute.

027/1415 MATTERS ARISING FROM MAY AND JULY MEETINGS

None.

027/1415 COUNCIL'S FINANCIAL REGULATIONS

It was **RESOLVED** to adopt the new financial regulations which are based on updated NALC model regulations. It was further **RESOLVED** that internet banking would be set up for the purpose of viewing the accounts but not for transactions. The Clerk would be the designated user (P: VA, S: KP).

028/1415 UPPINGTON PLAY AREA

(a) Maintenance issues

The ROSPA report had identified some maintenance issues. Cllr. Pritchett had reviewed the report and visited the site and advised the following actions:

- Fence panel is leaning – this is due to the condition of the posts. To be monitored.
- Ramp needs replacing – Cllr. Pritchett to replace the ramp

- Some areas of wood need re-treating to stop them from being slippy - Cllr. Pritchett to do this.
- Post on toddler swing – to be monitored and looked at again in November

(b) Update on ownership and lease

The playground site is subject to a lease and the Council is the tenant. Charles Armstrong had advised that the funds for purchasing the play equipment were gifted to the Council and as such the Council took ownership of the equipment when it purchased it using the gifted funds. The equipment had cost £15,000 when bought in 2005. It was **AGREED** that the Clerk would amend the assets register to add the playground and that the amended register would be brought to the next meeting for signing.

029/1415 PLANNING MATTERS

Notifications

- (i) 14/01731/FUL - 3 Blue Bell, Uppington, Shrewsbury, Telford, Shropshire, TF6 5HG - Erection of a detached double bay garage with workshop (for domestic use) and first floor storage area to include insertion of rooflights - **permission refused**

030/1415 HIGHWAYS MATTERS

(i) Bus shelter repairs

The Risk Assessment for the bus shelter repairs was approved and signed by the Chairman and Clerk. It was **AGREED** that the repairs would be split as follows.

1. B5061 – Norton Crossroads North – needs some of the roof boarding replacing and new roof felting and preservative – **Kaine**
2. B5061 – Norton Crossroads South – needs some new roof felt - **Brian**
3. B5061- Bluebell Crossroads – needs new roof felt on half of it - **Paul**

Cllr. Nelson advised that whilst creosoting the Wroxeter Roman City bus shelter he had observed that the lean on it is becoming more acute. Cllrs. Pritchett and Nelson offered to meet with some contractors to establish what remedial action is required.

(ii) Community concern update

Shropshire Council had responded to the community concerns raised as follows:

Location	Issue	S.C. Response	Action (S.C.)
B4380 Donnington junction on to Ironbridge Road	Visibility on the bend in the context of speeding Going right towards Shrewsbury & checking for traffic towards Telford it is not possible to see oncoming traffic. There is no slow sign on the	No Personal Injury Collision history at this junction in the last 3 years (to May 14).Signing improvements made 2012 under Rural Speed Limit Review at	Provide additional SLOW carriageway markings on Buildwas side of junction adjacent to the 2 warning signs

	<p>approach bend. There have been a number of collisions or vehicles losing control and leaving carriageway at this junction.</p>	<p>junction (distance plate added to bend warning sign on Buildwas side of junction). Additional SLOWS with both advance warning signs on Buildwas side may be prudent.</p>	
<p>Coalpits crossroads where Dryton road meets B4380</p>	<p>Concern re speeding traffic at junction with restricted vision.</p>	<p>Visibility is limited to right for traffic emerging from Dryton arm - traffic mirror has been provided.</p> <p>Visibility splay needs to be maintained as far as practicable through active verge management.</p> <p>Through route warning signs and road markings considered appropriate for hazard and frequency of emerging traffic from side roads.</p>	<p>Highways Maintenance to be requested to actively manage verge to maintain visibility splay to maximum extent.</p>
<p>Bends on B5061 between the junctions with B4394 and B4380</p>	<p>Concern regarding number of traffic incidents with collisions, vehicles leaving the road, near misses and the very high speeds of vehicles on this road.</p>	<p>3 slight Personal Injury Collisions recorded in last 3 years, but aware from police that vehicles leaving the road on bends is a common occurrence.</p> <p>The incidents on the bend have resulted in positive action in last 2 years through additional traffic signs (bend warning signs on hi-viz boards, additional chevron signs, and SLOW carriageway markings).</p> <p>Additionally, SC intends to resurface the road in August 2014 to improve skid resistance through bends.</p>	<p>Highways maintenance scheme to resurface the road planned for Summer 2014.</p>

		Issues regarded as highly inappropriate speed through the bends i.e. negotiating at speeds in excess of the speed limit.	
Patch junction B4380	Lane with	<p>Risk of hits from the left. Would benefit from a mirror being installed or vision splay in direction of Attingham</p> <p>No history of Personal Injury Collisions in last 3 years (to May 14).</p> <p>Traffic mirrors are not prescribed within traffic sign regulations, as a rule only use them for private accesses. However, those that were previously provided we still maintain.</p> <p>Visibility towards Wroxeter crossroads is compromised by the hedge, although if emerge cautiously visibility is quickly achieved.</p> <p>Signing improvements made 2012 under Rural Speed Limit Review at junction (Junction warning signs on both approaches on B4380). Active management of hedgeline recommended, as directional sign for Shrewsbury is overgrown to some extent - this will help with the visibility splay.</p>	Highways Maintenance to be requested to actively manage verge to maintain visibility splay to maximum extent.
Rushton	At junction by Upper Farm, Rushton	Concerns about visibility and speed of traffic at junction.	Scheme funded for Eaton Constantine to manage traffic speeds and flows. May have positive impact on this particular site

(ii) Community Speed Watch scheme

The Council expressed interest in joining this scheme but unfortunately it only applies to monitoring of 30/40mph speed zones and as such is not applicable to the parish.

031/1415 NOISE FROM THE WROXETER HOTEL

Cllr. Nelson retired from the Chair for this item and Cllr. L. Davies took the Chair.

A resident had raised concerns about noise from The Wroxeter Hotel. The Parish Council recognised the importance of this issue to the community, both residents and the hotel as a business/employer. Together with Cllr. Wild, the Parish Council has been liaising with the resident and the hotel. The discussions have been constructive and the hotel has put in place measures to manage noise. This dialogue will continue and the situation will be monitored going forward.

032/1415 FINANCIAL MATTERS

(i) End of Qtr 1 bank reconciliation and budget report

The Council **NOTED** the Qtr. 1 budget report, showing payments to date of £862.23 and receipts of £3790.03, with the reconciled end of quarter balance being £3493.92.

(ii) Purchase of computer items and office equipment

The Council **NOTED** the Clerk's risk assessment of her office environment. It was **AGREED** to share the cost of MS Outlook, a networked hard drive and office equipment with the other 6 Councils the Clerk is employed by.

(iii) ICO registration

The Council **AGREED** to register with the ICO at a fee of £35.00.

(iv) Approval of emergency payments made between meetings.

Due to the inquorate meeting in July, the following payments due had been made between meetings, with the agreement of the RFO & Chairman. These payments were retrospectively approved:

Payee	Item	Ref no	Net	VAT	Gross
Clun Parish Council	Rental of computer & office equipment	380	£51.30	£0.00	£51.30
R Turner	WFHA	381	£17.50	£0.00	£17.50
R Turner	Expenses	382	£13.50	£0.00	£13.50
ICO	Registration fee	383	£35.00	£0.00	£35.00
Countrywide Grounds Maintenance	Grass cutting play area	384	£175.00	£35.00	£210.00
Playsafety Ltd	ROSPA inspection	385	£65.00	£13.00	£78.00
Wroxeter Hotel	Room hire	391	£8.33	£1.67	£10.00

(v) Accounts for payment

The following further accounts were approved for payment:

Payee	Item	Ref no	Net	VAT	Gross
R Turner	WFHA	387	£17.50	£0.00	£17.50
R Turner	Expenses	388	£13.50	£0.00	£13.50
Shropshire Council	Election charges	389	£100.00	£0.00	£100.00
Clun Parish Council	Laptop repair	390	£4.53	£0.00	£4.53
Wroxeter Hotel	Room hire	391	£8.33	£1.67	£10.00
Brian Nelson	Materials for bus shelter repairs	392	£110.44	£22.09	£132.53

(vi) The following standing order payments already made were noted:

Payee	Item	Ref no	Net	VAT	Gross
R. Turner	Salary – May 2014	SO	£130.52	N/A	£130.52
R. Turner	Salary – June 2014	SO	£130.52	N/A	£130.52
R. Turner	Salary – July 2014	SO	£130.52	N/A	£130.52
R. Turner	Salary – August 2014	SO	£130.52	N/A	£130.52

033/1415 CORRESPONDENCE

The following correspondence was **NOTED**:

- (i) Notice of submission of SAMDEV
- (ii) Polling Districts Review
- (iii) Invite to House of Commons
- (iv) Rural Community Energy Schemes & Shropshire RCC Fuel Buying Scheme
- (v) Shropshire Council Empty Homes Strategy 2014-17 – consultation
- (vi) Community Trees – Woodlands Trust
- (vii) Shropshire & Staffordshire Local Flood Risk Management Strategy – consultation
- (viii) Fire Service Integrated Risk Management Plan consultation
- (ix) Severnside Housing Stakeholder event, 26th September
- (x) Legal Notice regarding Local Government (Miscellaneous Provisions) Act 1976 – Part II Hackney Carriages and Private Hire Vehicles
- (xi) Invite to Battle of Britain service

PARISH MATTERS

- (i) The 30mph sign by the Wroxeter Hotel has now been repaired.

NEXT MEETING – 10TH NOVEMBER 2014 AT THE WROXETER HOTEL, WROXETER AT 7.30PM

SIGNED (CHAIRMAN)

DATED