GREENHEAD PARISH COUNCIL

Meeting on 20th March 2023

Approved Minutes

Present	Cllr H Maxted Cllr B Mason	Cllr M Wood Cllr L Whitington	Cllr A Sharp -County Clerk -Susan Saunders
	Start 7.00pm		
18/23	**Appointments** Cllr Maxted reported on the recent passing of Cllr Eddie Rimmer. He had been involved with the council and the village hall committee for over 20 years and was very involved in the village giving much of his time. He was the council's representative for many years on the Joint Burial Committee and was very active especially in supporting the staff. **18/23.01** Election of Chair – Cllr Maxted announced he was stepping down as chair. Cllr Mason was nominated and accepted the position. He signed the declaration. **PROPOSED Cllr M Wood SECONDED Cllr L Whitington AGREED** **18/23.02** Haltwhistle & District Joint Burial Committee – representative to elect. It was agreed to defer this to the May meeting.		
19/23	**Apologies of Absence -** It was reported that Cllr Bevan has moved out of the area and has not attended for over 6 months. The clerk and chair will contact her to clarify her position.		
20/23	**Declarations of Interest** In accordance with Section 31 of the Localism Act 2011, members to declare any Pecuniary Interests in items on this agenda – None declared		
21/23	**Minutes of the meetings to be approved held on** Monday 16th January 2023 **PROPOSED Cllr H Maxted SECONDED Cllr B Mason AGREED**		
22/23	**Matters arising from previous Minutes not dealt with elsewhere in the current agenda** No matters		
23/23	**Chairman's Report** Cllr Maxted reported the following: • Colin Hall from the Environment Agency attended the farmers market where he managed to recruit flood warden volunteers. A meeting will be organised for them to get together and formulate a plan. • The bus shelter has been repaired and all 3 have been cleaned. • The Queen's plaque has been fixed to the new seat on the corner grassed area.		
24/23	**Correspondence received since the last council meeting.** The correspondence was noted.		
25/23	**Northumberland County Council** **25/23.01** EV Charging point to approve. There is funding from NCC for electric charging points. It was agreed that one point with two spaces will be positioned along the road next to the church entrance. **25/23.02** Town & Parish Meeting report - both the clerk and Cllr Maxted attended and thought it was very useful. Members noted the report. Another meeting has not been arranged as yet. Cllr Sharp was asked about the footpath that was flooding and the Greenhead sign post along Glenwhelt bank that has a leg missing.		
26/23	**Greenhead Matters** Cllr Sharp reported that the lease for the play park has been offered for 3 years, until December 2025. Members approved the lease.		
27/23	**The King's Coronation** It was agreed to purchase 72 coronation mugs along with Haltwhistle Town Council and other local parishes. **PROPOSED Cllr L Whitington SECONDED Cllr B Mason AGREED**		

Signed: Date: 22nd May 2023

Members will organise a meeting with school and/or church to discuss having a similar event to The Jubilee.

28/23 **Land at Tipalt – The Joicey Memorial Nature Reserve**

Members met with Dan Boardley who designed and constructed the boardwalks at Greenlee Lough. He is to draw up a plan that the council can use for the tender process. Other businesses have been asked but, Dan is the only one who offered to meet and undertake the work.
Members approved the work and will send the invoice, along with the invoice for the survey, to NNPA and claim the grant before 31st March 2023.

PROPOSED Cllr B Mason **SECONDED Cllr H Maxted** **AGREED**

29/23 **Planning Applications**

To be Determined:
23/00717 External Ramp construction - St Cuthberts Church
23/00718/LBC – listed building consent - St Cuthberts Church
The council support the applications.

PROPOSED Cllr M Wood **SECONDED Cllr H Maxted** **AGREED**

NNPA – 23NP0026 – Retrospective for siting of linked shepherd's hut as holiday accommodation – Low Tipalt Farm – Members supported the application.

30/23 **Grant Requests –** no requests.

31/23 **Reports on Financial Matters**:

31/23.01 Inc & Exp as at 23rd February 2023

31/23.02 Bank reconciliation & Accounts for payment at 20th March 2023

31/23.02		**Appendix 3**		
	Bank Reconciliation			
		For Current Account		
Bank Balance as at		**23 February 2023**		**4483.60**
Plus	o/s Lodgements			
	o/s Payments	HSBC		9.00
		J Dixon		545.00
Less				
				3929.60
	Bal b/f 31st March 2022		3232.36	
	Receipts in the year		10591.14	
	Payments in the year		10069.52	
	Balance at	**23 February 2023**		**3753.98**
Payments to approve	as at 20th March 2023			
	S M Saunders		592.00	*6 months salary*
	S M Saunders		84.00	*3 meetings allowance & travel*
	S M Saunders	Engraving Studios	26.90	*Queen's plaque*
	S M Saunders	Gavin Reichart	500.00	*Tree removal on M Green*
	S M Saunders		2.72	*Stamps*
	S M Saunders	A Newall	1.00	*Play Area rental*
	HSBC		17.00	*March/April Charges*
	D Boardley		750.00	*Plan and architectural design*
Total unpaid invoices			**1973.62**	*To be reclaimed from NNPA*
Income received				
Included in balance				
	Total Payments for Approval		1973.62	

	The invoice of £750, for the plans has been received and members agreed to include it in the payments so that it could be used to claim the grant from NNPA but it would not be paid until the plans were received. Therefore, payments of £1973.62.00 were approved. **PROPOSED Cllr M Wood SECONDED Cllr L Whitington AGREED** It was agreed to appoint Mr J Lill as the internal auditor again and this will be confirmed officially on the May agenda.
32/23	**Reports:** **32/23.01** H&DJBC – the next meeting is on 5th April. A recent request has been made to the clerk for help with an interment of cremated remains in Greenhead cemetery for a burial in a family grave. The interment is to go ahead on 11th April 2023. **32/23.02** Village Hall - The boiler has been repaired. The Greener Walking Miles group will again use the hall as a marshalling station on 7th and 8th April and again in September. **32/23.03** Millennium Green – no matters **32/23.04** Play Area – It was agreed to order 3 bags of bark from PPH. **32/23.05** Footpaths – no matters **32/23.06** Greenhead School – The nursery will become part of the school in September. Thre of the directors are retiring. The tree next to the school is to be removed.
33/23	**Dates and times of next meetings** Annual Parish Meeting - Monday 22nd May 2023 from 6.30pm in the Village Hall followed by the Council meeting. The meeting closed at 8.20pm

Signed: Date: 22nd May 2023