

EXBOURNE WITH JACOBSTOWE PARISH COUNCIL

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Minutes of a Remote Meeting held via video conference on Tuesday 24th November 2020 at 8:00pm

Councillors Present: Steve Blakeman (Chair), Adam Hedley, Dave Stuart, Ian St John and John Guy

Absent: Councillors Lawson and Cobb

In Attendance: Zena Tett (Clerk) and 1 member of the public

87. Welcome Address

Cllr Blakeman (Chairman) of the Parish Council, welcomed everyone to this remote meeting.

88. Apologies for this Meeting

There were none.

89. Minutes of the Last Meeting

The minutes of the remote meeting held on 27th October were agreed as true and accurate copy. Proposed by Cllr Hedley, seconded by Cllr St John, all in favour. These minutes will be signed at the next meeting to be held in the Village Hall.

90. Declarations of Interest

90.1 Cllr Guy regarding item 95.1

91. Public Speaking Time

91.1 One member of the public spoke about Ruddle House and the application for a two-storey extension. He wished to highlight the size of proposed extension as he feels that it isn't subservient in terms of scale to the original house. He felt it didn't maintain or enhance the conservation area as it stands and felt a smaller extension would be more appropriate. The extension would change the feel and character of that part of the conservation area in Duck Lane.

92. Borough Councillor Report

Borough Councillor Lois Samuel reported that Covid has caused a financial strain up and down the country. There has been a loss of income in WDBC but it is well placed to meet these financial challenges due to financial management over previous years. There was a short fall of £500k for 2021 in the latest budget review, however, she is hoping to bring some thoughts on how to close the budget gap in the new year. Parishes have recently been notified of various support grants for businesses and there is an additional one, ARG (Additional Restrictions Grant) for businesses that have not been able to apply for grants before. Finally, WDBC have appointed 5 Covid compliance officers with funding from central government. These new recruits will support environmental health specialists.

93. Matters Arising

93.1 Maintenance of Parish Assets

At a previous meeting it had been reported that the VAS (Vehicle Activated Sign) located at the end of the village was not working. Cllr Blakeman advised that the sign had been taken down and parts removed so it appeared it was in the process of being fixed.

- 93.2 Air Ambulance Planning Application
Cllr Blakeman deferred this item until the next meeting.
- 93.3 Clerks Vacancy
Cllr Blakeman will post notices around the village about the Clerks vacancy to see if someone local shows an interest. The Clerk will contact the applicants who were previously interest and also post a notice with DALC (Devon Association of Local Councils) and the Parish Pump. **Action Clerk**
- 93.4 Neighbourhood Plan
Cllr Hedley explained that the site assessment prepared by AECOM had now been sent to WDBC, who will provide us with a viability study on sites that are scored green or amber. They are also examining the sites for potential for community housing. The Neighbourhood Plan (NP) Group are hoping to consult with the community on site allocations early in the new year and they are likely to engage Devon Communities Together, who helped them with the Consultation Day in 2017. Due to Covid, the consultation won't take the form of an open day. However, there will be an online survey and a paper survey available in order to try and involve everyone – the public should contact a member of the NP Group if they would like a paper copy of the survey. The NP Group will also let the village know their preferences and why they chose them when they introduce the information.

94. New Items

- 94.1 P3 Coordinator Vacancy
The Parish Council P3 Coordinator has resigned – the Clerk was asked to put a notice on the notice board and in the Parish Pump. **Action Clerk**
- 94.2 Agricultural Land Use
This item was mistakenly included in the agenda and not discussed.
- 94.3 Exbourne Conservation Area
Cllr Blakeman has received an email from a parishioner about the conservation area. Cllr Hedley commented that, to avoid disputes over its validity, any assessments should at least be reviewed by a professional and had hoped that West Devon's Conservation Officer would carry out this task. This item will be discussed in more detail at the next meeting once all Councillors have had an opportunity to review the email. **Action Clerk**
- 94.4 Planning Contraventions
Cllr Blakeman had received an email from a parishioner stating there is a mobile home at the bottom of Holebrook Lane. The Clerk was asked to contact WDBC. **Action Clerk**

95. Planning

- 95.1 3302/20/HHO Ruddle House, Fore Street, Exbourne
Householder application for proposed two storey rear extension
Comments: The Parish Council objects on the basis the application does not maintain or enhance the conservation area, however, Councillors would consider a revised proposal which is more sympathetic to the conservation area with consideration given to massing, height of the eaves and fenestration to produce a more subservient extension.
Decision: Object
Proposed by Cllr Hedley, seconded by Cllr St John, all in favour. **Action Clerk**
- 95.2 3536/20/FUL Exbourne Cross, High Street, Exbourne
Application for side extension to provide additional workshop space
Comments: The Parish Council support this application however, given a preference they would prefer to see a building with parapet walls reflective of the south elevation of the existing garage.
Decision: Support
Proposed by Cllr Stuart, seconded by Cllr St John, all in favour. **Action Clerk**
- 95.3 Additional Applications
- 95.3.1 1566/20/FUL: Land at SX608102. Readvertisement (revised application form, site location plan and site address) Provision of rural worker's dwelling.
Comments: The Parish Council has previously commented and does not wish to add any further comments at this stage. Councillors noted the email from a local resident and have considered the points raised and their comments stand.

Proposed by Cllr Stuart seconded by Cllr Blakeman, all in favour. **Action Clerk**

96. Clerks Report

96.1 Correspondence

Apart from the usual bulletins which have not been listed, the items below had been circulated prior to this meeting and were noted/reviewed:

96.1.1 Trading Standards: Avian Flu

96.1.2 Citizens Advice Bureau: Donation Request – Cllr Hedley proposed £100, seconded by Cllr Stuart, all in favour.

97. Councillor's Reports and Items for Future Agenda

97.1 Councillors had been asked by the developers of the site near Wood Close for suggestions of a name for the development. Councillors discussed various options and agreed that 'Holebrook View' would be suggested.

98. Finance

98.1 The following payments were proposed by Cllr Blakeman, seconded by Cllr St John, all in favour. **Action Clerk**

98.1.1 Clerks Expenses	£12.50
98.1.2 Clerks Salary	£634.20
98.1.3 NPG Zoom Monthly Subscription INV44537133	£14.39
98.1.4 Citizens Advice Bureau – donation	£100.00

98.2 Bank Balance

The balance in the account as of 13th November 2020 was £15,798.25. There are outstanding payments which amount to £836.19 which gives a total of £14,962.06 once these payments have gone through.

99. Date of Next Meeting

The next meeting of the Parish Council will be held on Tuesday 26th January 2021 at 8pm which will take place remotely.

With no further business, the meeting closed at 9:45pm

SIGNED AS A TRUE RECORD: (Chair)

NAME: DATE: