

**HALSE PARISH COUNCIL**

**Clerk to the Council: Mr T Payne, Blakes Cottage, Halse, Taunton TA4 3AG**

**Phone: 01823 432959 Email: [clerk@halseparishcouncil.org.uk](mailto:clerk@halseparishcouncil.org.uk)**

26 January 2023

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting Act 1960 Section 1 unless the Parish Council by resolution enters confidential session, when the public are excluded. Such entitlement to attend does not include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

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To: All members of Halse Parish Council

You are hereby summoned to attend a meeting of Halse Parish Council on Wednesday 31<sup>st</sup> January 2024 at 8.00pm at Halse Village Hall TA4 3AH

Yours faithfully

T M Payne  
Clerk to the Council

20:00 (or shortly thereafter) prior to the start of the meeting

**Questions and comments from members of the public (limited to 20 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Halse Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

**Reports from County Councillors**

The County Councillors are invited to give short oral or written reports on matters affecting Halse Parish.

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**1. Apologies**

*Members will be expected to provide reasons for absence. Members are reminded that absence for 6 consecutive meetings without approval could lead to disqualification.*

**2. Declarations of Interest**

*The Code of Conduct requires that Members disclose interests of a personal, prejudicial and pecuniary nature that may be pertinent to tonight's business. A prejudicial or pecuniary interest will require the member to leave the room during the discussion of the relevant item. In cases of uncertainty members are recommended to consult the Clerk.*

**3. Approval of Minutes**

*- to approve the minutes of the previous meetings (The Minutes of the meetings held on 4 October 2023 will have previously been circulated)*

**4. Actions from previous meetings**

**5 Roads and Footpaths**

**5.1 Highways report**

**5.2 Footpaths report**

**5.3 Parish Path Liaison Officer**

*- to consider appointing a replacement for the role*

**6. Planning**

**6.1 Report on planning and related matters**

**7. Finance**

**7.1 Schedule of Payments**

*- to approve list of payments made and payable since the last meeting*

**7.2 2024/25 Precept**

*- to consider level of precept, including provision for paying for services cut by Somerset Council*

**8. Unitary Authority Update**

- *to receive update on matters relating to the Unitary Authority*

**9. Grants**

**9.1 Grant Form**

- *to confirm use of grant form to be completed for future grant applications*

**9.2 Grants to be made**

- *to consider making any grants to local groups serving residents of the parish*

**10. Risk Assessment**

- *to review the Risk Assessment and update as required*

**11. Co-option to fill vacancy on Parish Council**

- *to consider timing of advertising for interested persons*

**12. Clerk's Report**

- *report on matters to be considered going forward*

**13. Appointment of Replacement Clerk**

- *To confirm appointment and terms re new Clerk and handover points to be covered*

**14. Matters of Report including:**

**14.1 Village Hall Report**

**14.2 Police Report**

**14.3 Other**

**15. Items for Next Meeting**

**16. Date of Next Ordinary Meeting and Annual Meeting and Parish Meeting**

- *to confirm the date of the next ordinary meeting originally scheduled for 7<sup>th</sup> February 2024 and annual meetings*