

# BOURTON ON THE WATER PARISH COUNCIL

## MINUTES OF THE MEETING OF BOURTON ON-THE-WATER PARISH COUNCIL

held on Thursday 9<sup>th</sup> May 2019  
at 7.00pm in the George Moore Community Centre, Moore Rd, Bourton on the Water

**Present:** Cllrs. R. Hadley (Chair), A. Davis, L. Hicks, B. Rogers, B. Sumner and B. Wragge

### **19/001: Election of Chairman**

Cllr. B. Sumner proposed Cllr. R. Hadley as Chairman to Bourton-on-the-Water Parish Council.  
Cllr. L. Hicks seconded the proposal. A unanimous vote was taken of all in favour of Cllr. R. Hadley being the Chairman for 2019/20.

The Chairman welcomed Mrs. Vanessa Oliveri as the new Clerk to Bourton-on-the-Water Parish Council, Cllr. A. Davis to the meeting as a new Parish Councillor and Cllr N. Maunder as the new District Councillor.

### **Standing Orders were suspended for the Public Session**

**Police Report:** There were no police present at the meeting.

**County Cllr Report:** County Cllr Hodgkinson reported as follows: -

#### **New Crossing at Station Road**

Local residents had complained with regard to the flashing beacons at the new crossing in Station Road. GCC were going to install bigger shades around the beacons.

#### **Road Safety at The Furrows**

Linden Homes had agreed to provide and install new signage to make people aware of the shared space.

#### **Youth**

Cllr. L. Hicks had a meeting arranged next week with Jacqueline Wright to discuss youth provision in the village.

#### **Thames Water Works**

Thames Water were aware of the disruption being caused with the Water Works being undertaken on the Rissington Road in the village. Thames Water had promised to work seven days a week to complete the required works more quickly. Thames Water had agreed that the coming May bank holiday the lights and fencing would be removed to ease the traffic problems.

#### **Tourism Survey**

GCC had received complaints from residents of the village due to the high amount of visitors and issues with the amount of traffic and cars being parked in the village.

The Parish Council had recently undertaken a Tourism Survey and the results had been collated. A note was to go into the Bourton Browser that the Parish Council were summarising the comments received.

#### **De La Hayes Tables**

GCC had met with De La Hayes last week to discuss the issue with the amount of tables placed on the highways.

County Cllr. Hodgkinson would be pursuing this issue with GCC.

The Parish Council agreed to write to Dave Norman, Cabinet member of GCC on this issue.

#### **Dropped Kerbs**

A request was put forward for a dropped kerb to be installed alongside Copins Court in the village. The Parish Council would contact GCC to action this request.

**District Cllr Report:** District Cllr. N. Maunder stated that he was looking forward to working with the Parish Council. Cllr. Maunder had nothing else to report on as he was a newly elected District Councillor.

**Public Questions:** Members of the public sought information on double yellow lines planned in the village and identified an error on the recent map showing proposed new double yellow lines. The error had already been noted at a previous meeting.

Problems were raised with the amount of cars being parked in the village. An increase in hours had been introduced for the Civil Enforcement Officer to patrol the village.

**19/002: Apologies for Absence:** Had been received from Cllr. R. Daniel, Cllr. S. Coventry and Cllr N. Randall.

19/004



**19/003: Members' Interests**

There were no additional interests currently declared on the Councillors Registers.

**19/004: Minutes of the Meeting held on 3<sup>rd</sup> April and 17<sup>th</sup> April 2019**

Cllr. B. Sumner proposed the Minutes of the Meeting of 3<sup>rd</sup> April 2019 and 17<sup>th</sup> April 2019 be accepted as a true record of the meeting. Cllr. B. Rogers seconded the proposal. A unanimous vote was taken of all in agreement.

**19/005: Election of Vice-Chairman**

Cllr. L. Hicks nominated Cllr. B. Sumner as Vice-Chairman for 2019/20. Cllr. B. Rogers seconded the proposal. A unanimous vote was taken of all in favour of the proposal.

**19/006: Local Elections May 2019****Parish Councillors**

Nine Parish Councillors had taken their seats since the notice of poll in May 2019 leaving two remaining seats.

CDC were to be contacted to commence the process of co-option.

**Committees**

Committee members were amended for the year for the Parish Council committees. List to be revised.

**Councillor Training**

A course had been arranged for 'Being a Better Councillor' at Upper Rissington Village Hall on Saturday 29<sup>th</sup> June 2019 from 10 am to 4 pm.

**19/007: Matters Arising from Minutes of the Meeting held on 3<sup>rd</sup> April and 17<sup>th</sup> April 2019**

There were no other matters arising to be discussed at the meeting.

**19/008: Community Services Committee**

The Parish Council received a report from the Community Services Committee Chairman.

Quote for fencing

A quotation had been received to replace and repair the fence at Rye Crescent at a cost of £783.00 plus VAT.

The Parish Council approved the quotation received.

Planters and Flower Beds

The Chairman gave an up-date on the planters and flower beds. It was agreed that the planters and flower beds were to be planted with summer flowers.

Youth

A meeting had been arranged on 20.5.19 with Cllr. L. Hicks and a few members of the youth of the village to go through two venue choices for a youth club 1) The Baptist Church 2) The Cricket Club

Dementia

CDC were doing a project on Dementia and this was planned to go out within the next six months. Greystones were doing a number of projects, one of them was to raise awareness of Dementia.

Community Nurse

A community nurse was to attend the next Parish Council meeting.

Funstival

A Funstival event had been organised for September 2019.

**19/009: Highways Committee**

A meeting had been arranged for 15.5.19 to discuss waiting restrictions and parking enforcement in the village. Cllr. B. Rogers would ask for additional hours for a Civil Enforcement Officer to be present in the village. Councillors and the public present were notified to take photographs of vehicles which had been parked illegally and take the vehicles registration numbers.

A quotation had been received from Hickman Landscapes to drop the kerb opposite the Cotswold Sheepskin Shop at a cost of £1320.00.

The Council approved the quotation received and authorised the work to go ahead.

**19/010: Planning**

Cllr Sumner gave a verbal report on matters from the Planning Committee meeting held on 24<sup>th</sup> April 2019.

19/005



**19/011: Village Green Bookings**

There had been no additional Village Green bookings received since the previous Council meeting.

**19/012: Community Centre Update**

Cllr. Sumner gave a verbal report and the following was discussed further:

GCC were in the process of agreeing to a covenant and would be paying £12,000.00 to the Parish Council.

The window refurbishment work would be carried out at the end of May 2019.

The repair of the lantern lights and the flat roof was due to commence. The tenants would require two weeks' notice prior to work starting.

Dyno Rod were to commence the drainage work required at the Community Centre on 20.5.19.

The Council agreed to action points 1, 3 and 13 on a quotation received from Hewers for pipework required in the boiler/plant room.

The Parish Council had agreed to change the telephone provider to TalkTalk.

The gas supplier had also been changed to a different provider and was in a three-year contract agreement.

**19/013: Finance: Annual Governance Return 2018-19 – AGAR**

In line with recommendations made by the Internal Financial Controller, Cllr. B. Sumner proposed Council APPROVE BY RESOLUTION the Governance Return for 2018-19 (Section 1 of the AGAR), seconded by Cllr. B. Rogers. Unanimously Approved by Resolution.

**19/014: Finance**

- Cllr. B. Hadley read out details of payments. Cllr. L. Hicks proposed the payments itemised on the circulated list in the total sum of £9,410.75 be approved. Cllr. B. Wragge seconded the proposal. A unanimous vote of approval was taken.
- The Council received and approved the Finance & General Purposes Committee minutes dated 25<sup>th</sup> April 2019.
- The Council noted the completion of the Annual Internal Audit Report (p.3 of the AGAR 2018/19) by Julie Shirley.
- The Council received and approved by resolution the completed Accounting Statements (Section 2 of the AGAR 2018/19) and authorised its signature at the meeting by the Chairman and immediate submission to the External Auditors, PKF-Littlejohn. Cllr. B. Hadley proposed approval of the resolution. Cllr. B. Sumner seconded the proposal. A unanimous vote was taken of the approval by Resolution.
- Council noted and approved the proposed dates for the Exercise of Public Rights to inspect unaudited accounts for 2018-19 which would take place between Monday 17<sup>th</sup> June and Friday 26<sup>th</sup> July.
- Council noted the satisfactory completion of the 4<sup>th</sup> quarter check 2018-19 by Cllr. B. Hadley with no issues requiring action or further discussion.
- Cllr. B. Rogers agreed to contact Mrs. J. Eustace, Acting Clerk to arrange to go through the Council's policies.

**19/015: Bye Laws**

The Parish Council's Bye Laws had been revised and the Councillors present agreed to put notices on the village green which relate to the 1966 Bye-Laws Act.

**19/016: Tourism**

Mrs. J. Eustace, Acting Clerk had undertaken a summary of the surveys received on tourism.

A small article was to go into the Bourton Browser and the Cotswold Times stating the Parish Council were in the process of summarising the comments received on the recent tourism survey.

**19/017: Correspondence**

The correspondence list circulated to Council was noted and various actions agreed – these actions would be detailed on the annotated list to be displayed on the web site.

19/006

### 19/018: Any Other Business

#### Consultation on converting the Cotswolds to a National Park

It was reported that the majority of people who had attended the consultation were against the proposed change to a National Park.

#### Sat-Navigation Systems

It was apparent that sat-nav systems were sending traffic along Lansdown and Bourton Chase.

*also causing issues at.*

#### Vegetation Growth

The vegetation growth was to be cut back from the signs in Station Road.

GCC were to be notified to cut back the tree by Colletts.

#### Parking Problems

A resident raised concerns with parking issues in the village.

#### Old Co-op site

It was agreed to put an item on the next Planning Committee agenda – Old Co-op site (retail area).

#### Bourton Chase – Storm Drains

Bloor Homes site had over 50% of their drains requiring to be cleared.

Cllr. A. Davis was pursuing this problem.

Cllr. B. Hadley thanked Mr. L. Wilkins for all that he had done for the village whilst he had been a District Councillor.

### 19/019: Next Meeting

The next meeting of Bourton-on the-Water Parish Council would be held on Wednesday 5<sup>th</sup> June 2019 at 7.00pm at the George Moore Community Centre.

The meeting closed at 8.37 pm.

CHAIRMAN'S SIGNATURE.....



DATE:.....

*05.06.19.*

Minute No	Item	Power	Sum (ex VAT) £
19/008	Rye Crescent fence repairs	Open Spaces Act 1910, s.9 &10	783.00
	Summer planters	Open Spaces Act 1910, s.9 &10	£340.00
19/009	Dropped kerb	Open Spaces Act 1910, s.9 &10	£1320.00
19/012	GMCC -Pipe work in the Boiler Room	Local Govt. Act 1972, s.133	£3915
	GMCC Transfer to new phone provider	Local Govt. Act 1972, s.133	tbc

*19/007*