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| **Monday 28th September 2020** | **NDP Meeting - Agenda item:** | **11** |

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| **SUGGESTIONS FROM FERIA URBANISM DATED: 22 Sept 2020** | **SG to decide on actions:** |
| 1. General Review of Consultation Results
 | The steering group membership needs to take some time to read through all the results and get familiar with what the main themes and responses have been to each question, such as where the likes and dislikes appear to land across the content of the whole poster exhibition. This should lead to a roundtable discussion or conversation (over a cup of tea or two!) between you all about what each member has spotted within the results (e.g. unusual or interesting comments, the main ideas etc) and what their own reactions to this are. |  |
| 1. More Detailed Review of Results
 | Next, we suggest that members take a limited set of questions each (e.g. 1-8; 9-15; 16-23) and assess the answers in more detail, to produce some headline statistics e.g. *“72% of people agree that…”*and also pull out the best written quotes to support that position. Those questions, if there are any, where there was a more nuanced 50/50 split in opinion need particular attention to see what each side is saying. This work analysis work, when compete, needs to be packaged into a short summary report. |  |
| 1. Recommended Actions
 | The summary report needs to include recommendations at the end of each section, based on the analysis of the results. For example: *“Draft Policy XX has proved very popular with those that answered the survey but we understand more research is needed on details such as X, Y and Z. The steering group will investigate this as it develops and refines the plan content further”.*Once this summary report is ready, it can be published on a public website, with a link to the raw results that sit behind the analysis. It will become an important chapter in the “Consultation Report” an obligatory document that you need to prepare and submit to TVBC at the Reg. 16 submission stage. |  |
| 1. (Re) Organise Your Group Around the Research
 | Once the research actions are known, the steering group needs to (re) organise itself into small “task and finish” groups. These groups will then undertake the targeted research and investigations required to build the evidence around each draft policy and refine and update the policy wording. |  |