

BRANDON TOWN COUNCIL
Minutes of the Meeting of the Full Brandon Town Council
Held at 7.00pm on Monday 7th November 2005
At the (New) Forest School, Bury Road, Brandon

Present: The Chairman Cllr. R Silvester, Cllr. N Vant, Cllr. P Ridgewell,
Cllr. Mrs S Jureko, Cllr. Mrs M Young, Cllr. Mrs C Silvester, Cllr. P MacLoughlin,
Cllr. E Ashley, Cllr. Mrs C Arnold

Also present: Mrs C Mason (Acting Town Clerk), Squadron Leader Jo Daniels, Mr John Atkins, Architect, 1 member of the press, 2 members of the public

The meeting commenced at 7.04pm

1. APOLOGIES FOR ABSENCE

Cllr. S Edwards, Cllr. S Newbon, Cllr. Mrs E Milner

2. DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTERESTS (per Parish Councils code of conduct 2001/Local Government Act 2000)

Cllr. N Vant declared an interest in Item 10.1 Planning Application F/2005/0773/FUL and duly signed the Members Book of Interests. Cllr Mrs C Arnold declared an interest in Item 10.1 Planning Application F/2005/0789/AND and duly signed the Members Book of Interests. Cllr. P MacLoughlin declared an interest in Item 10.1 Planning Application F/2005/0847/FUL and duly signed the Members Book of Interests.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

of the Brandon Town Council Full Meeting of Monday 3rd October 2005 (Public items)
[LGA 1972Sch.12]

Resolution Record No. **BTC/125/07/Nov/05**

Proposed by Cllr. N Vant and seconded by Cllr. Mrs S Jureko

CARRIED: 7 for 2 abstentions

THAT THE MINUTES OF THE MEETING OF THE FULL BRANDON TOWN COUNCIL OF MONDAY 3RD OCTOBER 2005 BE ACCEPTED AND SIGNED AS A TRUE RECORD

4. MATTERS ARISING for information exchange only

Cllr. Mrs M Young enquired whether information received from FHDC in relation to land at Blackbird Avenue had been passed on to the occupiers of the adjoining property.

5. PUBLIC FORUM

Resolution Record No. **BTC/126/07/Nov/05**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. Mrs C Arnold

CARRIED : Unanimous

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM AND REPORTS

A member of the public asked whether the Council had made a decision regarding her application for a memorial bench to be sited in Brandon Cemetery.

Resolution Record No. **BTC/127/07/Nov/05**

Proposed by Cllr. N Vant and seconded by Cllr. Mrs S Jureko

CARRIED: Unanimous

THAT AGENDA ITEM 27 CEMETERY ISSUES BE BROUGHT FORWARD FROM CONFIDENTIAL TO THE PUBLIC SECTION AND DISCUSSED AFTER AGENDA ITEM 7

As a member of the public Cllr. P MacLoughlin commented on the number of emptied wheelie bins being left on Public Highways. FHDC to be advised of the problem.

6. TO RECEIVE A REPORT FROM RAF LAKENHEATH

Topics covered in Squadron Leader Jo Daniel's report:

The success of the recently held Civic Leaders Tour.

3rd Airforce deactivation from RAF Mildenhall to Germany

Veteran's Day will be a non flying day.

The Thanksgiving Service at Ely Cathedral to be held on Wednesday 23rd November. This event is open to the general public.

Highway at Lords Walk: The Stopping Up Order was approved by the Secretary of State on the 1st November 2005.

7. TO RECEIVE REPORTS (if any) from County and or District Councillors

Cllr. Mrs C Silvester reported on the recent Forest School Governors meeting. She said the School under the Headship of Mrs F Williams, has recently received a glowing OFSTED report and is now acknowledged to have Good School status.

Resolution Record No. **BTC/128/07/Nov/05**

Proposed by Cllr. R Silvester and seconded by Cllr. Mrs S Jureko

CARRIED: Unanimous

THAT THE MEETING OF THE COUNCIL RECONVENES

27. CEMETERY ISSUES

27.1 To approve a request for the purchase of an unused area in Section 2 for burial of ashes

Resolution Record No. **BTC/129/07/Nov/05**

Proposed by Cllr. Mrs M Young and seconded by Cllr. Mrs S Jureko

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL AGREE TO THE PURCHASE OF AN UNUSED AREA IN SECTION 2 FOR THE BURIAL OF ASHES

27.2 To discuss the private use of garden machinery

Resolution Record No. **BTC/130/07/Nov/05**

Proposed by Cllr. R Silvester and seconded by Cllr Mrs C Silvester

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL APPROVE THE DISPLAY OF NOTICES PROHIBITING THE USE OF PERSONAL MACHINERY WITHIN THE BOUNDS OF THE CEMETERY

27.3 To reinstate the annual inspection of the Churchyard and Cemetery

Resolution Record No. **BTC/131/07/Nov/05**

Proposed by Cllr. R Silvester and seconded by Cllr. Mrs S Jureko

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL AGREES TO THE REINSTATMENT OF THE ANNUAL INSPECTION OF THE CHURCHYARD AND CEMETERY

27.4 To agree a policy for additional benches

Resolution Record No. **BTC/132/07/Nov/05**

Proposed by Cllr. R Silvester and seconded by Cllr. Mrs C Silvester

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL AGREES TO INCREASE THE NUMBER OF MEMORIAL BENCHES WITHIN THE CEMETERY TO SIXTEEN IN TOTAL, FOUR IN EACH SECTION

27.5 To approve a re-interment

Resolution Record No. **BTC/133/07/Nov/05**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. Mrs M Young

CARRIED: Unanimous

THAT THIS COUNCIL APPROVES A RE-INTERMENT AT BRANDON CEMETERY

8. BRANDON TOWN COUNCIL'S MAJOR PROJECTS

A) OLD SCHOOL HOUSE – DDA COMPLIANCY AND STRUCTURAL ALTERATIONS

Cllr. Mrs C Arnold declared an interest in the discussions and left the room

Resolution Record No. **BTC/134/07/Nov/05**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. Mrs M Young

CARRIED: 5 for 3 against

THAT BRANDON TOWN COUNCIL AGREE TO DEFER ANY DECISION ON THE OLD SCHOOL HOUSE STRUCTURAL ALTERATIONS FOR TWO MONTHS TO ENABLE FURTHER DISCUSSION ON POSSIBLE OTHER MEANS OF ACCESS

B) REPAIRS TO THE CEMETERY WALL

Mr John Atkins, Architect, circulated a structural report on the Brandon Cemetery wall

Resolution Record No. **BTC/135/07/Nov/05**

Proposed by Cllr. R Silvester and seconded by Cllr. N Vant

CARRIED: 7 for 1 abstention

THAT BRANDON TOWN COUNCIL INSTRUCTS MR JOHN ATKINS, ARCHITECT TO OBTAIN THREE TENDERS FOR THE PART REBUILDING OF THE CEMETERY WALL

C) NEW CEMETERY PURCHASE

Resolution Record No. **BTC/136/07/Nov/05**

Proposed by Cllr. R Silvester and seconded by Cllr. Mrs S Jureko

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL INSTRUCTS MR JOHN ATKINS TO OBTAIN A TENDER FOR THE ACQUISITION OF A SOIL SAMPLE FROM THE PROPOSED NEW CEMETERY SITE

9. URGENT BUSINESS- any items the Chairman considers a matter of urgent business [pursuant to Section 100B (4) (16) LGA 1972]

An invitation from the Royal British Legion: The Vice- Chairman Cllr. Mrs S Jureko will represent Brandon Town Council for the two minutes silence on Friday 11th November at Market Hill at 11am and on Sunday 13th November for the Remembrance Parade and Wreath Laying Ceremony at the War Memorial.

St Nicholas Hospice Light up a Life 2005/6: Due to an alternative booking St Nicholas Hospice are on this occasion unable to attend the Christmas lighting up ceremony. They hope to be able to co-operate in a future year.

Documentation relating to the Stopping Up Order of the Highway at Lords Walk is on file at the Council offices.

A Seminar to be delivered by FHDC on the Members Code of Conduct: Attendance is not compulsory

Resolution Record No. **BTC/137/07/Nov/05**

Proposed by Cllr. Mrs M Young and seconded by Cllr. Mrs S Jureko

CARRIED: 5 for 3 against 0 abstentions

THAT BRANDON TOWN COUNCIL INVITES FOREST HEATH DISTRICT COUNCIL TO DELIVER A SEMINAR ON THE MEMBERS CODE OF CONDUCT ON THE FIRST OF DECEMBER 2005 AT 2 PM IN THE COUNCIL OFFICES.

10. PLANNING APPLICATIONS: Notifications circulated: plans at meeting

Cllr. N Vant, Cllr. Mrs C Arnold, Cllr. P MacLoughlin having declared an interest left the meeting

Resolution Record No. **BTC/138/07/Nov/05**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. Mrs C Silvester

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL RESOLVES NO OBJECTION TO PLANNING APPLICATION F/2005/0789/AND DISPLAY OF NON-ILLUMINATED DIRECTIONAL SIGN 76 HIGH STREET, BRANDON

Resolution Record No. **BTC/139/07/Nov/05**

Proposed by Cllr. Mrs M Young and seconded by Cllr. Mrs S Jureko

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL RESOLVES NO OBJECTION TO PLANNING APPLICATION F/2005/0773/FUL AMENDED PLANS: ERECTION OF 4 BED CHALET BUNGALOW (INCLUDING LOUNGE, DINING ROOM AND KITCHEN) AND DETACHED GARAGE/CARPORT (AMENDED PLANS RECEIVED 6/10/05 AND 24/10/05) LAND AT 25 CHURCH ROAD, BRANDON

Resolution Record No. **BTC/140/07/Nov/05**

Proposed by Cllr. R Silvester and seconded by Cllr. Mrs S Jureko

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL RESOLVES NO OBJECTIONS TO PLANNING APPLICATION F/2005/0847/FUL ERECTION OF A TWO STOREY DWELLING AND ALTERATIONS TO VEHICULAR ACCESS LAND ADJACENT TO 182 LONDON ROAD, BRANDON

Resolution Record No. **BTC/141/07/Nov/05**

Proposed by Cllr. R Silvester and seconded by Cllr. Mrs S Jureko

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL OBJECTS TO PLANNING APPLICATION F/2005/0864/OUT OUTLINE APPLICATION: ERECTION OF FOUR DWELLINGS AND ANCILLARY GARAGING WITH CONSTRUCTION OF A NEW VEHICULAR ACCESS (DEVELOPMENT AFFECTING A PUBLIC RIGHT OF WAY) FORMER PUMPING STATION, LINGHEATH ROAD, BRANDON ON THE GROUNDS THAT THE OWNERSHIP OF LINGHEATH ROAD BE INVESTIGATED

Resolution Record No. **BTC/142/07/Nov/05**

Proposed by Cllr. R Silvester and seconded by Cllr. Mrs C Arnold

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL RESOLVES NO OBJECTION TO THE PLANNING APPLICATIONS HEREUNDER DESCRIBED

F/2005/0784/CAT Felling of 1 Ash tree
95 London Road, Brandon

F/2005/0822/FUL Erection of a single storey side and rear extension (Development affecting a Right of Way)
Waterworks House, 18 Lingheath Road, Brandon

F/2005/0824/FUL Replacement of flat roof with pitched roof over existing side extension and garage
14 Woodlands Rise, Brandon

F/2005/0823/FUL Erection of a single storey rear extension and relocation of stair to first floor flat from front to side elevation
3-9 High Street, Brandon

F/2005/0827/GOV Circular 18/84 – removal of 6 underground fuel storage tanks and replacement with above ground fuel, bunded, storage tanks
Buildings 1006 1087 1241 1439 1509 & 1522 RAF Lakenheath (Parishes of Eriswell Lakenheath & Wangford)

F/2005/0831 Erection of a single storey rear extension
69 Rowan Drive, Brandon

F/2005/0842/CR3 County Application: Temporary siting of portacabin for use as visitors centre
Brandon Country Park, Bury Road, Brandon

F/2005/0846/FUL Erection of a first floor rear extension
61 London Road, Brandon

10.2 DECISIONS and other information from FHDC since 1st October 2005

10.2.1 Planning Applications GRANTED

F/2005/0631/FUL Erection of front and rear extensions
7 Woodlands Rise, Brandon
Approved with conditions

F/2005/0712/FUL Erection of two storey extension
31 Thetford Road, Brandon
Approved with conditions

10.2.2 Planning Applications REFUSED

F/2005/0635/out Sub division of gardens to provide building plot for erection of semi detached chalet
2 St Stephens Crescent, Brandon

10.2.3. Planning Applications WITHDRAWN

10.3 TREE PRESERVATION ORDERS / TREE REDUCTION AND REMOVAL

10.4 STREET NAMING AND NUMBERING

None to date

10.5 DELEGATION PLANNING MEETING and Case Officer recommendations

None to date

10.5 NOTICES OF PLANNING APPEALS SINCE 1ST OCTOBER 2005

F/2005/0348/TPO

Appeal ref: EI/H3510/05.04/10 Felling of 6 Birch Trees

2 & 4 Walton way, Brandon

Appeal starting date: 29th September 2005

TOWN & COUNTRY PLANNING ACT 1990

F/2005/0130/OUT Outline Application: site for residential development following demolition of existing dwelling

242 London Road, Brandon IP27 0LX

Appeal Ref: APP/H3510/A/05/1189832

Appeal starting date: 12th October 2005

10.7 AGENDAS / MINUTES FROM FHDC SINCE 1ST OCTOBER 2005

None to date

11. ACCOUNTS

To receive and approve October 2005 payments

11.1 Public Items – discussion permitted thereon

Resolution Record No. **BTC/143/07/Nov/05**

Proposed by Cllr. S Jureko and seconded by Cllr. Mrs M Young

CARRIED: Unanimous

THAT THE APPROVAL OF PAYMENTS ON THE LIST SUBMITTED FOR OCTOBER 2005, OTHER THAN FINEVALE SERVICES AND THE POST OFFICE LTD, ARE DEFERRED UNTIL THE NEXT MEETING

Date	Amount	Supplier	Net	VAT
Oct 05	125.70	Finevale	109.95	15.75
Oct 05	170.00	Post Office	170.00	
Totals	295.70		279.95	15.75

11.3 To approve the installation of the Internet/email facility to the second computer

Resolution Record No. **BTC/144/07/Nov/05**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. Mrs C Arnold

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL ACCEPTS THE WRITTEN QUOTATION OF £268.52 + VAT FROM J LEVIS COMPUTERS TO INSTALL THE INTERNET/EMAIL FACILITY TO THE SECOND COMPUTER

MEETING ADJOURNED

Resolution Record No. **BTC/145/07/Nov/05**

Proposed by Cllr. R Silvester and seconded by Cllr. Mrs S Jureko

CARRIED: Unanimous

THAT THIS MEETING OF THE BRANDON TOWN COUNCIL ADJOURNS AND
RESUMES AT 7PM MONDAY 14TH NOVEMBER 2005, AT THE FOREST PRIMARY
SCHOOL, BURY ROAD, BRANDON

The meeting terminated at 9.45pm.