


TOLLER PORCORUM PARISH COUNCIL

LOCAL GOVERNMENT ACT 1972
NOTICE IS HEREBY GIVEN OF A MEETING OF THE PARISH COUNCIL OF TOLLER PORCORUM

Dear Councillor,

You are hereby summoned to attend a Staffing Committee Meeting
of Toller Porcorum Parish Council on
Monday 27 October 2025 at 1pm at Toller Porcorum Village Hall

 Parish Clerk, 21.10.2025

*Members of the press and public are to be excluded from part of this meeting as all items are confidential, relating to individual members of staff and are subject to the Public Bodies (Admission to Meetings) Act 1960.
Some appendices will not be published as these too are confidential.*

AGENDA

- SC-25/10-1.** To receive and accept apologies for absence
- SC-25/10-2.** To receive declarations of interest or any grants of dispensation
- SC-25/10-3.** To accept the minutes of the Staffing Committee Meeting held 14 May 2025 (Appendix A)
- SC-25/10-4.** Motion to exclude members of the press and public from the meeting as all further items are confidential, relating to individual members of staff, and are subject to the Public Bodies (Admission to Meetings) Act 1960.
- SC-25/10-5.** Conduct 6-month appraisal of the Clerk
 - i. Review performance
 - ii. Review progress with agreed priorities (Appendix B)
 - iii. Receive update from the Clerk on progress with CiLCA qualification
- SC-25/10-6.** Approve 6-month appraisal of the Clerk
- SC-25/10-7.** Agree report for next Parish Council Meeting