

## BRANDON TOWN COUNCIL

Minutes of the New Cemetery Working Party Meeting  
held on Wednesday 19th May 2021 in the Council Chamber, Old School House,  
Market Hill, Brandon at 7.00pm

**Present:** Cllr L Atkins, Mrs A Barnes, Cllr P Etherington, Mr T Kent, Cllr V Lukaniuk,  
Cllr D Palmer, Cllr S Skinner, Cllr N Vant, Cllr P Wittam

### 1 ELECTION OF CHAIR

Cllr S Skinner was nominated.

**Proposer:** Cllr P Etherington

**Seconder:** Mrs A Barnes

Resolution Record No: **BTCNC/27/19/May/21**

**CARRIED:** Unanimous

**THE NEW CEMETERY WORKING PARTY ELECTS CLLR S SKINNER AS CHAIRMAN**

### 2 APOLOGIES for absence and approval of reasons tendered.

Cllr S Annear and Cllr J Hughes – Councillor Training.

### 3 DECLARATION OF INTEREST and additions to Members Register of Interest.

Cllr S Skinner – Non-pecuniary interest. Mrs A Barnes – Pecuniary interest.

### 4 TO ADOPT THE TERMS OF REFERENCE OF THE NEW CEMETERY WORKING PARTY

Cllr Lukaniuk queried whether “Council” in item number 7 referred to the Full Council. It was confirmed this was so and the Terms of Reference amended to read as such.

**Proposer:** Cllr N Vant

**Seconder:** Cllr P Wittam

Resolution Record No: **BTCNC/28/19/May/21**

**CARRIED:** Unanimous

### 5 TO RECEIVE AND CONFIRM MINUTES

- Of the New Cemetery Working Party Meeting on 29th March 2021.

Cllr Vant referred to page 2 of the Minutes and asked if in future this could be spaced under paragraphs or headings.

**Proposer:** Cllr S Skinner

**Seconder:** Cllr V Lukaniuk

Resolution Record No: **BTCNC/29/19/May/21**

**CARRIED:** Unanimous

**THE NEW CEMETERY WORKING PARTY RESOLVES THAT THE MINUTES OF THE NEW CEMETERY WORKING PARTY MEETING OF MONDAY 29TH MARCH 2021 BE APPROVED**

Signed.....

**6 TO DISCUSS** the site layout of the new cemetery and the water table drawings.

The Chairman explained that we needed to make recommendations to the Council, then arrange a meeting with the architects to provide them with a brief from which they would be able to give an estimate of cost.

Cllr Etherington explained that an estimate was required when applying for a Public Works Loan Board loan along with other information including results of a public consultation. It was agreed that, as interest rates were currently so low, the Council should look to apply for a loan to cover the full amount, dependent upon the estimate. This would lessen the impact on future generations and needed to be actioned as soon as possible due to the likelihood of interest rates rising in the future.

It was agreed that an itemised estimate was required as soon as possible.

It was agreed the access road with parking and turning area plus an east/west path dividing the site into 4 quadrants was a good idea. The architects would need to be aware of the proposed raising of the ground levels and make allowances when considering the road and path levels. Future access for depositing soil would also need to be considered. Cllr Lukaniuk requested that an artistic impression of the entrance way be produced.

The Working Party agreed that the toilet/store was probably positioned in the best place on the site as per layout. It would be an accessible toilet open during funerals and include a store for Town Keepers.

There was agreement that sewerage, water and electric services were required on site.

A general discussion then took place regarding progressing necessary approvals and opening the discussion with the residents of Brandon.

The meeting closed at 8.20pm

Signed.....