

STAPLEHURST PARISH COUNCIL

AGENDA

FULL COUNCIL MEETING

Monday 13th January 2020

7.45p.m. South Hall, Staplehurst Village Centre

Parish Office
Staplehurst Village Centre
High Street, Staplehurst
TONBRIDGE, Kent
TN12 0BJ

Parish Clerk
Mr MJ Westwood

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01580 891761

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website
www.staplehurst-pc.uk

PUBLIC FORUM – At the beginning and after closure of the Parish Council meeting the Chairman will invite members of the public to speak for a maximum of 3 minutes each, relating to issues on the Agenda or about issues of local concern. Please state name and address prior to speaking. Attendees are requested to notify the Chairman of any intention to film, photograph or record during the meeting.

1. **APOLOGIES**
2. **COUNCILLOR DECLARATIONS** regarding items on the Agenda:
 - 2.1. Declarations of Changes to the Register of Interests.
 - 2.2. Declarations of Interest in Items on the Agenda.
 - 2.3. Requests for Dispensation.
3. **APPROVAL OF FULL COUNCIL MINUTES** Pages 1805-1807 of 16th December 2019 available at <http://www.staplehurst-pc.uk/community/staplehurst-parish-council-13607/full-council/>.
4. **FINANCE REPORTS**
 - 4.1. Parish Council Budget & Precept Requirement 2020-2021 – Proposal by Finance & Strategy Group (for approval)
 - 4.2. Finance & Strategy Group – Report of meeting 08/01/20 <https://www.staplehurst-pc.uk/community/staplehurst-parish-council-13607/finance--strategic-planning-group/> (for noting) and recommendations (for decision): (i) Surrenden Playing Field – play area repairs and hedge cutting; (ii) renewal of contract for maintenance of parish planters; (iii) contract and subscription renewals for Q1 2020.
5. **CORRESPONDENCE & PARISH ISSUES for decision or noting: -**
 - 5.1. Maidstone Borough Local Plan – Comments on sites in Staplehurst submitted in response to MBC's Call for Sites <https://www.maidstone.gov.uk/home/primary-services/planning-and-building/primary-areas/local-plan-review/call-for-sites> (for decision as to response to be sent to MBC).
 - 5.2. Marden Road Flooding – Correspondence from Southern Water and Maidstone Borough Council regarding flooding and development on Marden Road (for noting)
 - 5.3. Parish Council Surgery – appointment of representative to attend surgery on 25/01/20.
 - 5.4. Planning Committee Meeting Postcards – Discussion of delivery arrangements (for decision)
6. **PARISH COUNCIL REPORTS** (from Committee/Groups/Office on specific issues or as regular update)
 - 6.1. Clerk's Report
 - 6.2. Written Reports on Committee, Group and Project activities - for decision or noting
 - 6.2.1. Community Payback – (i) Schedule of work activity (for noting); (ii) Renewal of policy <https://www.staplehurst-pc.uk/community/staplehurst-parish-council-13607/policies--procedures/> (for decision).
 - 6.2.2. Neighbourhood Plan Review Group – (i) Report of meeting 04/12/19 <https://www.staplehurst-pc.uk/community/staplehurst-parish-council-13607/neighbourhood-plan-review->

group/ (for noting): (ii) Consideration of prices for updating the Staplehurst Neighbourhood Plan (Mins 1803 & 1807 refer - for decision).

6.3. Oral Reports from Committee/Groups/Councillors – for information only

7. **REPORTS FROM OTHER COUNCILS, AGENCIES AND ORGANISATIONS** for noting

7.1. Borough Councillor’s Report – Oral report by Councillor Perry.

7.2. Police Report – PCSO Gardner’s report for December.

8. **REPORTS FROM LOCAL COMMUNITY GROUPS** (written reports for noting)

No items.

9. **URGENT MATTERS** - at the discretion of the Chairman, information only items for noting or for decision at a future meeting.

Councillors are respectfully reminded that should they be unable to attend any Parish Council Meeting, of which this Agenda is a formal summons, they should notify the Parish Clerk with their apology and reason for non-attendance. Failure to do so for a continuous period of six months will result in automatic disqualification from the Council. Deadline for such notification to the Parish Clerk is 6.30pm to the Parish Office answerphone before the evening meeting or e-mail by noon on the meeting day.

Mr MJ Westwood
Parish Clerk
08/01/20

Parish Council Saturday Surgeries with Borough Councillor Perry (Staplehurst Library 10.00am – 12.00pm)	
Date	Councillor
25 th Jan 2020	
29 th Feb 2020	

Minutes & Agenda Circulation List:-

Chairman Paddy Riordan
José Castro
Sam Lain-Rose
Peter Spearink

Vice-Chairman Borough Councillor John Perry
Mick Chapman
Helen Miller
Natasha Thomas

Colin Bowden
Sue Forward
Zara Rawlinson
Caz Walsh

Joan Buller
David George
Adele Sharp

County Councillor Eric Hotson

Borough Councillor Louise Brice

STAPLEHURST PARISH COUNCIL FUTURE MEETING DATES 2020 (Monday unless indicated)		
PLANNING COMMITTEE – 19:00 (7pm) followed by FULL COUNCIL		
	03 February	24 February
16 March	06 April	27 April
18 May	08 June	29 June
20 July	10 August	07 September
28 September	19 October	09 November
30 November	14 December	11 January 2021