

**YOU ARE HEREBY SUMMONED TO A MEETING FOR THE FULL COUNCIL of
RUSTHALL PARISH COUNCIL at The Rackliff Centre to be held on Monday 12th July 2021
7.30 pm when the following business will be transacted.**

Kevin Watson
Clerk to Rusthall Parish Council
30th June 2021

AGENDA

No decisions will be taken by the Parish Council on any item not on this Agenda

1. Enquire whether anyone present intends to film, photograph and/or record the meeting.

2. To receive and approve apologies for absence.

3. Declarations of Personal and Prejudicial Interests.

4. Declarations of Lobbying.

5. Minutes

To resolve that the minutes of the Council Meeting held on **14th June 2021** and be taken as read, confirmed as a correct record and signed by the Chairman.

5.1 Matters outstanding from these minutes (not listed as separate agenda items)

5.2 Matters outstanding from previous minutes

6. Open session for questions from the public:

(Members of the public will raise their hand when they wish to speak).

Constitutionally and in accordance with certain implications of the Local Government Code of Conduct, there can be no discussion of these items at this stage. Any issue will either be addressed elsewhere in the agenda or if not already so listed, be referred to at a future meeting of the Parish Council. If you wish to speak at the Public Session, you will have up to three minutes for this purpose.

7. Session for County and Borough Councillors on matters concerning the Parish.

8. Southwood Road Rec

i. TWBC Local Plan and Planning Development update

ii. Team Rubicon skate park enquiry

9. Commons Conservators – Cllr L Ellicott

- i. Update.
- ii. WWI Memorial – Rowan Tree replacement

10. Allotments, Environment and Highways & Transport Committee proposal – Officer Watson

11. Bob Doe Memorial Plaque – Cllr Edwards

12. Chair’s Report

13. Salomons Road – Cllr Edwards

14. Shirley Gardens additional road signage – Cllr Smith

15. Queen’s Platinum Jubilee 2022

16. Officers Report

- i. Deputy Clerk job vacancy update
- ii. The Rackliff Centre cleaning job vacancy update
- iv. Fremlins Close pond fallen tree
- v. Tree Inspection 2021
- vi. Anti-social behaviour and crime update
- vii. Staffing Committee proposal and quarterly reviews
- vii. Document Retention Policy proposal

17. Finance

- i. Approval of Hampshire Trust Bank 45 days’ notice Savings account and initial deposit £60,000
- ii. Approval of annual GDPR Audit fee £350
- iii. Approval of replacement noticeboard outside The Rackliff Centre £1272
- iv. Approval for replacement allotment signs for all 3 sites £35 each
- v. Approval of new Unity Trust Bank account charges wef 1st July 2021
- vi. Approval of 7 new name badges £9 each from Simple Trophies

18. Diary Dates

19. Accounts for Payment

To authorise the payment of invoices as listed (to follow)

20. Items for Information