

PETROCKSTOWE PARISH COUNCIL

Parish Clerk: Fiona Lowe, Fourwinds, Fore Street, Witheridge EX16 8AH
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Dear Councillors

You are duly summoned to attend the Petrockstowe Parish Council Meeting to be held at 7.30pm on the 17th September 2019, in the Baxter Hall, Petrockstowe, to which Parishioners are invited and welcome to attend, to discuss the following business.

AGENDA

- 1) **Apologies of Absence.** To receive any apologies and approve reasons for absence.
- 2) **Presentation.** By Catherine Richards for Torrington 100
- 3) **Declarations of interest**
- 4) **Public Session**
- 5) **Minutes.** To consider approval of the minutes of the Parish Council Meeting of 16th July 2019, having been previously circulated.
- 6) **Correspondence received.** Please see attached list.
- 7) **Matters arising from previous minutes.**
 - a) Phone Box usage – carried forward
 - b) Work/signs at Petrockstowe station. Update Clerk; if available
 - c) Internet Banking/Financial Regulations. Please refer to Financial Regulations – amendment to 5.4, 5.5 and 5.6, 6.4, 6.5 and 6.7 to be considered, amended as necessary and approved.
 - d) Reserve Funds. Confirmation that £4,000 has been transferred.
 - e) Explanation of Police reports – if available
 - f) Repairs to bus shelter – update if available
 - g) Air Ambulance Landing Site – update if available
 - h) Caravans in New Road area – update requested
 - i) Cott Lane footpath – Ask PROW to take responsibility for maintenance?
- 8) **Current Business**
 - a) Highways Work Parish Meeting – Cllr Busby/Fisher

- b) Grit bins – quantity of grit and possible re-siting of 2 bins
- c) Rec Ground – Dog owners and cleaning up
- d) Climate Emergency – correspondence sent 6th August and 5th September.
- e) No 4 the Square – update Clerk
- f) The Laurels - An Asset of Community Value? Discussion on whether to pursue ACV?
- g) Website – update from Clerk
- h) Campaign for Rural England (CPRE) – Annual membership (£36) or individual cost for attending planning meeting (£10 per delegate), to be considered.

9) **Planning**

- a) **Application** (comments supplied). Reference: 1/0603/2019/FUL dated 19th July 2019 for the proposal of Conversion of barn for use as holiday let at [Brighthayes] Barn at Petrockstowe, Devon. As it was difficult to call a Planning meeting; this application was discussed by Cllrs online who agreed to the following comments being supplied “Petrockstowe Parish Council have no objections to this application.”
- b) **Application**. Reference: 1/0616/2019/FULM dated 9th August 2019 for the proposal of building for storage of grain, farm machinery and agricultural produce at Land at The Old Station Yard, Petrockstowe, Devon.
- c) **Decision**. Reference: 1/1125/2018/FUL dated 2nd September 2019 for the proposal of Demolition of existing sheds to allow for replacement log cabin to provide ancillary accommodation to main dwelling at Aish Lodge, Petrockstowe, Okehampton, Devon.
GRANTED
- d) **Application** Reference: 1/1171/2018/FUL dated 11th September 2019 for the proposal of Conversion of the Old Stables into residential accommodation (Building 3) (Amended red edge) at Building 3 Berry Farm, Petrockstowe, Okehampton, Devon.
- e) **Application** Reference 1/1172/2018/LBC dated 11th September 2019 for the proposal of Conversion of the Old Stables into residential accommodation (Building 3) (Amended Red edge) at Building 3 Berry Farm, Petrockstowe, Okehampton, Devon

10) **Councillors Reports** for information.

- a) Recreation Ground – Cllr Kelsey
- b) Play Area – Cllr Jeffs
- c) Baxter Hall – Cllrs Busby / Harris
- d) Footpath update – Cllr Richards
- e) County/District – Cllr Saywell / Wiseman / Hurley
- f) Police Report – PSCO Baker

11) Financial Items

- a) Finance report – for advice and information
- b) Precept payments
 - i. St Petroc's Church (graveyard maintenance) - £275.00 (transfer)
 - ii. Baxter Hall - £250.00 (transfer)
 - iii. Citizens Advice - £15.00 (cheque)
- c) Ground rental
 - i. Recreation Ground – Lord Burnett -£1 (cheque)
 - ii. Play Area – Baxter Hall - £1 (transfer)
- d) VAT refund to Play Area £40.00 (transfer)
- e) Clerks Expenses - TBA (transfer)
- f) Memorial wreath – Royal British Legion - £17.50 (cheque)
- g) Clerks salary recharge – TDC - £1,034 (salary £1,014 (£2 x £507) plus £20 payroll processing fee.) (transfer)

12) Confirm date of next meeting.

Proposed Planning meeting on 15th October 2019 (if required) and Parish Council Meeting on 19th November 2019.



Fiona Lowe
Parish Clerk
11th September 2019

Correspondence received from 11/07 to 11/09/2019 inclusive

15/07/19 – Fire Service - help promoting Devon and Somerset Fire and Rescue Service consultation
16/07/19 – DCC - Business Promotion Grants awarded to record number of companies
16/07/19 – Cllr Saywell - RE: Agenda for next Tuesday
19/07/19 – Devon Communities Together - Devon Community Resilience Forum and Neighbourhood Planning Courses
19/07/19 – Devon Communities Together - If you LOVE Devon, you'll LOVE this update
22/07/19 – ODCTG - AGM - Minutes & Reports
23/07/19 – DCC - 20th anniversary of Devon's Community Transport Awards
24/07/19 – Healthwatch Devon - Latest news about Dartmouth services and NHS Long Term
26/07/19 – DCC - Constructing Futures Devon are finalists for a £1000 cash giveaway - details on how to vote here
29/07/19 – DCC - Devon County Council (Traffic Regulation & On-Street Parking Places) Amendment Order reference IMR/B06948-5758
30/07/19 – Cllr Saywell - NHS Long Term Plan for Devon
31/07/19 - RE: Local charities and community groups can apply to receive up to £20,000 of funding applications open from today - Closes 14th August
31/07/19 – DCC - New electric vehicle charge points in Exeter
01/08/19 – SOHS - PUBLIC ENGAGEMENT ON HOSPITAL SERVICES

01/08/19 – ICO - Latest news from the ICO
You're invited to Devon County Council, High06/08/19 – Prof Howard - CLIMATE EMERGENCY
07/08/19 – Communications - Hospital services in northern Devon - engagement update
21/08/19 – DCC - Cycle September – The Global Bike Challenge is coming!
21/08/19 – SW Heritage - Event at North Devon Record Office, 17 Sep 2019
22/08/19 – DCC - Have your say on 'Healthy and Happy Communities
28/08/19 – DCC - Calling all workplaces - take on the Cycle September challenge!
28/08/19 – Healthwatch Devon - Have your say on Specialist Care Dentistry Services
29/08/19 – DCC - Climate taskforce to deliver Devon's carbon plan now
29/08/19 – Healthwatch Devon - Healthwatch Devon shortlisted for national award and other news!
30/08/19 – Cllr Saywell - FW: Time to Talk Information and Advice Sessions
31/08/19 – CPRE - Planning Workshop for Town and Parish Councils. 15th October 2019. Hatherleigh
04/09/19 – ODCTG - Grant Application
05/09/19 - Cllr Saywell - A3124 Beaford Closures
05/09/19 – ICO - Latest news from the ICO
05/09/19 – Extinction Rebellion - Update from Extinction Rebellion North Devon
09/09/19 – DCC - You're invited to Devon County Council, Highways Parish & Town Council... (3 Oct 2019 - 15 Oct 2019)
11/09/19 – Carnegie UK Trust - News from Carnegie UK Trust
11/09/19 – Gerrard Sables – Bus Meeting