

ASH-CUM-RIDLEY PARISH COUNCIL

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent, DA3 8JZ

Telephone: 01474 702760

Email: info@acrpc.org.uk

11 May 2017

Dear Councillor

You are hereby summoned to attend the next meeting of the Ash-cum-Ridley parish Council which will be held at **7.45pm on Thursday 18 May 2017 at the New Ash Green Village Association Meeting Room, Centre Road, New Ash Green, DA3 8HH.**

Yours faithfully

Alison de Jager
Parish Clerk

AGENDA

1. ELECTION OF CHAIRMAN TO THE COUNCIL

To elect a chairman of the Council for the year 2017/18 and to receive their declaration of acceptance of office.

2. APOLOGIES FOR ABSENCE

3. ELECTION OF VICE-CHAIRMAN

To elect a Vice-Chairman of the Council for the year 2017/18 and to receive their declaration of acceptance of office.

4. DECLARATIONS OF INTEREST

- a. Declarations of Interest – Notification of Disclosable Pecuniary Interests and of Interest Other Than Pecuniary declarations of interest which have not already been entered in the Members' register of interests.
- b. Changes to Register of Interest – a reminder that any alterations or new interests must be registered with the Monitoring Officer within 28 days.

5. DISPENSATIONS

To consider any requests received from Members to grant a dispensation in order to participate in discussion and voting, as appropriate, on matters to be considered at this meeting where a Member has an interest in Appendices A or B of the Council's adopted Code of Conduct.

6. TO APPROVE THE MINUTES of the Parish Council meeting held on Thursday 20 April 2017 (Attached).

7. APPOINTMENT OF COMMITTEES, WORKING GROUPS AND REPRESENTATIVES ON OUTSIDE BODIES:

- a. To establish Committees for the year 2017/18 and to agree their Terms of Reference and delegated powers. Schedule reflecting the Committees and their Terms of Reference attached.

(APPENDIX A LIME)

- b. To appoint the membership of the Committees. A schedule of the current membership is attached. **(APPENDIX B LILAC)**
- c. To approve appointment of representatives to outside bodies and joint management committees. Schedule reflecting appointments for 2016/17 is attached. **(APPENDIX C BLUE)**

8. ANNUAL PARISH MEETING

To note that the notes of the Annual Parish Meeting held on Wednesday 10 May 2017 will be distributed with the June 2017 agenda.

9. PLANNING

(APPENDIX D GOLD)

- a. Applications attached
- b. Decisions attached
- c. Appeals None at time of Agenda
- d. Enforcements None at time of Agenda
- e. To note the minutes of the Planning Committee meeting held on 04 May 2017.
- f. To note the notes of the Neighbourhood Development Plan Working Party meeting held on 12 April 2017.

10. FINANCE

(APPENDIX E PINK)

- a. To note the current financial position and accompanying reports.
- b. To authorise the cheques signed since the last meeting.
- c. To note that the next meeting of the next Finance Committee will be held on 22 May 2017.
- d. To receive and note the report from the Internal Auditor for the Parish Council
- e. To consider and agree the Statement on Internal Control for the year ending 31 March 2017 to enable members of the Parish Council to complete Section 1 of the Annual Return, Statement of Assurance.
- f. To complete Section 1 of the Annual Return.
- g. To approve the accounts for the year ended 31 March 2017 for the Parish Council (Balance Sheet), and Section 2 of the Annual Return.
- h. To receive the accounts for the year ended 31 March 2017 for Ash Green Sports Centre.
- i. To approve the accounting statements for Ash Green Sports Centre.
- j. To authorise the Chairman's Allowance for the year 2017/18 in accordance with the **Local Government Act 1972, Section 15(5)**. (£250.00 for 2016/17)
- k. To consider the quotations received in respect of the renewal of the insurance cover in respect of the Parish Council and Sports Centre. (distributed at meeting)
- l. To give consideration to the renewal of the annual membership to the Institute of Cemetery and Crematorium Management in the amount of £90.00.
- m. To give consideration to the renewal of the annual subscription to Kent County Playing Fields Association in the amount of £20.00.

11. SPORTS CENTRE

(APPENDIX F BLUE)

- a. To note the minutes of the Sports Centre Management Committee meeting held on 08 May 2017.

12. LLOYDS BANK

To note that a response has not been received to the Parish Council's letter of 24 April 2017. A response to Sir Michael Fallon's letter has been received and emailed to all parish councillors.

13. BARNFIELD PARK

a. To note that the next meeting of the Liaison Group will be held on 05 June 2017.

14. NORTHFIELD

a. To note that the next meeting of the Northfield Management Committee will be held on 22 May 2017.

15. BURIAL GROUND

a. To note that the minutes of the Burial Ground Committee meeting held on 15 May 2017 will be distributed with the June 2017 Agenda.

16. YOUTH

- a. West Kent Communities – to note that a second draft of the Service Level Agreement has been received and that the start date has been set at 01 July 2017 to allow for recruitment.
- b. 8 – 12's Steering Group –
- c. To note that Family fun days have been booked for 8, 22 and 29 August on the Minnis.

17. HIGHWAYS**(APPENDIX G RED)**

a. To note the response from South East Water to our letters of 23 January 2017 and 29 March 2017.

**SUSPENSION OF MEETING TO ALLOW FOR THE COUNTY AND DISTRICT
COUNCILLORS' REPORTS**

18. FOOTPATHS**19. TRANSPORT****20. ASH, HODSOLL STREET AND RIDLEY**

- a. Ash – Ash Fete will be held this year on Saturday 24 June.
- b. Hodsoll Street –
- c. Ridley –
- d. New Ash Green 50th Anniversary – to give consideration to having a stand at Village Day on Saturday 01 July 2017.

21. THE BULLETIN, PARISH WEBSITE AND OUTDOOR THEATRE

- a. Bulletin:
- b. Website:
- c. Outdoor Theatre - Tickets for the Rude Mechanical Theatre Company's production of 'The Commercial Traveller' are available from 01323 501260 or through www.therudemechanicaltheatre.co.uk. Event to be held on Sunday 04 June 2017.

22. NEW ASH GREEN FOCUS GROUP AND POLICE

- a. To note that the next meeting of the Focus Group will be held on 03 July 2017.

23. THURSDAY LUNCH PROVISION

24. KENT ASSOCIATION OF LOCAL COUNCILS

25. REPORTS, CIRCULARS AND CORRESPONDENCE. (All publications available from the Clerk)

- a. Sevenoaks District Council Planning Application List 2461 – 2464
- b. Sevenoaks District Council Press releases to date
- c. Sevenoaks District Council Current state of Premises Licence Applications
- d. Clerks and Councils Direct – May 2017
- e. The Clerk – May 2017
- f. Kent Voice

RISK ASSESSMENTS: *Copies of the risk assessment visual check sheets for the Burial Ground and Hodsoll Street Playing field are available from the Parish Office.*