

WRABNESS PARISH COUNCIL

Minutes

Minutes of the meeting held on Wednesday 16th February 2022 in Wrabness Village Hall.

Present: Mr. R Colley (Chairman), Mr. H Jones, Mr. F McGowan, Mrs. J Cole, Miss L Taylor.

Also Present: 3 local residents

3127: Apologies for Absence: Miss R Thornton and County Councillor Zoe Fairley

3128: Declaration of interests: None

Public Forum: i) Hot Food: A resident informed the Parish Council that they have a pizza trailer which will be offering a hot food service in the local area. It was suggested that they inform the village hall and shop management committees and consider publicity via notice boards, the village newsletter and the business page of the parish council website. ii) Jubilee: Two residents stated they plan to organise a village event to celebrate the Queen's Platinum Jubilee and favour a street party during the June Bank Holiday weekend. The Parish Council is supportive of village events and asked them to liaise with residents, to consider formal road closure if it is planned on the public highway and provide an update for our next meeting. The Jubilee celebrations will be discussed later in this meeting and grant support may well be made available to support village events.

The Public Form was closed

3129: Carol Greenwood: A celebration of the life of Carol Greenwood has been arranged by her family which will be held on Saturday 16th April between 12:30 and 5pm at The Marlborough at Dedham. Her friends from the Wrabness area are invited, the family request those planning to attend RSVP so they can scope the event.

3130: Vacancy on Wrabness Parish Council: The vacancy for a parish councillor had been advertised and applications invited by 4th January. Following a check of all correspondence received by the parish clerk it was confirmed one application had been received from Mr Graham Watkins of 6, Wheatsheaf Close. Details of his application had been circulated and following consideration it was:

Resolved: Mr Graham Watkins be duly elected to fill the casual vacancy on the parish council and be invited to complete the statutory declarations in time to join the parish council at the next meeting. **Action: R Colley**

3131 Parish Clerk Vacancy: Up to date guidance had been obtained from the Essex Association of Local Councils relating to parish clerks. During discussion consideration was given to the guidance and parish clerk terms and conditions, hours and salary as well as arrangements for advertising, shortlisting, interview and appointment. It was agreed that we should advertise initially in the Wrabness area as we would prefer a candidate with a knowledge of the area and avoid undue travelling costs. Applications to be invited, vetted, shortlisted and interviews arranged. It was Resolved to use the model NALC contract adapted to suit base hours of 4 hours a week on SCP point 7-12 starting at £10.41 an hour (full time annual equivalent £20,092 a year). **Action: R Colley**

3132: Minutes: of the meeting held on: Wednesday 5th January 2022. The minutes were agreed as a true record and signed.

3133: Matters arising and actions.

A. LHP request. – (3115)

i) Speed Limits ii) Parking issues: Wall Lane, Church Road, Rectory Road iii) Footpaths on Harwich Road – uplifting pavement iv) Replacement Village sign – near Harwich Road/ Wheatsheaf Lane junction.

R Colley had spoken to District Councillor Zoe Fairley, who reported the Tendring Local Highways Panel had not met since our last meeting and all four highway matters were subject to highway officer review and report back to a future meeting of the LHP.

B. Highways issues reported online. – (3115).

i: Manhole cover near Red Barn corner: still on ECC programme for repair.
ii: Signage defects Harwich Road : still on ECC programme for attention.

C. Wheatsheaf Lane traffic: (3115)

We have been promised a review meeting at County Hall.

D. Dog Poo Bins (3115): It has been agreed an additional bin should be provided at Wheatsheaf Lane outside the green graveyard. Prices to be obtained to enable an order to be placed. **Action: L Taylor**

E. Footpaths: (3115)

R Colley requested a supply of extra footpath way marker discs, no reply received from County Council. **Action: R Colley**

F. Wrabness Playing Field: Recommendations from Inspection. (3115)

H Jones reported that the recommendations will be actioned when the weather improves.

G. Offer for Parish Councils to take on minor highway maintenance. (3099 g)

No response yet from ECC.

Action: R Colley

H. Problems arising during the Station Road temporary road closure. (3100 h)

H Jones to check with Bennett Homes if it is their intention to continue the footpath to outside the village hall **Action: H Jones**

3134: Annual Parish Litter Pick: This will be held on Saturday 12 March 2022, 10am – 12pm. TDC have agreed to supply bags and pick up collected rubbish. Anyone able to help should meet at the Village Hall. Local publicity required. **Action: H Jones**

3135: Platinum Jubilee Celebrations: The village has a tradition of celebrating national events and the parish council is wishing to encourage village events to celebrate the Jubilee year. Parish council grant support would be considered for village events to celebrate the Jubilee. We have heard from two residents who are proposing to organise a street party during the 2-5 June Bank Holiday weekend. It was agreed that the parish council should liaise with village groups and clubs about celebratory events. **Action: R Colley**

3136: Council Tax Precept 2022/23: Confirmation had been received from TDC that the annual parish precept of £5,802 will be paid in two instalments on 7 April and 6 October 2022. TDC advise the parish council will also receive £ 42 local council tax support grant funded from government Rate Support Grant. The Department for Levelling Up, Housing and Communities have announced that the maximum spend on grants for the purpose of section 137(4)(a) of the Local Government Act 1972 for local (parish and town) councils in England for 2022/23 will be set at £8.82 per elector.

3137 Website: Since April 2021 the Parish Council website www.wrabness-pc.co.uk has been hosted on a free platform provided by Hugo Fox used by 450 other parish councils. The web site is managed free of charge by a Parish Councillor. Hot links to other web sites, such as train and bus information, tide times and current planning applications, ensure readers can view the latest on-line information from other service providers.

During the twelve months to the end of 2021 there were 15,098 visitors to our website. The general profile is more users year on year as more people have internet access, with a blip in 2020 due to the functionality of our previous BT based site which was poor for viewing on mobile phones. Whilst the reach of this web site service is growing, we have continued our traditional methods of keeping in touch, such as the parish notice boards and the village newsletters, since not all our households or summer visitors access the internet. Information published by the Parish Council is supplemented by independent local Facebook pages in the village.

Following discussion it was **Resolved:** Wrabness Parish Council should continue to maintain the www.wrabness-pc.co.uk web site publishing parish council business, useful village news and information as well as financially supporting the publication of the quarterly village newsletter.

3138: New planning applications:

A: 21/01810/VOC Bathside Bay Stour Road Harwich. Variation of conditions 2 (Approved Plans / Documents), 28 (Operational Lighting), 41 (Highways), 42 (Highways), 43 (Highways), 44 (Highways), 52 (Operational Air Quality Controls) and 53 (Operational Traffic Noise Attenuation) of application 10/00202/FUL in respect of the proposed Bathside Bay container terminal.

B. 21/01792/VOC Bathside Bay Stour Road Harwich Essex CO12 3HF. Variation of condition 20 of application 10/00203/FUL to not release HPUK from the requirement to secure the prior approval and installation of operational lighting, but to defer submission, approval and installation in respect of these details prior to any operation of the small boat harbour. The application sets out the proposed amended wording for this condition.

The Parish Council NOTED these two applications for variation to existing planning consents.

3139: Planning Applications Update:

A. 21/01891/FUL Broadfields Primrose Hill Wrabness CO11 2TZ - Proposed change of use of former forge building to dwelling. Status: Pending

B: 21/01863/FUL - Oakfield Wood Burial Ground Ash Street Wrabness CO11 2TG Proposed detached chapel of rest. Status Pending

C: 21/01567/FUL - Hut 14 Wrabness Foreshore Stone Lane Wrabness CO11 2BB - Proposed reconstruction of log hut. Status Pending

D: A: 21/01519/FUL - Site 13 East Foreshore Wrabness CO11 2BB - Proposed construction of a new beach chalet on the site of a similar construction destroyed by fire in June 2020. Status Pending

3140: Tendring District Local Plan 2013-2033 Tendring District Council has notified the Parish Council that the 'Tendring District Local Plan 2013-2033 and Beyond: Section 2' was formally adopted on 25 January 2022. This sets out the local policies for the District including for Wrabness and follows the earlier approval of the Part 1 strategic section. Subject only to a High Court challenge during a six week period ending on 8th March 2022, this marks the end of a 10 year marathon process. The adopted plan provides comprehensive local planning policy coverage and will be a material consideration in the determination of planning applications. It provides for a 5 year supply of house building land for future development. The approved documents are available to view online via the Council's website. The Parish Council welcomed the publication of the planning policy document.

3141 Notifications:

A: Police Community Street Meet: Several people attended the Meet on Friday 21st January held in the Community Cafe.

The next Street Meet is scheduled for Sunday 10 April between 10.30am – 11.30am at Wrabness Community Cafe or close by.

3142 Information Only:

A. Highways England: A120 Crown Interchange They plan to carry out essential resurfacing work, including replacement of road markings and studs on the A120 at Crown Interchange, near Colchester over 3 weeks between Wednesday 23 February and Wednesday 16 March. They will carry out work between 8pm and 6am on weeknights and weekends, weather conditions permitting.

B. AONB Grants: Annual grants scheme that sees over £110,000 given to community projects across Essex and Suffolk has opened. Communities are invited to apply for grants that are available across two Areas of Outstanding Natural Beauty (AONB) six different grant funds in total - in the Coast & Heaths AONB and the Dedham Vale AONB & Stour Valley. The AONBs are seeking applications

from community projects that represent the widest range of society possible and supports equality of opportunities to access the funds. The AONB grants wish to support projects that show innovation, social inclusion, sustainability, public benefit and partnership working. Individuals as well as organisations such as schools, businesses and community groups are welcome to apply for funding. Information available at www.suffolkcoastandheaths.org

3143 Any Other Business:

A. Thank you to our auditor: H Jones confirmed he had purchased a £40 gardening gift voucher to be presented to Chris Orlopp as a Thank You for his years of voluntary services as an internal auditor of the WPC accounts.

B. Environment Trophy: R Colley confirmed he has arranged the engraving of the Trophy to be presented to the 2022 winner at the March Meeting.

C. Covid 19: F McGowan referred to the official advice about lateral flow and PCR testing. He noted that there is a Royal Mail Priority Post Box in Station Road for the rapid dispatch of completed PCR tests. It is expected the government guidance will be updated next week and it was agreed to maintain the hot link on the Parish Council website to official government and NHS Covid information.

D. Future Meetings – the Village Hall is booked for WPC meetings on 16 March, 18 May, 22 June and 27 July.

3144: Reports:

HIGHWAYS: See above. Contact made with ECC about damaged wall at cross roads Contact made with Murphy's about damage/dirt on highways	FOOTPATHS The ECC footpath sign at end of Wall Lane has rotted and needs repair/replacing.
WPFA	VILLAGE HALL HR Bookings are increasing post pandemic restrictions.
STATION GARDEN: The recording has been installed and bench is talking. CRP will supply a Jubilee Tree for the garden.	KIOSK JC the Christmas display has been removed and a spring display will be installed when the weather settles down again.
PUBLIC HEALTH	NEIGHBOURHOOD WATCH
TRANSPORT	FORESHORE
VILLAGE WEBSITE See report above.	

3145 Accounts and monies received:

RECEIVED	AMOUNT	DISBURSEMENTS	AMOUNT	CQ No.
Interest	£1.66	Village Hall Hire for February Meeting	£15.00	1168
		Craft Nursery Gift Voucher – reimburse H Jones	£40.00	1169

3146 Confirmation of Account Balances:

Current Account: Balance as at 21st November £5,555.71

Deposit Account: Balance as at 19th December £6,704.14

**The next Parish Council meeting will be on Wednesday 16th March 2022 in the Village Hall.
It will be preceded by the Annual Parish Assembly at 7.00pm.**

Contact Wrabness Parish Council: Email: wrabness.parishweb@gmail.com Telephone 01255 880868

Meeting closed at: 9.20pm