



Minutes of the Full Council Meeting

Held on Monday 4th March 2024 in the Wilkins Centre, Compton. Commencing at 7:00 pm.

Members Present: Councillor Dave Aldis, Chair
Councillor Rebecca Pinfold, Deputy Chair
Councillor Jude Cunningham
Councillor Stephen Dearn
Councillor Linda Moss
Councillor Alison Strong
Councillor Sharon Tiller

Members Absent: Councillor Ian Tong

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: District Councillor Carolyne Culver
3 Members of the Public

Minutes

- 23/202 To receive, and consider for acceptance, apologies for absence from Members of the Council**
Resolved: To accept apologies from Councillor Ian Tong for the reasons provided to the council.
- 23/203 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any requests for dispensation from Members declaring a Disclosable Pecuniary Interest**
There were no declarations or requests for dispensation.
- 23/204 To receive:**
Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared an Other Registerable Interest or a Non-Registerable Interest
There were no questions, comments or representations.

- 23/205 To approve the Minutes of the Full Council Meeting held on 5th February 2024**
Resolved: Members agreed the minutes of the last meeting be accepted as a true record.
The Chair signed the minutes.
- 23/206 To discuss any matters arising from the previous meeting**
There were no matters arising.
- 23/207 To receive a report from the District Councillor**
Carolyne gave an update on recent activities at West Berkshire Council. The council thanked Carolyne for assisting with the planting of the hedge at Newbury Lane allotments.
- 23/208 To discuss future works to the hedgerow along the boundary of Newbury Lane allotments**
The current works on the hedgerow are ongoing and the final payment has not been made. The bank is likely to need further works at some point. The hedge will need laying after approximately 5 years.
- 23/209 To discuss improvement projects for Newbury Lane allotments**
Some empty plots need clearing. Several tenants are willing to volunteer time to help clear these. The council would need to pay for covers for these plots. The allotment manager was requested to provide a proposal to council.
- 23/210 To review the minutes and recommendations from the following committees:**
It was noted that the Personnel Committee had not held the meeting scheduled for 20th March as it was not required.

Committee	Date	Minute Numbers	Recommendations to Full Council
Planning	None		
Personnel	None		

- 23/211 To receive an update and review recommendations from the following working parties:**
Burial Ground – the planning application has been approved. The council now needs to find a project manager. The Clerk was requested to contact other parishes for information on contractors and to update the solicitor handling the land transfer.
Street lighting – The Clerk was requested to include information in the next issue of Compilations explaining that the council will only replace lights as they fail and if we have the funds available to do so.
Allotments - One of the huts on the School Road allotment site is likely to be of railway origin. The council will consider offering it to Didcot Railway Centre when the plot is next vacant.
- 23/212 Planning Applications:**
- 23/212.1 To consider the following new planning applications:**
There were no new planning applications.

- 23/212.2 To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee**
There were no applications requiring call in.
- 23/212.3 To consider whether to refer any planning applications for further response from the Council's planning consultants**
There were no applications requiring referral.
- 23/212.4 To receive a report on recent planning decisions taken by West Berkshire Council**
- 23/02686/HOUSE Staff Cottage 1, Roden Farm, Wallingford Road, Compton, RG20 7PY Internal alterations to infill the existing living room atrium ceiling with first floor structure to create an additional bedroom at first floor level, including the addition of a rooflight on the eastern roofslope. Approved
 - 23/01169/FUL Land On Opposite Side Of Road To Church Of St Mary and St Nicholas, Aldworth Road, Compton - Proposed burial ground extension to church including rain shelters, change of use from agricultural land to Sui Generis. Approved.
- 23/213 Finance:**
- 23/213.1 To consider approving the payments listed on the Finance Report**
Resolved: To approve the payments listed in the Finance Report in Appendix 1.
It was noted that the payment to a councillor had not included the VAT proportion of the purchase so this would be reimbursed separately.
- 23/213.2 To note the most recent Bank Reconciliation**
Resolved: To note the bank reconciliation figures as provided in the Finance Report in Appendix 1.
- 23/213.3 To receive any reports from the Internal Controller**
The Internal Controller had sent their apologies.
- 23/214 To consider quotes for the council website**
Resolved: To accept a quote from Parish Online at £385+VAT per year.
- 23/215 To consider quotes for the grounds maintenance contract 2024-2027**
Resolved: To accept a quote from A D Clark for £6,490 per year (to increase in line with inflation each year).
- 23/216 To consider setting up a working group for the Institute site**
Resolved: To set up a working group for the Institute site.
- 23/217 To consider activities for D-Day 80**
The lead on this project had sent their apologies. Ideas were discussed.
- 23/218 To receive an update on vandalism and anti-social behaviour (ASB) in the village**
There were no reports.

23/219 To receive reports on the following:

Village Hall – the council thanked the Village Hall Committee for donating the old heaters for use in the Sports Pavilion.

23/220 To discuss matters for future consideration and for information

The speed indicator device was discussed. The council will need to agree to reimburse for recharging the battery.

BALC is willing to provide a free training session in Compton provided the council covers the cost of hall hire. It was suggested this be opened up to surrounding councils to attend.

23/221 To resolve under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the Confidential nature of the business about to be transacted, it is advisable that the Public and Press be temporarily excluded from this meeting, and they are herewith instructed to withdraw

Resolved: To exclude the Public and Press from Minute 23/222.

23/222 To consider a request for a variation on a restriction on title

Resolved: The Clerk will respond that the Parish Council is happy to investigate this matter further if its legal costs are covered. Should this be agreed, the Clerk will approach Thrings LLP for assistance with this.

There being no further business, the meeting was closed at 9:09 pm.

Date and time of next scheduled meeting:

Annual Parish Meeting: Tuesday 19th March 2024 at 7 pm

Full Council Meeting: Monday 15th April 2024 at 7 pm

Chairman: _____

Date: _____

Appendix 1: Finance Report

Status at last bank reconciliation 31st January 2024

Account	Amount
Unity Trust Current Account	£15,318.58
Unity Trust Savings Account	£97,817.81
Lloyds Multipay Corporate Card	-£12.36
Total	£113,124.03

Income received 29th January - 25th February 2024

Account	Income Detail	Amount
Current	Coronation funds (to be earmarked)	£293.88
Current	Grant towards Sports Pavilion flooring	£1,000.00
Total		£1,293.88

Payments made on Lloyds Corporate Card to be approved

Method	Date	Payee	Payment Detail	Amount
CC	02-Feb-24	Lloyds	Monthly card fee	£3.00
CC	08-Feb-24	Microsoft	Software	£12.36
				£15.36

Payments from Unity Trust Current Account to be approved

Method	Date	Payee	Payment Detail	Amount
DD	02-Feb-24	ICO	Registration 24/25	£35.00
DD	15-Feb-24	Hugo Fox	Website monthly fee	£23.99
DD	20-Feb-24	Vodafone	Phone	£26.20
BACS	21-Feb-24	A Councillor	Reimburse Memorial Garden plants	£293.88
BACS	23-Feb-24	West Berkshire Council	Compilations Jan	£492.00
BACS	23-Feb-24	SparkX Ltd	Footway light installation	£15,122.40
BACS	26-Feb-24	West Berkshire Council	Refuse disposal	£737.88
BACS	04-Mar-24	A resident	Reimburse Christmas lights purchase	£75.00
BACS	06-Mar-24	Staff Costs	Staff costs/expenses Feb	£1,926.01
Total				£18,697.36

Transfers

Method	Date	From Account	To Account	Amount
DD	16-Feb-24	Unity Current	Lloyds Corporate Card	£15.36
DD	22-Jan-24	Unity Savings	Unity Current	£10,000.00
Total				£10,015.36

