



BURNISTON PARISH COUNCIL

Clerk to Parish Council Mrs Audrey Adnitt
11 Cormorant Close, Filey, North Yorkshire YO14 0ED
Tel: 01723 513949
clerk@burnistonparishcouncil.gov.uk

Dear Councillor,

Ordinary Meeting of the Parish Council

You are hereby summoned to attend an ordinary meeting of Burniston Parish Council to be held on **Thursday 5th June 2025**, commencing at **6.30pm**, this will be held in Burniston and Cloughton Village Hall.

Audrey Adnitt
Parish Clerk & Responsible Finance Officer

Ordinary Meeting Agenda

No	Item
1.	Apologies Council to note any apologies, the reason(s) given for absence and to consider acceptance of them.
2.	Declarations of interest Council to receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interests or personal interests.
3.	Public participation time The period of time which is designated for public participation shall not exceed 15 minutes.

	Each member of the public may only speak once and for no longer than three minutes.
4.	Minutes of the Annual Parish Meeting and Annual Meeting held on the 1st May 2025 To approve and sign as appropriate.
	<u>Reports to Council</u>
5.	To receive report from North Yorkshire Police
6.	To receive report from North Yorkshire Councillor Bastiman
7.	To receive updates from Parish Councillors
8.	To receive report from Parish Clerk
9.	To receive updates from Working Groups
10.	Closure of Footpath A resident has asked for this item to be placed on the agenda, following the closure of a footpath.
11.	Grass Cutting 2025 Council to consider timescales and responses to tendering exercise.
12.	Computer Systems Update from Cllr Topham
13.	Council Seating The Council has 28 seats listed on the asset register. Members to consider a maintenance plan.
14.	Pricky Beck To consider treatment for the Balsam.
15.	Correspondence None since the last meeting.
16.	Planning Matters Review planning applications received as follows None since the last meeting.
17.	Planning Matters To note any decisions received <ol style="list-style-type: none"> a. 22/01716/HS Retrospective change of use to residential, levelling of land and erection of boundary fence at Rosebank Cottage, 15 Laurel Close, Burniston – <i>Full Planning Permission Granted.</i>

	<p>b. ZF25/00326/HS Erection of single & double storey rear extension, installation of 1 no. Dormer to front slope and 1 no. Dormer to rear roof slope at 21 Stone Quarry Road, Burniston – <i>Full Planning Permission Granted.</i></p>														
18.	<p>Financial Matters The Current Account Balance is £19,162.89 The Investment Account Balance is £33,869.94</p> <p>Accounts to Certify</p> <table border="1"> <tr> <td>Countrywide Grounds</td> <td>Grass Cutting April</td> <td>£900.00</td> </tr> <tr> <td>Duchy of Lancaster</td> <td>Rent Increase for Bus Shelter</td> <td>£6.00</td> </tr> <tr> <td>Active IT Services</td> <td>IT Support</td> <td>£75.00</td> </tr> <tr> <td>Audrey Adnitt</td> <td>Mileage for 5 meetings plus stationery items (1 ream paper & 1 ink cartridge and 1 flash drive) plus 20 x second class stamps</td> <td>£113.87</td> </tr> </table>			Countrywide Grounds	Grass Cutting April	£900.00	Duchy of Lancaster	Rent Increase for Bus Shelter	£6.00	Active IT Services	IT Support	£75.00	Audrey Adnitt	Mileage for 5 meetings plus stationery items (1 ream paper & 1 ink cartridge and 1 flash drive) plus 20 x second class stamps	£113.87
Countrywide Grounds	Grass Cutting April	£900.00													
Duchy of Lancaster	Rent Increase for Bus Shelter	£6.00													
Active IT Services	IT Support	£75.00													
Audrey Adnitt	Mileage for 5 meetings plus stationery items (1 ream paper & 1 ink cartridge and 1 flash drive) plus 20 x second class stamps	£113.87													
19.	<p>Skipton Building Society account The consider best use of this account and its funds.</p>														
20.	<p>Insurance Quote Have provided all the information requested from Zurich Insurance, a quote for the additional cover is still awaited.</p>														
21.	<p>Any other matter the Chairman considers is urgent.</p>														
22.	<p>Confidential Exclusion of Press and Public Under the Public Bodies (admission to meetings) Act 1960, members of the press and public were excluded for the following business in view of the confidential nature of the next item on the agenda relating to a staffing matter.</p>														
23.	<p>Clerks Probationary Period</p>														
24.	<p>Staff Pension</p>														
25.	<p>Date of Next Meeting The next meeting will take place on Thursday 3rd July 2025 at 6.30 pm.</p>														