

# Boyton Parish Council

## Minutes of the Meeting held on Monday 22nd May 2017 at 7:30 pm in the Parish Church Hall

- Present** Councillors Jon Bennett, Jenny Smith, Ray Willis (arrived after the meeting had started), Mervyn Law, David Blaney, Bernadette Davey and Martin Stanbury. (Declaration of Acceptance of Office forms were all completed)  
In attendance: Jon Sharpe (Parish Clerk) and four members of the public.
- 1705/01 Apologies for Absence**  
None.
- 1705/02 Chairman's Comments**  
Cllr Stanbury welcomed Cllr's Blaney and Davey to the Parish Council. He also thanked the Clerk for his work and wished him the best for the future.
- 1705/03 Election of Chairman and Vice Chairman**  
Cllr Bennet **Proposed** that Cllr Stanbury be appointed Chairman of the Parish Council for the forthcoming year, **Seconded by** Cllr Law and agreed unanimously.  
  
Cllr Blaney **Proposed** that Cllr Smith be appointed Vice Chairman of the Parish Council for the forthcoming year, **Seconded by** Cllr Davey and agreed unanimously.  
  
Cllr Stanbury highlighted that a Parish Councillor vacancy still existed and suggested that this should be advertised on the website and noticeboards. Anyone interested in becoming a Councillor should make themselves known to Councillors and any requests should be agreed at the next meeting. The Clerk was requested to advertise the vacancy.  
  
Cllr Willis arrived and completed the Declaration of Acceptance of Office form.
- 1705/04 Questions from the Public (*Standing Orders in abeyance*)**  
A query was raised as to whether West Curry Lane would be included in the forthcoming road surface dressings. It was confirmed that it hadn't been included in the list and the Clerk was requested to contact Cormac to request its inclusion.
- 1705/05 Declarations of Pecuniary Interests (*Standing Orders in force*)**  
None.
- 1705/06 Disclosures of Interests**  
None.
- 1705/07 Minutes**  
It was **resolved** that the minutes of the meeting held 24<sup>th</sup> April 2017 be confirmed as an accurate record.  
**Proposed by** Cllr Law **Seconded by** Cllr Bennett and agreed unanimously.

**1705/08 Matters Arising and Clerk's Report**

The Clerk has had discussions with Chris Sims from Cornwall Council about the lack of response to emails. He will act as a point of contact if there are future problems. He will also provide brief details of the Cormac agreement in due course.

An update was provided regarding the North Beer Solar Farm hedge planting, Old Smithy landscaping and the alleged change of use of an agricultural building in North Beer and the action being taken by Planning Enforcement. A follow up these items will be included in the Agenda for the next meeting.

The Clerk provided details of the year to date accounts and stated that the bank reconciliation had been checked by Cllr Bennett.

**1705/09 Planning**

Applications: None.

Notices Received: Noted.

Other Applications of Relevance: None.

**1705/10 Finance**

Cllr Stanbury explained that due to problems setting up the internet banking the payments below would be made by cheque. The Clerk explained that some would have to wait for a new cheque book to be received.

It was **resolved** to approve the payments below.

**Proposed by** Cllr Bennett **Seconded by** Cllr Smith and agreed unanimously.

Payee	Details	Reference	Amount
J Sharpe	Salary – April	715	£195.02
HMRC	PAYE - April	716	£49.20
Cornwall Association of Local Councils	Annual Membership	717	£194.85
Transfer to Reserve Account		Transfer	£6,000.00
J Sharpe	Salary - May	718	£161.79
HMRC	PAYE - May	719	£40.60
J Sharpe (Expenses)	April & May	720	£18.00
Zurich Insurance	Annual Insurance		£218.96
John Conway (Annual Return)	Internal Audit		£50.00
Mrs J Smith	Reimbursement for the Cornish & Devon Advert		£152.64
Mr M Stanbury	Reimbursement for Engraving the Parish Cup		£4.55

**1705/11 Annual Return**

The Clerk confirmed that the return had now been completed.

It was **resolved** to approve the appointment of John Conway as the Internal Auditor

**Proposed by** Cllr Smith **Seconded by** Cllr Willis and agreed unanimously.

**1705/12 Appointment of New Parish Clerk**

The Appointments committee, which consists of all the Cllrs, has met and it was agreed to put adverts in the local press and noticeboards. Cllr Stanbury confirmed that three people had expressed an interest but only one had so far sent him their CV. A further meeting will be held on Wednesday 31st May. It was agreed to contact a previous applicant to inform them of the vacancy.

- 1705/13 Boyton Solar and Wind Farms Community Fund**  
 Cllr Stanbury explained that two members of the Parish Council were included in the committee and Cllr Smith explained the role of the committee and the work involved.  
 Cllr Davey **Proposed** that Cllr Smith be appointed to one of the positions on the committee, **Seconded by** Cllr Blaney and agreed unanimously.  
 Cllr Willis **Proposed** that Cllr Law be appointed to the other vacancy on the committee, **Seconded by** Cllr Bennett and agreed unanimously.  
 It was also agreed that Cllr Davey would attend the meetings to act as secretary and to get an understanding of the role of the committee.
- 1705/14 Correspondence**  
 The Clerk explained that the Standing Orders included the requirement that Cllrs attend the Code of Conduct training within six months. It was agreed that the two new Cllrs would liaise with the Clerk about possible dates/location and he would arrange for them to attend and book a provisional place for the vacancy on the Council.  
 It was emphasised that at the moment there were, as far as anyone was aware, no plans to close Launceston Hospital although its future role was not known.
- 1705/15 Members' Questions**  
 Cllr Bennett explained that a concern had been raised about the absence of any grating on the culvert running under the lane near the Brambles on the Tala Bridge to North Beer road. The Clerk was requested to advise Oliver Jones. He also raised the point that there was a broken strut on the bench opposite the Chapel.  
 Cllr Bennett **Proposed** that Cllr Law arranges for an estimate of the repair and general maintenance of the bench **Seconded by** Cllr Willis.  
 The Clerk explained that an email had been received today about the planter opposite the school. It was agreed that the school could in future look after the planter and that Cllr Blaney would talk to the school about keeping the grass cut around the planter. Mr & Mrs Sluggett were thanked for their work maintaining the planter.  
 Cllr Stanbury expressed concern about a tree at Westcott -he will contact the land owner.
- 1705/16 Public Participation (*Standing Orders in abeyance*)**  
 It was suggested that replacement plastic struts could be used to repair the bench. This will be taken into consideration when an estimate is obtained  
 It was suggested that Cornwall Council should be asked for copies of notices issued by Planning Enforcement so that full details and timescales were known. The Clerk was requested to obtain these documents. It was also felt that another way to raise issues with Cornwall Council could be through the Launceston Community Network Panel meeting. It was confirmed that, where possible, these are attended.
- 1705/17 Date of Next Meeting (*Standing Orders in force*)**  
 The next meetings will be held on Monday 3<sup>rd</sup> July, 7<sup>th</sup> August (Planning Meeting if needed) and 4<sup>th</sup> September 2017 all at 19:30 in the Parish Church Hall.

**The Meeting Closed at 20:35**

Signed:.....Chairman

Date:.....