



**PARISH COUNCIL**

e-mail: dalwoodpc@outlook.com

**Minutes of a meeting of Dalwood Parish Council held on  
Monday 9 October 2023 at 19:30hrs in Dalwood Village Hall**

**Present:** Cllrs Kathy Laing (Chair), Tony Bengler, Peter Lawrence, Ben Trott, Graham Perry, Christine Wyatt

**In attendance:** Ian Walker (Clerk) and 5 members of the public.

**1. Public Forum**

Residents raised the following:

- Work on the Community Coffee Shop is continuing. Scaffolding is being erected on 11 October after which the exterior works will recommence, followed by the interior fit-out.
- Potholes remain an issue. It was suggested that a further letter of complaint be made to Devon Highways (David Ashford), copied in to both the local County Councillor (Ian Chubb) and the local MP (Richard Foorde). It was further suggested that the letter should be resent after every Parish Council meeting until action is taken.
- The Parish Council was thanked for the work that had been undertaken on the Telephone Box/book exchange

**2. Apologies for absence:** Cllr Tim Hodges (Vice Chair).

**3. Declarations of interests**

- i. Cllr Bengler declared an interest in relation to item 7 (works to willow tree).

**4. Minutes:** It was agreed that the minutes of the meeting held on 4 September 2023 be signed by the Chair as a true record.

**5. Finance and Administration**

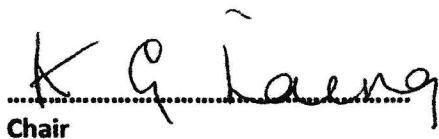
- i. It was noted that the completion of the current receipts and payments account is in progress.
- ii. It was agreed that the status of the 2022/23 budget will be investigated and that the 2024/25 budget will be finalised prior to the next meeting in anticipation of the application for the precept for that year.

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- iii. It was proposed, seconded and unanimously agreed to approve Ian Walker as signatory on the bank account with authority to set up payments. It was noted that, in future, payments would be agreed by means of the Council WhatsApp group pending payment by the Clerk and then formal approval at the subsequent Council meeting.
  - iv. It was proposed, seconded and unanimously agreed to approve Mrs H Broughton as the internal auditor for the 2023/24 financial year.
  - v. It was proposed, seconded and unanimously agreed to pay the following:
    - a. SLCC – locum fees August 2023 - £1,053.00
6. It was noted that the application for the proposed Village Green was still progressing.
  7. It was noted that no further quotation had been received for the projected works to the willow tree on the proposed Village Green. It was agreed to try to obtain a further quotation by 30 October 2023 but if no further quotation could be obtained or if it exceeded the existing quotation, the Council would proceed with the current quotation [Cllr Benger declared an interest in this matter and did not participate in the discussion].
  8. **Planning matters:** There were no specific planning matters to discuss but it was agreed that a summary of current planning applications should be posted on the Parish Council website.
  9. **Highway matters:** Apart from the matter discussed in the public forum (1 above), it was noted that discussions are continuing with regard to the bus shelters on the A35 and that this would be reviewed in the next meeting of the Parish Council.
  10. **Parish paths matters:** There were no matters to discuss.
  11. Cllr Wyatt presented some information on the monitoring work she is undertaking for the Environment Agency on the quality of the river water running through the parish. It was agreed that this matter should be reviewed in future meetings.
  12. The date of the next meeting is 8 January 2024.

The meeting closed at 20:45hrs.

Approved

  
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 Chair

Date: 8 - 1 - 24