

# UPTON MAGNA PARISH COUNCIL

Minutes of the meeting held virtually via Zoom on 14<sup>th</sup> January 2021.

**21/001 Public Question Time.**

No members of the public present.

**21/002 Present.**

Parish Councillors: Mr. Roberts, Mr. Walters, Mr. Brooker, Dr. Dawson, Mr. Pillow, Mrs. Board, Mrs. Bennion. Mrs. Smith-Wells (Parish Clerk). Shropshire Councillor Lezley Picton.

**21/003 New Councillor.**

The Chairman and other Councillors welcomed Mrs. Jeana Bennion onto the Parish Council.

**21/004 Apologies.**

None.

**21/005 Declarations of Interest.**

Councillor Board declared an interest in item 9, "Planning", due to currently having a planning application under consideration by Shropshire Council.

**21/006 Minutes of the virtual meeting held on 10<sup>th</sup> December 2020.**

Resolved as a correct record and agreed that the Chairman would sign the minutes in person, at a later date.

**21/007 Monthly Report from Councillor Picton.**

Councillors accepted Councillor Picton's general written report circulated prior to the meeting (included on the Parish Council website).

**21/008 Accounts.**

- It was proposed, seconded and resolved that the following amounts be approved for payment in January:

£229.85	Parish Clerk's salary, Working from Home Allowance and mileage for December
£154.80	PAYE for third quarter (repayable to Parish Clerk)
£10.20	Three copies of Good Councillor Guide
£27.31	Streetlight electricity
£60.00	Grant towards production of The Church Times

- It was agreed that the Chairman and one other signatory would sign the authorisation sheet and cheques in person, at a later date.
- It was proposed, seconded and resolved that the precept for 2021/22 be set at £5063.00, a reduction of £88.00 on last year. **ACTION:** Parish Clerk to submit the bid to Shropshire Council.
- It was proposed, seconded and resolved that the draft budget (prepared by the Parish Clerk) be accepted.
- It was proposed, seconded and resolved that Ms. L. Pardoe be appointed as the Internal Auditor for the 2020/21 accounts.

- 21/009 Current Projects.**
- Smartwater: Ms. Stock of West Mercia Police is no longer part of West Mercia Police Smartwater team. Details of a new contact have been received. **ACTION:** Parish Clerk to contact a past contact, namely Ram Aston of West Mercia Police.
- 21/010 Planning.**
- The Parish Council discussed new and existing planning applications:
- 20/03075/FUL single storey extension at The Haughmond village store: pending. (Councillor Board did not take part in this update).
  - 16/04965/EIA construction of poultry units at The Rea: pending.
  - 20/05154/VAR variations to planning application at 10 Pelham Road. It was proposed, seconded and resolved (with one abstention) that the Parish Council objects to the application as it was felt that the proposed metal cladding would not be aesthetically in keeping with the rest of the houses and will have an industrial appearance in a rural setting. **ACTION:** Parish Clerk to post the comment on Shropshire Council’s Planning Register.
  - 20/05269/TCA tree work at 8 Pelham Road. It was proposed, seconded and resolved that the Parish Council does not object to this application. **ACTION:** Parish Clerk to post the comment on Shropshire Council’s Planning Register.
- 21/011 General Parish and Highway Matters.**
- Haughton Crossroads: In the light of Shropshire Council’s refusal to recognise that a dangerous problem exists at Haughton Crossroads, it was proposed, seconded and resolved that the Parish Council should approach the Forestry Commission to offer to remove the hedge that obscures the view of motorists emerging onto the B5062 from Somerwood and replaces it with a post and rail fence that can be seen through. **ACTION:** Parish Clerk to contact the Forestry Commission.
  - Verge at Haughmond Hill: Councillors again discussed the damaged verge close to the corner by the Criftins, caused by motorists parking there when using the rear (unofficial) entrance to Haughmond Hill. **ACTION:** Parish Clerk to email Shropshire Council to ask about the legality of placing preventative boulders on the verge.
  - Flooding on the Leg ‘o’ Mutton Road: It was agreed that Shropshire Council should be asked to erect signs warning that the road is “liable to flooding”. **ACTION:** Parish Clerk to email Shropshire Council Highways.
  - Asset Register: Councillor Brooker agreed to carry out the annual inspection of the Parish Council’s assets. **ACTION:** Parish Clerk to email inspection form to Councillor Brooker and for Councillor Brooker to complete it.
- 21/012 Standing Orders**
- It was proposed, seconded and resolved that the revised Standing Orders be adopted by the Parish Council.
- 21/013 Correspondence.**
- The Chairman reported that he had received the resignation of the Parish Clerk and that her last day of working would be 14<sup>th</sup> February 2021. It was agreed that the Parish Council would advertise for a new Clerk to take up the position as soon as possible.

**21/014 Items for Future Agenda.**

Parish Clerk vacancy (including interim measures for possible meetings without a Clerk).

There being no other business, the meeting closed at 20.44pm.

..... (Chairman) ..... (Date)

**Date of next meeting: 11<sup>th</sup> February 2021**

**MRS. K.M. SMITH-WELLS, CLERK TO UPTON MAGNA PARISH COUNCIL**