

# Luddesdown Parish Council

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C05/17/1-22

## TO THE MEMBERS OF THE COUNCIL

**NOTICE is hereby given that the Annual Parish Council Meeting will be held in Luddesdown Village Hall on Monday 22 May 2017 at 7.30 pm, which meeting Members are hereby summoned to attend.**

### AGENDA

- 1 Election of Chairman
- 2 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 3 Election of Vice-chairman
- 4 To receive the Vice-chairman's Declaration of Acceptance of Office or, if the Vice-chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 5 Apologies for absence
- 6 Declarations of Interest
- 7 Casual Vacancy
- 8 To appoint representatives – current incumbents in brackets
  - a Environmental (Cllrs Mileson and Mrs Stanier)
  - b Public Rights of Way (Cllr Mrs Stanier)
  - c Recreation Ground (Cllr Mrs Stanier)
  - d GBC Transport Panel (Cllr Mileson)
  - e KALC Gravesham Area Committee (2) (Cllrs Mrs Moorhouse; vacancy)
  - f NHS (vacancy)
  - g Kent Wildlife Trust Cutteridge Road Nature Reserve Warden (Cllr Mrs Stanier)
- 9 Minutes of the Meeting held on 27 March 2017- attached
- 10 Matters arising from the Minutes not otherwise on the Agenda

Suspension of meeting for County and Borough Councillors' Reports and for Public Session

- 11 Planning - Appendix A
  - a Applications
  - b Decisions
  - c Appeals and Other Matters
- 12 Finance – Appendix B
  - a Bank balances
  - b Cheques signed since last meeting
  - c Insurance renewal - £167.44
  
  - d Subscriptions

- i. KALC £121.48
    - ii. Action with Communities in Rural Kent £50
  - e Accounts for payment
  - f To approve and sign the accounts 2016/17
  - g Internal auditor's report
  - h To approve and sign the Audit Annual Return Governance Statement 2016/17
  - i To approve and sign the Audit Annual Return Statement of Accounts 2016/17
  - j Chairman's allowance (budget £150)
- 13 Grant Applications
- a Luddesdown Rights of Way Group
  - b Luddesdown PCC
  - c Luddesdown PCC for churchyard
  - d Luddesdown Village Hall
  - e North West Kent Volunteer Centre
- 14 Recreation Ground SS
- 15 Highways & Transport
- a Public Rights of Way SS
  - b GBC Transport Panel CM
  - c Lower Thames Crossing CM/NC
- 16 GBC Meeting of Parish Chairmen CM
- 17 KALC/Gravesham Area Committee AM
- 18 Reports on Meetings attended by Councillors and Clerk not otherwise on the Agenda
- 19 Consultation
- 20 Correspondence
- a Gravesham Borough Council – invitation to Welfare Centre Training Day, 10<sup>th</sup> October, 9.00 am – 4.45 pm, Culverstone Community Centre
  - a North West Kent Volunteer Centre – invitation to AGM, 13<sup>th</sup> June, 2.30 – 4.30 pm at St Anselm's Parish Centre, 89 West Hill, Dartford
- 21 Reports and Circulars
- a Countryside Voice
  - b Kent Voice
- 22 Any other urgent business at the Chairman's discretion
- No motions may be proposed nor decisions taken under this item

*Roxana Brammer*  
*Parish Clerk*

16 May 2017