

FRINDSBURY EXTRA PARISH COUNCIL
MINUTES OF THE MEETING HELD ON THURSDAY 28 JUNE 2018 AT THE MEMORIAL HALL, HOLLY ROAD,
WAINSCOTT AT 7.30 pm

PRESENT:	Cllr David Coomber	Chairman
	Cllr Mrs Val Archer	
	Cllr Chris Buckwell	
	Cllr Gary Etheridge	
	Cllr Peter Hicks	
	Cllr Peter Martin	
	Cllr Geoff Moore	
	Cllr Ope Onimole	From item 6b
	Cllr Chris Sparks	
	Mrs Roxana Brammer	Clerk
In attendance	Ms Sharon Baynes	Medway Rights of Way Team
	1 member of the public	

Item *Action point*
Minute number 2018/19/

1 APOLOGIES

121 Apologies for absence were received from

Cllr Trevor Archer	indisposed
Cllr Mrs Fatima Mitchell	Family commitment
Cllr John Williams	indisposed

It was proposed by the Chairman, seconded by Cllr Martin and agreed these apologies be accepted. An apology for late arrival was received from Cllr Onimole and an apology for absence was received from Mrs Anne Roscow, Footpaths Officer.

2 DECLARATIONS OF INTEREST

122 Cllr Etheridge declared a possible conflict of interest in item 7, planning, as a member of Medway Council's planning committee.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

123 Cllr Etheridge said he wished to raise a matter under the confidential section at the end of the meeting.

4 MINUTES OF THE MEETING HELD ON 30 MAY 2018

124 It was proposed by Cllr Buckwell, seconded by Cllr Martin and agreed the minutes of the meeting held on 30th May 2018 be signed as a true record.

5 MATTERS ARISING

125 No matters were raised.

6 FOOTPATHS

126 a Representative's Report

Mrs Roscow's written report was read:

I have continued to cut down nettles and brambles. I have responded to the letter from Adam Taylor concerning the Update of Medway Rights of Way Improvement Plan.

127 b Update of Medway Rights of Way Improvement Plan

The Chairman suspended the meeting to enable Sharon Baynes to speak.

Ms Baynes said she was a consultant working with Medway Council's rights of way team. The review would be undertaken by means of an online survey, a citizen panel survey and workshops based around groups of parishes. They would also be meeting representative groups. They would start in September and run through the autumn. The coastal path was being developed and the plan needed to take account of it. The workshop for this area would be held on Thursday 27th September in Cliffe Memorial Hall.

The Chairman thanked Ms Baynes and asked that she inform the Footpaths Officer of the workshop. He then reconvened the meeting.

7 PLANNING

a Applications

- 128 i **MC/18/1634:** Building 62 & 63 Ordnance Yard, Upnor Road, Lower Upnor: Bricking up of alternate window openings on building 63, replacement casement to the windows together with removal of existing doors to enable the installation of replacement doors to the east and north and a new door on the west elevation and replacement windows to front and rear of building 62 and 63.

No objection.

- 129 ii **MC/18/1654:** 29 Frittenden Road, Wainscott: Construction of two storey extension to front, two storey extension to side and single storey extension to rear with associated engineering works to front and rear and alterations to roof including insertion of gabled dormer window to rear, roof lights to front and rear and feature window to side to facilitate living accommodation in the roof space - demolition of existing single storey side extension

No objection.

- 130 iii **MC/18/1781:** 106 Hilltopo Road, Wainscott: Construction of a single storey side extension

No objection.

- 131 iv **MC/18/1832:** 44 Grant Road, Wainscott: Conversion of half of integral garage into a study with bay window to front

No objection

- 132 b **Decisions**

The decisions listed on Appendix A were received.

- c **Appeals and Other Matters**

- 133 i **Local Plan**

The response to the consultation had been submitted to Medway Council.

8 **FINANCE**

- 134 a **Bank Balances**

The bank balances as listed on Appendix B were noted.

- 135 b **Payments Made Since the Last Meeting**

It was proposed by Cllr Mrs Archer, seconded by Cllr Sparks and agreed the payment made since the last meeting as listed on Appendix B be ratified.

- 136 c **Accounts for Payment**

It was proposed by Cllr Martin, seconded by Cllr Moore and agreed the accounts for payment as listed on Appendix A be approved (cheques 101994- 101997), with the addition of £40, Information Commissioner (cheque 101998) and £117, Medway Council (101999).

9 **GRANT APPLICATIONS**

- 137 None.

10 **MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**

- 138 a **Recreation Ground/Hall Garden**

Nothing to report.

- 139 b **Wainscott Fields Open Space**

Nothing to report.

- 140 c **Fordwich Drive Open Space**

The Clerk reported that there had been problems with youths, who did not come from the area. She had asked Cllr Williams to contact the PCSO. Cllr Etheridge said that they came from the Broom Hill area.

- d Playparks**
- 141 i. Recreation Ground. Nothing to report.
- 142 ii. Wainscott Fields. Nothing to report.
- 143 iii. Fordwich Drive. Nothing to report.
- 144 **e Allotments**
- Nothing to report.
- 145 **f Lower Upnor Village Green**
- Nothing to report.
- 146 **g Woodland**
- The tree report was still awaited.
- 147 **h Notice Boards**
- Cllr Moore said the matter was in hand.
- 11 UPNOR**
- 148 **a General Matters**
- Nothing to report.
- 149 **b Meeting on Parking**
- Cllrs Moore and Sparks reported on the site meeting with Cllr Filmer of Medway Council and two of his officers. Improved signage for the public car park could be implemented quickly. Other measures discussed would take longer. Cllr Filmer would ask for the wardens to visit at busy times, especially at weekends. It was felt it had been a positive meeting. The parking hotline telephone number was 07718 130962 and email address, parkinghotline@medway.gov.uk.
- 150 **c Lower Upnor Riverside Project**
- Cllr Hicks said the project was ongoing. Cllr Sparks said the planning fee was £117 and now the cheque had been drawn he would submit the application. Cllr Etheridge requested that the entire project be reviewed. CS
- 12 HIGHWAYS AND TRANSPORT**
- 151 Nothing to report.
- 13 LIGHTING**
- 152 Nothing to report.

14 RURAL LIAISON COMMITTEE**153 a Representative's Report**

Cllr Hicks reported on the last meeting, held at High Halstow. A presentation had been given on the Rights of Way Plan Review. The Chairman reported he had resigned from the Rural Liaison Committee and it would be necessary to elect a new representative. This would be put on the agenda for the Council's next meeting. Cllr Buckwell proposed a vote of thanks to the Chairman for all his work on the Rural Liaison Committee and for his years as its Deputy Chairman.

15 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE

154 Neither Cllr Moore nor Cllr Buckwell had been able to attend the last meeting. The Clerk reported that both had been re-elected Chairman and Vice-chairman respectively.

16 HALL MANAGEMENT COMMITTEE**155 a Representative's Report**

Cllr Mrs Archer said that no meeting had been held.

17 POLICE MATTERS**156 a Police Liaison Committee Representative's Report**

Cllr Williams had circulated the crime figures prior to the meeting and in his absence there was no further report.

157 b Neighbourhood Watch

Cllr Onimole said it had been very quiet, with only one incident reported.

18 COMMUNICATIONS**158 a Website**

Nothing to report

159 b Magazine

Cllr Etheridge reported the magazine was going well. He would check that all of *GE* Liberty Park was being covered.

19 CONSULTATION

160 No documents received.

20 CORRESPONDENCE

161 None

21 REPORTS AND CIRCULARS

162 He reports and circulars as listed on the agenda were received.

CONFIDENTIAL SECTION

22 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

163 It was proposed by the Chairman, seconded by Cllr Martin and agreed to exclude the press and public on the grounds that the first three items were legal matters and the fourth was confidential at the request of Cllr Etheridge.

23 LAND ACQUISITIONS

164 Ongoing

24 DISPOSAL OF LAND

165 Ongoing

25 OTHER LEGAL MATTERS

166 A letter had been received from the Information Commissioner regarding an appeal by a resident against the decision not to provide information deemed confidential. It was proposed by Cllr Etheridge, seconded by Cllr Martin and agreed unanimously the original decision not to provide this information be upheld. Cllr Buckwell would speak to the Council’s solicitor the following morning.

CB

3 ANY OTHER BUSINESS OF AN URGENT NATURE

167 Cllr Etheridge raised the matter of travellers present in the district and gave his opinion that Wainscott Fields should be protected by lockable bollards. He agreed to research the matter.

GE

The Chairman thanked everyone for attending and closed the meeting at 9.00 pm

SignedChairman

On theday of2018