

EGERTON PARISH COUNCIL
3rd September 2019

The meeting of the Parish Council was held on Tuesday 3rd September 2019
in the Committee Room of the Village Hall, Egerton at 8.00pm.

Present: Richard King (Chairman), Peter Rawlinson (Vice Chairman), Sarah Elworthy, Claire Foinette
Jeff Hopkins, John Lawton, Tim Oliver, Lois Tilden, Ken Mulholland (Ward Councillor)
and Heather James (Clerk)
3 members of the public were present.

1. **Apologies:** Pat Parr

2. **Declarations of interest:** Peter Rawlinson- planning Beulah

3. The minutes of the meeting on 6th August 2019: The minutes were approved and signed as a true record of proceedings. **Proposed:** John Lawton; **Seconded:** Lois Tilden

4. **Matters Arising from 6th August 2019**
 - a) **Report No. 113 of the Egerton Footpaths Representative – September 2019**
See attached report at end of minutes

New: Harmers Way to Millennium hall pathway. The Clerk will write to thank Roger Harper for carrying out the repair work at a very reasonable rate.

 - b) **Highways:**
See attached report at end of minutes
New:

 - c) **Older people's accommodation:** Due to this subject being commercially sensitive Richard requested there be a closed session following the meeting. A letter has been received from the executors of Derek Marks will. The property Sun Patch has been sold so will not be available to EPC to purchase. **Action:** Richard King

 - d) **Extension to Games Barn:** Lois requested that the Games Barn committee be kept informed of progress on this matter. Bill is awaiting a new design quote. Jeff will arrange a meeting with Bill once new quote is ready. **Action:** Jeff Hopkins

 - e) **VE Day Celebration 75 Years:** An article has been put into the next issue of Egerton Update asking for volunteers to organise this for Egerton. One person has so far come forward.

 - f) **Sanctuary Housing:** Claire will report at October meeting if there is any progress. **Action:** Claire Foinette

- g) **Fence opposite Barrow House:** Lois and Peter are looking into this.
Action Lois Tilden, Peter Rawlinson
- h) **Map on Glebe:** Await progress from Pat at October meeting. **Action:** Pat Parr,
- i) **Rubbish bin:** The Clerk has had a request for a new bin to be placed beside the pavilion. The Clerk is liaising with Elaine Harding ABC. There was also a request for a bin at the top of the steps on Elm Close.
Action: Clerk
- j) **Wicksteed report:** The Clerk accompanied the inspector and has received the report. There were only minor jobs to be carried out and a price to replace the ramp on the play area. This will be costed into the budget figures later in the year.
- k) **Good Councillors Guide books:** The Clerk had purchased books for those Cllrs who had requested one and distributed.
- l) **Planters on the Glebe:** Ian James 2 The Glebe and Jane Birch 6 The Glebe have offered to take on the job of looking after planters. Thank you both for the very kind offer.
- m) **Speed indicators:** Peter is to follow up on this item. The Clerk will forward some more information which has been sent through.
Action: Peter Rawlinson, Clerk
- n) **UKPN Power Partners:** A new round of funding has been announced for energy projects. Richard will follow this item up.
Action: Richard King
- o) **Red phone box, Stonebridge Green:** Lois contacted the villager who suggested the phone box could be used as a lending library and has advised they can begin to place books there. Sarah will check with someone she knows in another area who already have a lending library in their phone box.
Action: Sarah Elworthy
- p) **Grass cutting at Stonebridge Green:** Residents in the area contribute a small amount to cover the cost of the grass cutting which is carried out by Roger Harper. It was decided that cars parking on the Green would be acceptable on occasions but not permanently.
- q) **Sweet Chestnut tree in car park:** As Graham Howland (tree warden) was not present this will be discussed at October meeting.
- r) **Carrs Coaches:** Another company is to take on the school run but Carrs will continue for now. The cost of updating coaches for disabled children is exorbitant and Carrs could not find the funding.
5. **PCSO:** Carin Andrews sent through a report to all Councils under her duties but nothing specific to Egerton
6. **Neighbourhood Plan Update:** Lois explained that the NP Group had held a fruitful meeting with its planning consultant earlier in the day. As a number of NP draft policies were parallel to ABC's policies, a bit more work to pinpoint Egerton-specific policies needed to be carried out, along with a final detailed assessment of sites offered for development based on comprehensively refined and objective criteria. The event taking place on Saturday 21 September in the Hall would therefore be

a preliminary open meeting between 10am and 12.00 midday to gauge public interest in, and help influence, the final policies. It would also be an opportunity to recruit more volunteers to help polish the final plan and to assist in the presentation of key material at a full consultation event that would be held on Saturday 30 November. Parish Councillors were encouraged to attend both events and demonstrate their support.

7. **Sale of shop:** The Community Benefit Scheme held a meeting and it was decided Janet and Richard would meet with Colin and Fraser. They advised Fraser to re-market the property as soon as possible and to follow up on any interested parties who might have put in an offer if Sena had not put in his offer. Jeff will speak to Colin about restructuring finance. Sibley Pares are to market the property.

Action: Jeff Hopkins

8. **Trees in recreation ground and others to maybe be felled:** As Graham was not present this item will be discussed at October meeting.

9. **GDPR:** Thank you Sarah for all your hard work. John has produced some more paperwork with policies. Agreed to adopt the General Privacy Notice subject to addition of Clerks address and review date. Action Sarah. Agreed adoption of Data Protection Policy subject to confirmation from John on source of policy for reporting a Data Breach. Action John.

Action: Sarah Elworthy, John Lawton

10. **Review of Risk Assessments and Asset Register:** As John and Sarah are working on various items under GDPR for the web site, the risk assessment will be reviewed at the October meeting. Discussion on insurance cover and risks of animal faeces contamination of unfenced children's play area as noted in the Wicksteed Report. Agreed for hygiene reasons to reinstate weekly checks of these areas. Sarah volunteered to do this as regularly visiting the Playing Fields. Claire kindly offered to cover when Sarah away. The Clerk will update the asset register, check with Bill Smyth as to what equipment is held from the former Youth Club. Also to enquire if the bus shelter on New Road was a gift as there is no cost shown on register.

Action: John Lawton, Sarah Elworthy, Clerk

11. **Correspondence**

All circulated by email in advance unless marked with a *

Action

*Quote Tim Kent Forstal Notice board **All agreed this work should take place, Clerk will advise Tim.**

*Quote Tim Kent safety barrier by Computer room: **All agreed this work should take place, Clerk will advise Tim.**

*Bin on Glebe needs replacing-**Claire has purchased a plastic bin which fits inside the existing metal holder.**

Note

NALC Chief executive's bulletin: All 13/8

Wicksteed Inspection report: All 13/8

CPRE's Green Clean is a nationwide litter pick to clean up our countryside: All 13/8

Office of Kent's Police and Crime Commissioner Annual Policing Survey 2019: All 13/8

Internal audit report David Buckett: All 15/8 **Agreed by all. Factual corrections received by e mail from Pat Parr and Sarah Elworthy**

Kent and Medway Energy and Low Emissions Strategy consultation: All 15/8

Dynamic Councillor Event - Kent Fire and Rescue Road Safety Experience: All 15/8

Welcome to the August Ashford Health Network Bulletin: All 20/8

Inaugural Transport Conference: All 20/8

KALC News (August 2019): All 20/8

ESTHER roadshows managing care, adopted by Kent County Council and the NHS: All 22/8

Dreamboats and Petticoats: All 29/8

Long Term Plan NHS events: All 29/8

Polling Districts and Polling Places: All 29/8

***Camp site Woodland Farm, Newlands Green-Claire During the Bank Holiday weekend people were camping on this land. The following week Claire checked area and a lot of litter had been left. The Clerk will check who owns the land and if the owner was aware of the campers.**

PCSO report for August: All 3/9

Contamination campaign ABC wheelie bins: All 3/9

Motorised buggy using upper play area: Richard 3/9 **The Clerk had received notification that the buggy was being used on council land. It was decided that if it happened again the person in charge of buggy should be asked not to carry on.**

CPRE Summer raffle: All 3/9

Web Items

July minutes

September agenda

Draft August minutes

12. Accounts

Approval of the accounts for the month, for cheques to be signed and Internet transfers to take place.

Proposed Tim Oliver; **Seconded:** Jeff Hopkins;

Expenditure		Cheque No	£
Handy Men	Path at Elm Close	BACS	50.00
KALC	Good Councillor books	BACS	18.75
David Buckett	Internal audit	BACS	566.20
Reimburse Claire Foinette	Bin for Glebe	BACS	25.00
Mrs H James	September salary	BACS	731.89
HMRC	September	BACS	217.67
			1609.51

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Income			

Bank Reconciliation Balance as at 30th August 2019 £8,296.68 less un-presented cheques as follows

Actual balance = £8,296.68 as at 30th August 2019

Accounts for Egerton update magazine

Expenditure		Cheque No	£
Printbig	Issue 15	BACS	1199.00
Alan Arthur	Delivery Issue 15	000015	100.00
			1299.00

Income			
Advertising			195.00
			195.00

Bank Reconciliation Balance as at 30th August 2019 £4,699.20 Less un-presented cheques as follows:

Actual balance = £4,699.20 as at 30th August 2019

Accounts for Village projects

Expenditure		Cheque No	£

Income			
Interest			0.86
Hall Extension	donation	500109	98.00
			98.86

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Bank Reconciliation Balance as at 30th August 2019 £20,516.29 Less un-presented cheques as follows:

Actual balance = £20,516.29 as at 30th August 2019

Village Projects fund

Pre-school move = £11,212.65

Village Hall = £ 9,303.64

Total = £20,516.29

Accounts for Neighbourhood Plan

Expenditure		Cheque No	£

Income			

- a) Total Budget 2019-2020 £37,055
 - b) Precept and Grant £19,540
- Actual amount spent to date is £10,093.55

13. Public Discussion

Richard King closed the meeting at 9.40pm for the public discussion, the meeting re-opened at 9.45pm.

14. Planning

Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: http://www.ashford.gov.uk/online_planning/ Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.

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New:

19/01104/AS	Egerton	Weald North Ward	Coldharbour Farm, Barhams Mill Road, Egerton, Ashford, Kent, TN27 9DD Formation of a pond for Great Crested Newts
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Support

19/01082/AS	Egerton	Weald North Ward	Beulah, Rock Hill Road, Egerton, Ashford, Kent, TN27 9ED Rear single storey extension, french windows and balcony at first floor rear with balcony, change upvc windows to timber and black weatherboarding to rear
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EPC comment: the proposals are an improvement on the former exterior style of the building. Uncovering original Kentish ragstone is welcome one, in keeping with the Parish Design Statement.

Awaiting decision:

19/01071/AS	Egerton	Weald North Ward	Barn west of Amherst Court, Bedlam Lane, Egerton, Kent Demolition of existing barn and erection of 2 no. new dwellings with associated parking, amenity space and landscape enhancements.
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19/00971/AS	Egerton	Weald North Ward	BT Telephone Box Consultation on the removal of payphone
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19/00912/AS	Egerton, Charing	Weald North Ward, Upper Weald Ward	Bank House, Egerton Road, Charing, Ashford, Kent, TN27 OBS Creation of opening within an existing chimney breast to the Living Room on the Ground Floor removing portion of brickwork and insertion of timber lintel/mantle
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19/00131/TC	Egerton	Weald North Ward	Stonebridge Barn, Stonebridge Green Road, Egerton, Ashford, Kent, TN27 9AN 82 poplar trees cut down to safe level approximately 12 - 15 feet from ground
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19/00767/AS	Egerton	Weald North Ward	Grain Store Burscombe Farm, Coach Road, Egerton, Kent, TN27 9BB Demolition of existing grain store and silos. Construction of office and warehouse facility with associated external works.
19/00706/AS	Egerton	Weald North	Stone Hill Barn, Stone Hill Road, Egerton, Ashford, Kent, TN27 9DU Construction of new four bay garage and tractor store

Decided planning applications:

19/00907/AS Permit	Egerton	Weald North Ward	Pleasant Valley Cottage, Rock Hill Road, Egerton, Ashford, Kent, TN27 9EA Construction of oak/timber frame double garage
19/00737/AS Permit	Egerton	Weald North Ward	Rock Hill Farm, Rock Hill Road, Egerton, Ashford, Kent, TN27 9DP Partial change of use of workshop/storage area to live/work unit to provide a 1 bedroom flat with changes to fenestration, addition of rooflights and external staircase.
19/00926/AS Permit	Egerton	Weald North Ward	Rose Cottage, New Road, Egerton, Ashford, Kent, TN27 9DT Part two storey/part single storey side extension to replace conservatory; replacement front porch

15. Any other business/information:

- Planter opposite Barrow House- **The planter is falling to pieces and is not safe so needs dismantling. The Clerk will arrange this.**
- Clerk holiday- **Away 5th-11th September**
- Post box at Pleasant Valley- **The hedge is overgrowing the post box. The Clerk will ask if the hedge can be trimmed back.**

The meeting closed at 9.55pm

Next meeting: Tuesday 1st October

Report No. 113 of the Egerton Footpaths Representative – September 2019

Outstanding Footpath Issues:

1. **PROW297375.** (Denise Smith). Reported 27/01/19. AW95 down Bedlam Lane, footpath at “Badgers” on the right before Goodwin Cottages (Sue Palmer) two consecutive stiles are in awful condition, see photos. *Still “Awaiting Allocation”*
2. **PROW392151.** 22/05/19. Neil Crossley-Roberts. AW68 opposite Buss’s Farm. Dangerous stile as the plank is wobbly when you stand on it. *Still “Awaiting Allocation”*.
3. **PROW214250.** 28/06/19. Sarah Elworthy. AW76 opposite Kingsland Lane, Mundy Bois. Bottom step of stile broken. *Still “Awaiting Allocation”*.
4. **PROW981700 and 599699.** (John Bunyard). Reported 14th August. AW64 Opposite Egerton House, right hand side of large field. Dangerous stile sloping down steep hill. *Still “Work Scheduled”*.
5. **PROW549664.** (Graham Howland). 14/05/19. AW84 steps down to Egerton House Road/Coach Road from the Court Lodge orchard. There seems to be some soil erosion happening down the steps. The soil between each board is a lot lower than the top of the board and erosion of the soil at the bottom part of the board on some steps. *Now “Work Added to Forward Maintenance Plan”*
6. **PROW249870 and PROW614368.** Neil Crossley-Roberts and Jane Carr. AW71. Newland Green Lane. Stile rotten. *Now “Work Added to Forward Maintenance Plan”*
7. **PROW810309.** 10/06/19. Sarah Elworthy. AW64 across the road from Egerton House and Long Ridge the stile has a broken bottom plank making it difficult to manoeuvre. *Still “Work Scheduled”*.
8. **PROW544509.** 21/07/19. Sarah Elworthy. AW64 opposite Egerton House, track on right hand side of field, down steep steps to sheep field, through gate or over stile if gate closed, a short distance further on a stile is broken/damaged. *“Inspected – Work Scheduled”*
9. **PROW124430.** 27/07/19. Mrs Macklin 8 Stisted Way. AW106 from The Street phonebox out to field at back of Stisted Way. A large dead branch from a hawthorn tree covered in ivy encroaches over a private garden. This has happened over a long period of time and the owner’s clematis has attached itself to this branch in the back garden. *“Awaiting Allocation”*

New Footpath Issues:

1. **PROW518542.** 22/08/19. Heather. Same problem as 9. above but a different resident of Stisted Way. This branch overhanging into their garden is from a live hazelnut tree.

Report No. 4 of the Egerton Highways Representative – September 2019

Summary

Closed Items 3
Open Items 7
New Items 0

Closed Issues

1. **Posts on verge at Mundy Bois House**

This has been raised by HJ and LT expressing concerns that the posts may be illegal.

Update

The KCC Steward has advised:

With regards to the verge marker posts on Mundy Bois Lane, I have been to site and measured the distance from edge of carriageway and it is greater than 450mm which is the minimum distance required by Highways Law, therefore, unfortunately, as it's a private verge Kent County Council Highways will not be taking any further action.

The occupant of Orchard Cottage was advised on 7th August 2019. This item will now be closed.

2. **443612** Road/Carriageway, Dip/Depression along Barham Mill Road. Road is severely depressed on left hand side of the carriageway in several places on Barhams Mill Road between Orchard House and Coldharbour Farm.

KCC highways have inspected and works are being programmed

Works Completed – item closed

3. **437280** Potholes on Munday Bois Road

KCC highways have inspected and works are being programmed

Works Completed – item closed

Outstanding Highways Issues

1. **389358 and 415968.** (Heather). 5th March 2019. At the Parish Council meeting it was reported that KCC had resolved the first report **389358** of a dip/depression on part of Greenhill Lane near to the property Appleby Grange by putting up signage to say there was a dip in the road and to be cautious. A further complaint was made **415968** that residents felt the response was not acceptable, Charlie Simkins was asked to investigate and received a response from Lisa Willoughby of KCC that appropriate action was taken but that damage to vehicles due to the depression can be claimed for from KCC.

Update:

JL raised with KCC Steward on 31st May & 26th June 2019

Response from KCC dated 26th June 2019

The KCC Steward and engineer plan to visit site in the next couple of weeks, he will then assess the current situation and if any safety critical issues arise, we will raise a job for our contractors to make safe.

Chaser sent to Kent Highways Steward 1st August 2019 no response to date. Discussed matter with KCC Councillor Simkins on 2/8/2019 who will discuss with the Steward.

At the request of the Steward this has been reported again on the KCC site under reference 448982

2. Richard Wall emailed on 10th March 2019 regarding strong gales having brought down one of a large number of trees believed to be owned by John Lumley of Stonebridge Barn and he ask that we discuss the fact that “these trees have been neglected and now represent a serious threat to life were they to fall on vehicles. Can we get Highways to speak to the owner? I trust that you would all agree that these trees need either to be removed or at least brought down to a height that would be appropriate to protect an orchard should one be replanted.”

Update:

August: The Council have not objected to the pollarding and this can proceed

3. **439404** General condition of the road and road edges along Egerton House Road between Star & Garter Cottage and Egerton House.

Clerk reported this and KCC advise” Enquiry investigated and customer updated” Has the clerk heard from KCC on this matter?

4. **443615** Road/Carriageway, Dip/Depression on Newland Green Lane raised by member of the public at July meeting of the EPC. JL visited site and reported road depressions in Newland Green Lane beyond Tresmond up to Woodland Farm

[KCC highways have inspected and works are being programmed](#)

No further update

5. **427606** Potholes on Stonehill Road.

[KCC highways have inspected and works are being programmed](#)

No further update

6. **428549** Damaged footpath/Pavements on Crocken Hill

[KCC highways have inspected and works are being programmed](#)

No further update

7. **415759 & 446907** Potholes on Wanden Lane

[KCC highways have inspected and works are being programmed](#)

No further update

New Highways Issues

No new issues