



DALTON PARISH COUNCIL

Dalton Parish Hall,
Doncaster Road,
Dalton,
Rotherham.
S65 3ET

Telephone (01709) 853364
Mobile 07887 623674
Email daltonparishcouncil@outlook.com

30th April 2019

Dear Councillors,

You are hereby summoned to attend the **Annual Meeting** of the Parish Council, to be held on **Thursday 16th May 2019**, at Dalton Parish Hall, Doncaster Road, Dalton commencing at **6.30 p.m.** for the purpose of transacting the following business:

Joanne Holsey
Relief Clerk to the Council

BUSINESS

Enclosure:

1. To elect the Chairperson of the Council for 2019-20 and to receive Chairpersons declaration of office
2. To elect the Vice-Chairperson of the Council for 2019-20 and to receive Vice-Chairpersons declaration of office
3. To receive and accept apologies for absence
4. To note any declarations of interest on items to be discussed at this meeting
5. To approve the minutes of the Council Meeting held on 18th April 2019 (A)
6. To receive the approved minutes of the Finance and Employment committee held on the 4th April 2019 (B)
7. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)
8. To note any issues from members of the public in attendance
9. To consider any community matters from Councillors
10. To note matters arising from the minutes of the Council Meeting of 18th April 2019
11. To review the committees of the Council



DALTON PARISH COUNCIL

- 11.1 Finance and staffing terms of reference (C)
12. To elect members to the Committees of the Council: -
12.1 Finance and Staffing
13. To review and approve standing orders (D)
14. To review and approve financial regulations (E)
15. To elect representatives to Non-Council Committees and Groups: -
15.1 South Yorkshire Passenger Transport User Group (1)
15.2 Sunnyside community centre
15.3 YLCA Council Representatives (2)
16. To consider financial matters including:-
16.1 The authorisation of payment of accounts since the last meeting (circulated at the meeting)
16.2 To agree the annual standing orders and direct debit payments (F)
16.3 To confirm the review of the bank statement to 31st March 2019
16.4 To confirm the number of bank signatories for the bank accounts
16.5 To agree the number of bank signatories required to authorise a cheque or payment
16.6 To confirm the bank signatories for the bank accounts
16.7 To resolve to pay salaries via telephone banking
16.8 To resolve to grant Clerks permission to make salary payments to a maximum of £6000 per month via telephone banking
16.9 To receive an update on the budget for 2019 / 2020
16.10 To discuss and agree action with regard to Council Tax on Community Buildings
17. To consider any general correspondence and publications, including: -
17.1 To receive a summary and agree actions for play inspections reports: -
17.1.1 Magna Lane
17.1.2 Ruby Cook
17.1.3 Sunnyside
17.2 Enquiry regarding the use of Ruby Cook for a football team
17.3 To discuss and agree action in response to email from HS2 action group
17.4 Rotherham North Police Newsletter (G)
18. To consider planning and licensing matters including new planning applications in Dalton (details circulated at the meeting): -
18.1 Planning: -
RB2019/0671 - 9 Greenfield Gardens Flanderwell - Two storey side extension - <http://rotherham.planportal.co.uk/?id=RB2019/0671>
18.2 To note any licensing applications and discuss and agree further action if required: -
- 18 To elect three representatives for grievance appeal meeting date 30th May 2019 16:00 (meeting has to take place by 7th June 19)
- 19 To notify Parish Clerk for any matters for inclusion on a future agenda
- 20 To note dates of future committee meetings, events and the next Parish Council Meeting
20.1 Finance and staffing – 6th June 2019 18:30
20.2 Sunnyside Community Centre – 13th June 2019 18:30
20.3 Parish Council Meeting – 20th June 2019 18:30
20.4 2019/20 meeting dates: -



DALTON PARISH COUNCIL

Finance and staffing

6th June 2019

4th July 2019

5th September 2019

3rd October 2019

7th November 2019

5th December 2019

2nd January 2020

6th February 2020

5th March 2020

Parish Council

20th June 2019

18th July 2019

19th September 2019

17th October 2019

21st November 2019

19th December 2019

16th January 2020

20th February 2020

19th March 2020

PUBLIC NOTICE

PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM "To note any issues from members of the public in attendance" , BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON