



CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to attend the next meeting of the Parish Council to be held at 7.30pm on Thursday 21st November 2024 @ Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood.

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email to parish.council@cannockwood.org with the details, at least 48 hours prior to the scheduled meeting.

COUNCIL MEETING

AGENDA

- 1. Welcome member.**
- 2. Apologies:** County Cllr. Phil Hewitt
- 3. Declaration of members' Interests**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
 - b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below
- 4. Public Speaking**
 - a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on any matter in the agenda.
 - b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- 5. Minutes -** To approve the minutes from the council meeting held on 17th October 2024 as a true and correct record.
- 6. Matters Arising from the Previous Meeting Not on the Agenda**

To discuss items from the minutes not covered on the Agenda

7. Highways & Maintenance – potholes – hedgerows

8. To receive reports from Councillor's who have attended outside meetings.

9.Planning Applications for consideration and ratification

Application No.	Location/address	Details of Application	CWCP comment	Status
CH/24/287	45 Hayfield Hill Cannock Wood	Application for the proposed lawful development of a replacement garage		

10. Finance

a) Accounts paid and to be paid.

Date	Cheque Number	Payee	Details	Amount	VAT
21.11.24	001463	C E Gracey	Clerks November salary £223.52 gross	178.72	-
21.11.24	001464	HMRC	Clerks November PAYE	44.80	
21.11.24	001465	CW and GVH	Hall Hire 21 st November 2024	24.00	-
21.11.24	001466	Mrs A Green	Keys cut for Castle Ring barrier	6.50	
21.11.24	001467	C E Gracey	Clerks December salary £223.52 gross	178.92	-
21.11.24	001468	HMRC	Clerks December PAYE	44.60	-
Total				<u>£ 477.54</u>	<u>£ -</u>

b) To approve the income received – None

To approve the financial statement 1st April to 31st October 2024

1st April to 31st October 2024

Bank Reconciliation at 31.10.24
 Current Account 33964.00

 Less unp cheques 5,065.46
Total £ 28,898.54

Cash Book Balance at 31st October 2024
 C/fwd(Incs) Election Reserves 29,151.29
 Receipts 13 091.48
 Payments 13,344.23
Balance @ 31st October 2024 £28,898.54

c) Budget 2025-26

d) Precept 2025-26

e) LGA Pay Award 2024-25 spine point 13 - 63p per hour £10.08 per month.

f) Approve Black Rose Solutions Ltd as the Internal Auditor for 2025-26.

11. Parking outside the school

12. Anti-social behavior on the playing fields/ CW&GVH Car park

13. Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

Email from SCC Highways with cost for erecting a post to fit SID emailed to council 18th October 2024.
SPCA email with details of the 2024-25 pay award under the LGA scheme, emailed to council 27th October 2024.
SPCA email with details of the Sakura Cherry Tree Project emailed to council 27th October 2024.
SPCA details and link of the open consultation on remote meetings emailed to council 28th October 2024.
SPCA details and posters on the Staffordshire History Centre emailed to council 28th October 2024.
SPCA details of 'walk in covid targeted vaccine clinics' emailed to council 28th October 2024.
Police crime statistics for October 2024 emailed to council 3rd November 2024.
SPCA Bulletin emailed to council 9th November 2024.
Email from Brereton and Ravenhill PC about speed limits and collaboration with other parish councils emailed to council 9th November 2024.

Outgoing Correspondence :

Burntwood Town Council enquiry about fixing the 2 posts for the SIDS 4th November 2024.
Follow up for post quotation to Crosslands Construction 9th November 2024.
Follow up for post quotation to R W Services Contractors Ltd 9th November 2024.
Acknowledgement to Brereton and Ravenhill PC 9th November 2024.
Email to CW and GVH regarding the address of their AED on 'The Circuit' and the responsibility for maintenance and signage sent 11th November 2024.

- 14. Environmental and Biodiversity – Nunswell Park – Planting at the school – sweeping the footpaths.**
- 15. Community Events –**
- 16. Road Safety in the Parish – Speed Indicator Devices, posts– Reduction of speed limits on rural roads**
- 17. Christmas Tree 2024 –**
- 18. The Good Councillors Guide**
- 19. Community /engagement/consultation/survey – Bench and installation**
- 21. AED – maintenance and purchasing another for the parish**
- 22. Items for Discussion/Future Agenda items**
- 23. Date of the next Council Meeting Thursday 16th January 2025 @ CW and GVH Buds Road Cannock Wood @ 7.30pm**

I hope you will be able to attend the meeting

Cllr. Mrs Sue Janes - Chairman
Cannock Wood Parish Council