

UPTON PARISH COUNCIL

Minutes for Parish Council Meeting held on
Wednesday 21st January 2026 at 7.30pm at the Village Hall

Present: Councillors: Malcolm Yates (MY/Chair), Roger Norman (RN), Kim Hickinbotham (KH) Malcolm Robertson (MR) Alan Robinson (AR)

In Attendance: R Holloway (Clerk)

	DISCUSSION AND DECISIONS
155/26	To receive representation from the public (ten minutes): MY started the meeting by welcoming all visitors to the first Parish Council meeting of 2026, he outlined that the first 10 minutes of the meeting would allow them to speak or ask questions, he would suspend standing orders for the planning agenda item 165/26 a to allow each resident 3 minutes to speak on the application. There were no questions raised or comments made at that point.
156/26	To receive and accept apologies for absence: none
157/26	Declarations of interest: none
158/26	To approve the Minutes of the last meeting: The PC accepted the Minutes from the meeting held on 19 th November 2025 as a true record and were signed off by the Chairman.
159/26	To note Matters Arising: none
160/26	To receive the Chairman's report: Firstly, I would like to thank all who helped and attended the Village Christmas Lunch in the village hall at the end of November. 50 people attended the event with an age range from 1 to 92 years of age. This successful event raised some £776.00 for the Village Hall fund. I think that all who attended enjoyed the event and had a lovely meal followed by a raffle and fun quiz. Secondly, I would like to thank the village fete committee for the kind sponsorship of the mulled wine and drinks event in the Collies Garden on Christmas Eve, prior to carols around the tree. This social gathering went down exceptionally well, I would also like to thank the musicians, and all involved in making this traditional village event go so well and not forgetting our very own Father Christmas and Elf.
161/26	Reports from District/County Councillors: Cllr. Melton has not yet received an update on Holme Farm but would update the PC as soon as he gets any further information. He outlined that he had been made aware of the Planning application for two houses and that he did wonder if the deadline for the PC to respond had been extended by the Clerk as the deadline had passed, MY confirmed that the deadline had been extended. Cllr. Melton was asked if he would 'call in' the application for it to go before the Planning Committee rather than by Officer decision. He felt it was out of time but would make enquiries. Cllr. Jackson outlined that Nottinghamshire County Council were proposing putting up Council Tax by 3.99 % Newark and Sherwood District Council have not stated their increase yet. Roads were in a poor state, he is hoping that the Mayor will be using funds allocated by Govt. to carry out repairs across the County.
162/26	To Receive updates on the following: <ol style="list-style-type: none"> CVG: Michael highlighted that work on Collies Garden was a light touch at the moment due to the wet conditions To receive report on footpaths/dog bins: No fresh update on the footpaths, it was noted that a Lady had got stuck in the track leading to the Graveyard and had to have a recovery truck to pull her out, this had left deep ruts in the grass however it was too wet to repair at the moment.

	<p>c. To receive playground update: It was noted that a resident had written to highlight the moss on the playground, KH confirmed that NSDC would be carrying out the Annual play inspection and would report back on matters requiring attention. Clerk to write back to the resident.</p>
163/26	<p>To note the Village Hall update:</p> <ul style="list-style-type: none"> a. Finance: MY outlined the recent Christmas lunch had raised the sum of £776.00, and this had been paid into the Village Hall account. the balance of the Village Hall reconciliation was agreed and signed off by the Chairman b. Maintenance and caretaking: MY was still waiting for a quote for the painting of the hall. Some of the floorboards need lifting and replacing. c. To note the recent food hygiene inspection and certification: NSDC had recently carried out a Food Hygiene inspection at the Village Hall, MY was pleased to note that the Hall had a 5-star rating d. To receive an update on the Village Hall refurbishments: As above.
164/26	<p>Financial Matters:</p> <ul style="list-style-type: none"> a. To accept the latest financial reconciliation as of 31st December 2025: The Parish Council Bank reconciliation was agreed and signed off by the Chairman b. To note payments received and authorise invoices for payment: The payments received were noted and invoices for payment were signed off by two Councillors c. To sign off the Precept request for 2026/27: The Precept request was outlined and signed off by all Councillors d. To approve the Insurance renewal quote: The Insurance renewal quote has been circulated to all, MY outlined the offer to take this year's quote for the next three years at the same cost. This was agreed by all, Clerk to confirm to Gallagher that the 3-year quote was acceptable. e. To agree to appoint the Internal Auditor for 2025/26 Financial year: It was agreed that David Dixon be appointed to carry out the Audit again f. To note the 2024/25 conclusion of Audit: It was noted that the Audit was clear and had been signed off by PKF Littlejohn
165/26	<p>Planning matters: The Chairman suspended standing orders to allow residents to speak on item a.</p> <ul style="list-style-type: none"> a) 25/01981/FUL Erection of 2 dwellings, 23 main Street Upton, Residents who attended the meeting highlighted their concerns over the application and the reasons why they were objecting to it. MY confirmed that their comments would be reflected in the response provided by the Parish Council to the Planning team at NSDC. b) 25/01194/HOUSE: Applegarth, 3 The Green. Demolition of existing garage and construction of a new garage. The Parish Council supports the application c) To note: 25/01888/TWCA NSDC decision- no objection: Noted

166/26	To note the dates for the Parish Council meetings for 2026: The dates had been circulated in advance and were the third Wednesday in the month apart from August and December when no meetings took place, MY asked if the June date could be amended to Wednesday 24 th June , this was agreed by all and the dates noted.
167/26	To receive highways update: RN outlined that there were Potholes in the road that needed filling and speeding vehicles were still an issue.
168/26	To receive the community defibrillators monthly report: Both defibs need new pads and servicing, Clerk to get prices for pads and batteries and servicing.
169/26	To note and action service faults: None
170/26	Lottery draw for November 2025: 1) £50.00 ticket no:225 2) £25.00 ticket no:64 3) £10.00 ticket no: 47 4) £5.00 ticket no:106
171/26	Correspondence: All correspondence circulated electronically.
172/26	Agenda items for next meeting: none
173/26	Any other business: MY had received a quote for lifting and re-bedding the flagstones on the pathway from Church Walk to the Churchyard of circa £4000, Clerk to see what grants may be available
174/26	Date of next meeting: Wednesday 18 th February 2026 at 7.30 pm at the Village Hall
175/26	Close: There being no further business, the Chairman closed the meeting at 20.57 pm

Signed

Chairman

Date.....