

# Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,  
Moore Road, Bourton-on-the-Water, Glos. GL54 2AZ

26<sup>th</sup> February 2021

To all members of the Council

You are hereby summoned to attend a meeting of Bourton on the Water Parish Council to be held via Zoom at 7.00pm on Wednesday 3<sup>rd</sup> March 2021 for the purpose of transacting the following business:

Yours sincerely,

*Mrs. V. Oliveri*

Mrs. V. Oliveri  
Clerk to the Council

## AGENDA

All Council meetings are open to the public and press unless otherwise stated.

**NOTE:** All meetings of the Parish Council are recorded, if anyone wishes not to be recorded then it will be their decision to leave the meeting or whilst on Zoom meetings to turn off their video.

**Public Session: The Police, County and Ward District Councillors will be invited to report on matters affecting the Parish. A 10 minute period will then be set aside for the public to raise questions for Council's subsequent consideration.**

1. **Apologies for absence.**
2. **Declarations of interest in items on the agenda.**
3. **To receive and approve the minutes of Parish Council Meeting held on 3<sup>rd</sup> February 2021.**
4. **Matters arising from the minutes** not already on the agenda and receive reports, for information only.
5. **To receive and approve the minutes of the Extra-ordinary Parish Council meeting held on 15<sup>th</sup> February 2021.**
6. Cllr. Doherty, CDC to provide an update on plans for litter collection and toilet provision in the village.
7. **Co-option:** Parish Councillors to go through the voting process of co-option of a Parish Councillor.
8. **Planning Committee:** To receive the minutes of the Planning Committee meeting held on 10<sup>th</sup> and 24<sup>th</sup> February 2021.
9. **GMCC:** Cllr. B. Sumner to provide an update of the GMCC.
  - To approve the cost of setting up the domain name – initial registration of £238.80 for initial two years. Subsequent years £120 p.a. Hosting cost £60 p.a.
10. **Village Environment:** To receive the minutes of the Village Environment committee meeting held on 10<sup>th</sup> February 2021.
  - To approve to remove the graffiti from a wall in a seated area within the St. Lawrence's churchyard at a cost of £270.
  - To approve a cost of reinstalling the village sign after renovation – R. Forrester £150 + VAT.
11. **Highways Committee:** To receive the minutes of the Highways Committee meeting held on 15<sup>th</sup> February 2021.
  - To approve a quote received from Carters Garden Machinery to service six Honda water pumps and one Honda generator at a cost of £370.00.
12. **Youth & Wellbeing:** To receive the minutes of the Youth & Wellbeing Committee meeting held on 15<sup>th</sup> February 2021.
13. **Other Meetings Outside of Parish Council:** To receive a report from Councillors who have attended other meetings on behalf of the Parish Council.
14. **Village Green Bookings:** To receive an update on Village Green bookings. – Bourton Rovers August Bank Holiday Monday.
15. **Meeting with Sarah Scott, Director of Public Health:** To receive the notes of a meeting held with Sarah Scott, Director of Public Health and CDC officers held on 11<sup>th</sup> February 2021.
16. **TAG meeting:** To receive the notes of a TAG meeting held on 20<sup>th</sup> January 2021.
17. **Flood Plan Working Party:** To receive the notes of a Flood Plan Working Party held on 12<sup>th</sup> February 2021.
18. **Scheme of Delegation:** To receive and approve an updated version of the Scheme of Delegation.
19. **To receive an update from NALC** on preparing to return to face meetings from 7.5.2021.
20. **Finance:** Consider and approve:
  - the schedules of payments up to 3<sup>rd</sup> March 2021.
  - authorise cheques to be signed at the meeting and BACS payments to be ratified;
  - note the bank reconciliation to 1<sup>st</sup> February 2021 and the summary report.
  - authorisation of the Assistant Clerk to attend cemetery training with SLCC – cost £145 + VAT.
21. **Correspondence:** Nominations to be received for a vacancy for a representative on GAPTC Executive Committee – dead-line 12<sup>th</sup> March 2021.
22. **Any Other Business:** Parish Councillors to raise issues or to bring information at this point – No decisions on topics raised at this point will be made at the meeting and will be tabled at a further meeting.
23. **Date of Next Meeting** of Bourton on the Water Parish Council will be held 7<sup>th</sup> April 2021 via Zoom at 7.00 pm.  
**Public Session: A 10 minute period is set aside for the public to raise questions relating to matters on the agenda for Council's subsequent consideration.**